

This budget will raise more revenue from property taxes than last year’s budget by an amount of \$2,869,100, which is a 13.6% increase from last year’s budget. The property tax revenue to be raised from new property added to the tax roll this year is \$705,145.

The City Council passed the budget ordinance with the following votes:

Mayor - Jeff Coleman - does not vote except to break a tie

Mayor pro tem - Place 3 - Omar Peña: Yes

Councilmember - Place 1- Wayne Cooper: Yes

Councilmember - Place 2- Jeff Marsh: Yes

Councilmember - Place 4 - Starlet Sattler: Yes

Councilmember - Place 5 – Mike Heath: Yes

<u>Tax rate per \$100 in value</u>	<u>FY 2016</u>	<u>FY 2017</u>
Property tax rate	\$0.5405	\$ 0.5399
Effective tax rate	\$0.4935	\$ 0.4866
Effective M&O tax rate	\$0.3394	\$ 0.3265
Rollback tax rate	\$0.5405	\$ 0.5399
Debt rate	\$0.1740	\$ 0.1873

Total amount of municipal debt obligations: \$222,765,000.

The total amount of outstanding municipal debt obligations considered self-supporting: \$101,247,848.





where quality meets life

PFLUGERVILLE
T E X A S

City of
Pflugerville

Approved Budget

Fiscal Year 2017



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September 29, 2016

The Honorable Mayor, Mayor Pro-Tem, and City Council
City of Pflugerville, Texas

Dear Mayor Coleman, Mayor Pro-Tem Peña and Members of the Council:

It is our pleasure to present the City of Pflugerville adopted budget for fiscal year 2016-2017. This budget outlines the programs and services to be provided by the City during the coming fiscal year. We believe this document is a sound financial plan which provides the requested level of services and infrastructure improvements needed for our community. It is the product of many hours of difficult deliberation by City staff to outline a plan for the next year and successive years as we strive to deliver the best municipal services possible to the citizens of Pflugerville.

The effects of projected future revenues and expenses and the costs of City development were analyzed through the use of pro formas which reflect multi-year forecasting for both the General and Utility Funds. Property tax projections for the General Fund and rate analyses for the Utility Fund are integral parts of the pro formas. The primary objective for the General Fund budget is maintaining the City Charter mandated minimum fund balance of 25% of the approved operations and maintenance budget for the City. The primary objective for the Utility Fund budget is providing sufficient bond coverage, as a relationship between revenues and expenses, to satisfy requirements for future debt issuance, although by policy this fund also maintains a fund balance equivalent to 25% of the approved operating expenditures.

This document represents conservative but realistic expense and revenue budgets. The budget is based on the current economic climate, population projections, departmental operating plans and specific guidelines determined by the City Manager. We believe it represents the Council's priorities, as staff knows them to be, and addresses the restraints on the budget. The spending plan provides funding for basic services, critical needs, and equipment replacement and upgrades. Expenses related to funding of additional utility system improvements and increased funding for street maintenance and public safety personnel are also included.

Budget Overview

The total fiscal year 2016-2017 expense budget totals \$116,563,701, separated by fund as follows:

General Fund	\$30,497,437
Debt Service Fund	\$ 9,189,493
Capital Improvements Fund	\$30,109,000
Utility Fund	\$46,767,771

This proposed budget includes a tax rate of \$0.5399 per \$100 in valuation, which is a slight decrease over the current tax rate of \$0.5405 per \$100 valuation. The chart below represents the correlation between appraised taxable property value and the tax rate since 2008.

Budget Overview (continued)



The Budget Process

The City’s budget process begins each year with the Capital Improvements Program (CIP) planning process. CIP budgets are prepared for the next five fiscal years. Revenue estimates for utility operations, as well as development impact fees, are prepared to forecast the ability of the utility rate base to fund needed capital maintenance, upgrades and expansions. The General Fund pro forma forecasts revenues and expenses to determine the impact of general infrastructure and facilities improvements on future property tax rates.

