

PRE-APPLICATION CONFERENCE (PAC) REQUEST FORM

A Pre-Application Conference (PAC) is required before submitting a development related application to the City of Pflugerville. PAC's are held at the Development Services Center at 201-B East Pecan Street every **Tuesday** and **Thursday** between the hours of 9 am and 11am in 1 hour increments. In order to better serve you, please complete this form email it to planning@pflugervilletx.gov. Upon receipt, we will contact you to coordinate an appropriate time.

Requested PAC Date: _____ Preferred Time: _____

Requester's Name: _____ Phone Number: _____

Email Address: _____

Project Address or location: _____

Project Type: (retail, multi-family, single-family, restaurant, etc.): _____

I have specific questions related to:

Subdivision platting Site development Zoning/land use Utilities/Infrastructure

Other: _____

Please also provide the following information:

List of people who will attend and their responsibilities

List of specific questions

Description of the proposed project

Proposed conceptual site plan or other graphic information depicting the proposal

I hereby agree that the meeting and discussions requested are for informational purposes only and are not intended to be an application for a permit or presentation of a plan for development to the City. At this time I am not making an application or requires for provision of services on the part of the City, or seeking a commitment by the City of Pflugerville or agreement for services or improvements (including, but not limited to water, sewer, roadways, drainage).

Name (print)

Signature

Date