The City Manager and staff then prepare a proposed budget based on these priorities for presentation to the City Council by July 1st, as required by the City Charter. Each City department prepares a five-year operating budget. Only the upcoming fiscal year is formally adopted, while the next four years forecast the City’s ability to fund both current and proposed future commitments. City Council work sessions are scheduled for July, August, and September, as needed, to review and adopt the annual budget no later than September 30th.

Overall, the FY 17 budget acknowledges the Council’s commitment to maintaining the level of service to which Pflugerville citizens are accustomed, while remaining sensitive to local economic conditions that affect our taxpayers.

Growth – Challenges and Rewards

Per the U.S. Census, the City’s population grew from 48,356 in 2010 to an estimated 57,122 (18%) in 2015. For FY 17, the City’s Planning Department has estimated a total population of 61,348. Current projections include a population growth of 6.9% for FY 18 followed by a 2.1% increase in FY 19 and 2.0% for subsequent fiscal years. This growth is reflective of the population increase seen in the entire Central Texas (Austin metropolitan) region and enhanced by the amount of housing currently under construction in Pflugerville.

The certified appraised value for fiscal year 2017 (tax year 2016), as determined by the Travis Central and Williamson County Appraisal Districts increased by 13.7% over the prior year. This increase is due to new construction (residential and commercial) and an increase in appraised property values. In FY 17 the average residential taxable value topped \$200,000 for the first time and at \$206,287 this value is an increase of 10% over the prior year. Residential construction continued at an accelerated pace in 2016, with new subdivisions opening, existing subdivisions continuing construction and several multi-family complexes under construction. There are indications that commercial and residential development will continue at a similar pace into 2017. Some of this development is in the City of Pflugerville Tax Increment Reinvestment Zone Number One (TIRZ #1).

Growth – Challenges and Rewards (continued)

TIRZ #1 was authorized in December 2010 to stimulate economic development in designated areas, including the Falcon Pointe subdivision. The City agreed to allow tax revenue received from 100% of new property value in the TIRZ to be used for specific projects within the zone. The appraised value for properties in TIRZ #1 as of January 1, 2016 is \$178,824,031, a 51% increase over the January 1, 2015 value. Any value created in TIRZ #1 above the base value of \$5,934,138 is not included in the City's taxable value for calculation of revenue from property taxes for maintenance and operations of the City, but is used by the TIRZ to pay for projects completed within the TIRZ boundaries.

In June 2016, the City's first hotel, Best Western Plus, opened for guests. A Marriott Courtyard and Conference Center is also under construction, with anticipated completion in 2017. These hotels will provide a new revenue source to the City, Hotel Occupancy Taxes, which can be used for tourism and convention related programs.



Best Western Plus

The City's largest commercial centers, Stone Hill Town Center and 130 Commerce Park, continue to expand. In Stone Hill Town Center smaller retail stores, neighborhood service businesses, and larger, national establishments continue to develop. In addition, the second phase of the Mansions at Stone Hill apartments are under construction with completion anticipated before the end of the calendar year. The 130 Commerce Park, at the intersection of State Highway 130 and East Pecan Street, is home to a variety of light industrial and commercial establishments. The most recent addition to the commerce park is an expansion to the Community Impact headquarters, with the completion of a 36,000 square foot printing facility. Under construction at the commerce park is a 100,000 square foot manufacturing facility for Cortec Precision Sheetmetal.

Around the City, commercial and retail centers continue to construct additional phases for future businesses, including Picadilly Business Park and the Shops at 685. In addition, the City's entertainment options expanded with the December 2015 opening of Spare Time entertainment center, which contains bowling, laser tag, a banquet room and a full service restaurant. A variety of new dining options opened in the past year including Panera Bread, Chipotle, Einstein Bros. Bagels, Domino's Pizza and Raising Cane's Chicken.



The Pflugerville Independent School District is currently constructing High School #4 on the eastern side of Pflugerville, just outside the city limits. The school is set to open to students in the fall of 2017 along Weiss Lane. In November 2015, Pflugerville voters approved an additional \$9.5 million to improve Weiss Lane. These funds will be combined with 2014 voter approved funding to improve this thoroughfare into a four lane urban roadway.

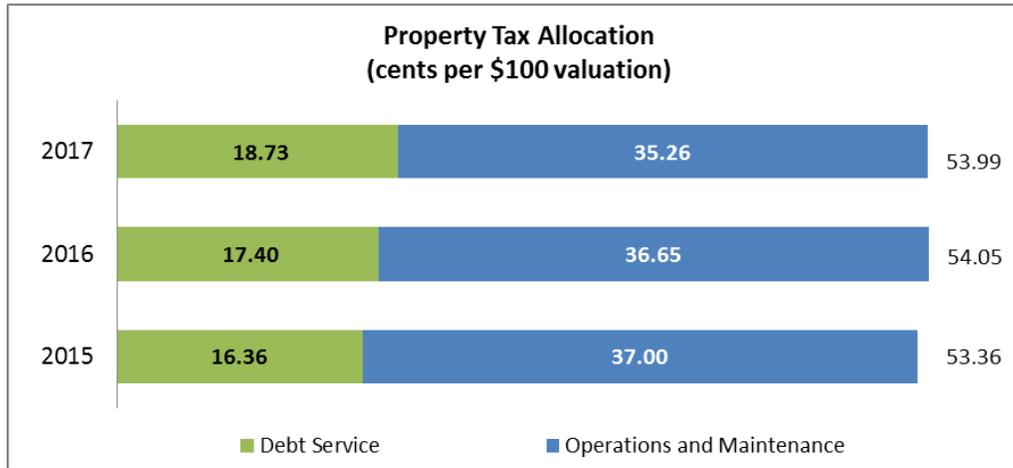
General Fund Revenue

The approved budget for fiscal year 2017 continues all current services and programs and is balanced with revenues exceeding expenditures.

Ad Valorem Taxes

The approved tax rate for FY17 is a decrease to \$0.5399/\$100 valuation, with \$0.3526 to fund general city operations (O&M). The revenue generated by this O&M rate will fund approximately \$14.5 million or 48% of the proposed general fund budget. The following chart shows the adopted tax rate for the current and past two years. The chart further highlights the allocation of the rate between funding for debt service payments for general obligation bonds and certificates of obligation and the funding dedicated to the operating budget in the General Fund.

General Fund Revenue (continued)



Sales Taxes

As a result of continuing commercial development and growth among existing businesses, sales tax revenue received through September 2016 reflects an increase of 14.2% compared to the same period last year. The FY17 sales tax revenue is budgeted to grow 12% over the FY 16 budget and will make up 26% of total general fund revenues. This increase is due to the growth experienced in recent years and as commercial development within the City continues.



Development Revenues

Revenues from development activity are projected to remain stable from the FY16 to FY17 budget.

Transfers

The transfer from the Utility Fund to the General Fund will remain the same at \$750,000 for the 2017 fiscal year. Other transfers into the General Fund include Municipal Court and Police Department special revenue funds to support programs budgeted in the General Fund. A transfer from bond proceeds to the General Fund for the efforts of CIP Engineering and specific Parks department personnel related to bond projects is also included for FY17.

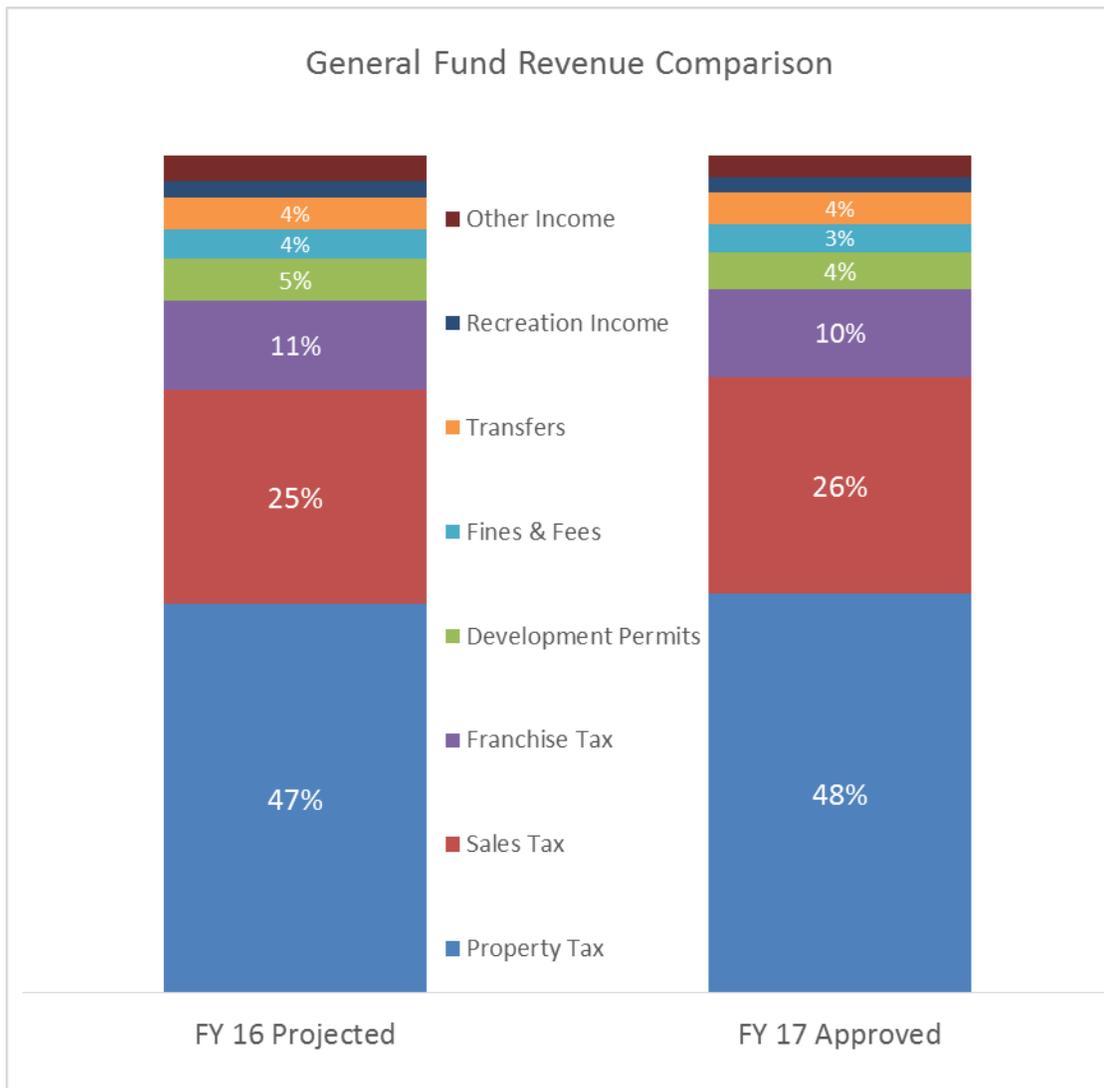
General Fund Revenue (continued)

Other Revenues

All other revenues will remain relatively level from 2016 to 2017. New revenues for fiscal year 2017 include Health Inspection Permit fees, which are offset by payments to the third party provider of this service.

The budget for fiscal year 2017 does not require, as a revenue source, a fund balance transfer in the General Fund as budgeted revenues exceed budgeted expenses.

The following chart illustrates the City of Pflugerville’s sources of funds on a percentage basis in the General Fund for fiscal years 2016 and 2017.



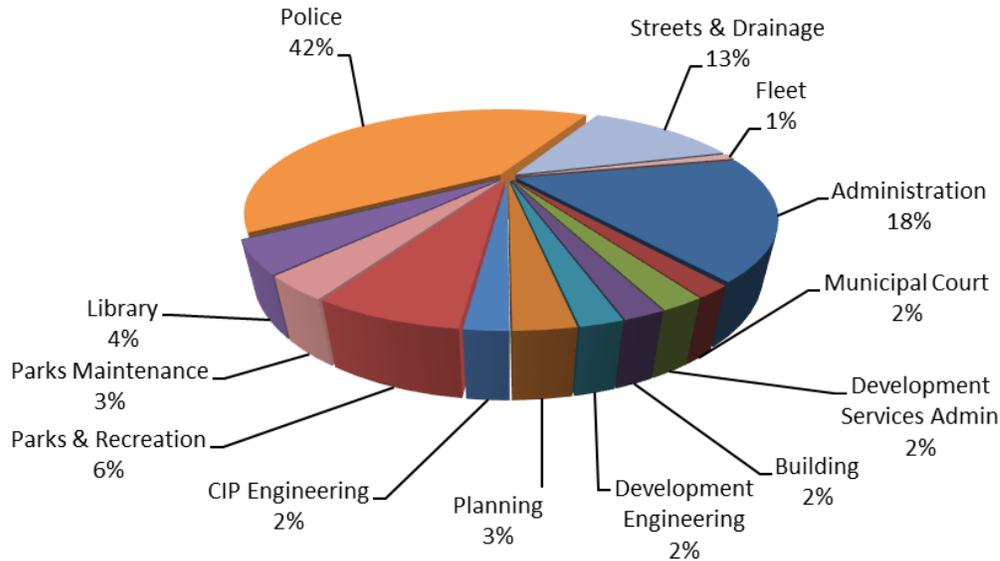
General Fund Expenditures

Fiscal year 2017 General Fund budgeted expenditures of \$30,497,437 represent a \$1.9 million (6.8%) increase from the fiscal year 2016 projected year-end estimate. These increases are primarily to maintain the current levels of service to citizens as the population base and demand for services continues to increase.

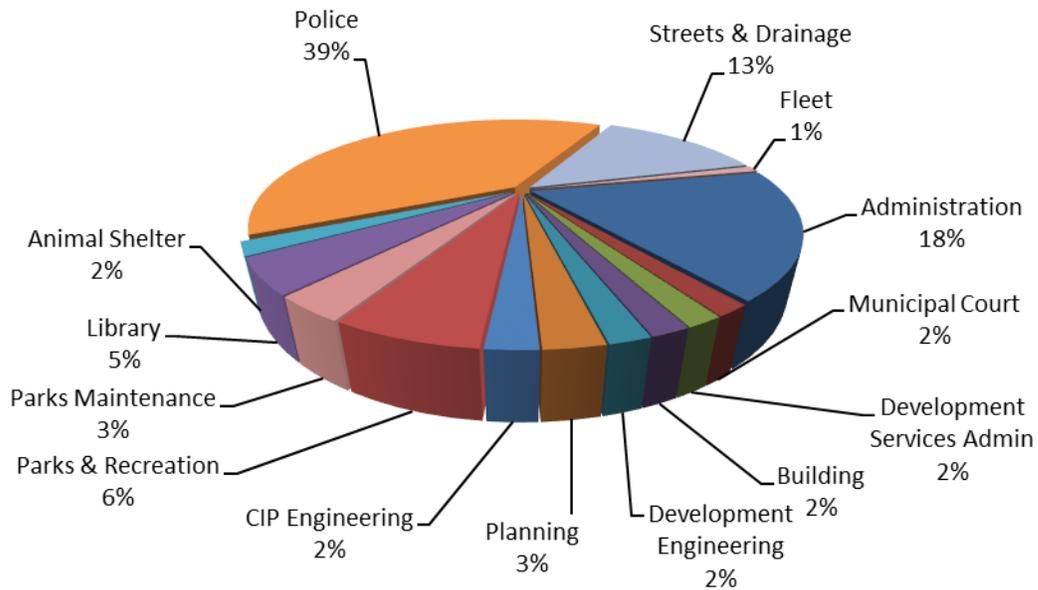
General Fund Expenditures (continued)

The following charts illustrate the departmental allocation of the General Fund resources projected for fiscal year 2016 and for fiscal year 2017.

FY 2016 Projected Expense by Department



FY 2017 Budgeted Expense by Department



Several new personnel are approved for fiscal year 2017, including: Human Resource Generalist, Facilities Maintenance Technician, Assistant Planning Director, Parks Development Manager, Library Technician, Property Crime Scene Technician, two Records Clerks, Criminal Investigations Division Sergeant, and two Patrol Officers. The proposed budget also includes increases in personnel costs for rising employee insurance, merit, and workers compensation coverage.

General Fund Expenditures (continued)

The Police Department has requested various replacement equipment, new equipment for the new personnel requested, and an increase to overtime to match FY16 overtime expenditures. This budget also includes the cost of training personnel in the new comprehensive police software approved by the City Council this summer. The budget for Streets and Drainage includes increases for contractual programs for mowing, pavement marking, and sidewalk repair and includes \$800,000 for roadway overlays. The Library will receive additional funding for genealogy and youth programs and for the Pfab Lab. Other increases to the budget include additional funds for election costs, computer replacements, parks program software purchases, and matching funds for downtown programs. A new department, Animal Shelter Services has been created to account for program expenditures previously reported within the Police Department.



Library Youth Programs

Debt Service

The City's outstanding total indebtedness will be \$222,765,000 as of September 30, 2016. This number includes approximately \$101 million combination tax and revenue certificates issued for City utility, Pflugerville Community Development Corporation, and TIRZ projects. Debt repayments are budgeted in the appropriate funds, however, since all City debt carries a tax pledge, all issuances are considered general obligations of the City for analysis and rating purposes.

This budget document includes a list of current bonds and annual payments as well as the property tax revenue required to pay the principal, interest, and fees. It also includes a summary of the purpose of the bonds, the issue amount and the principal balance outstanding.

Utility Fund

The Utility Fund is comprised of the Water, Wastewater, and Solid Waste Departments. The primary objective for the Utility Fund budget is providing sufficient bond coverage, as a relationship between revenues and expenses, to satisfy requirements for future debt issuance.

As of August, 2016 water retail revenues are up 17% over the prior year to date revenues. The increased revenue is primarily due to the lessening of water restrictions in June 2015, from stage 3 to stage 2. Wastewater service revenues through August are 6.6% higher than through the same period last year. Water and wastewater service revenues are each expected to increase by 3% over the FY 16 projected revenues due to population growth.

Utility Fund expenditures for FY 17 increase a little over 2% from the fiscal year 2016 budget. The Utility Administration and Maintenance departments include the purchase of a new truck and an increase in overtime. The water departments' budgeted projects include relocation of the chlorine generator rectifier, the purchase of a chlorine analyzer, repairs to two water storage tanks, and continuation of the valve and hydrant maintenance program at a slight increase in cost. Wastewater budgets include funds for chip hauling to clear an accumulation of chipped material.



Funding for the water and wastewater portions of the debt service are included in the water and wastewater budgets. Net operating revenues currently exceed 25% of the annual debt service payment. Rating agencies, Moody's and S&P, consider such calculations in their rating evaluations. In addition, the Utility Fund balance reserve policy is 25% (3 months) of operating expenditures. For 2017, this amount will be about \$3.5 million and will cover expenses during unforeseen events.

Capital Improvement Project (CIP) Funds

Utility CIP

Several water system capital projects are under construction including improvements to the former NTCMUD #5 area and a transmission main on Weiss Lane. Additional water projects are in the design phase and anticipated to begin construction in 2017 including: Heatherwilde Elevated Storage, the second phase of the Weiss transmission line, and repairs to two wells. The Sorento/Carmel Wastewater Lift Station and Force Main project is under construction and scheduled for completion in 2017. Phase I of both the Sorento and Carmel wastewater interceptors are in the design phase, with construction expected to begin early in 2017. In FY 17, design will also begin on two capacity projects, one to expand the Central Plant and another to provide service to the eastern portion of the City's service area. A full list of these projects is available in the Utility Fund section of this document.



Carmel Lift Station

Street and Park CIP



Heatherwilde Boulevard

and construction is anticipated to begin in 2017. A full list of these projects is available in the Funds Summary section of this document.

During 2016, construction of Pfluger Farm Lane, Phase B, was completed and construction began on Heatherwilde Boulevard improvements. A construction contract has been approved by the City Council for Pecan Street east of SH 130 improvements. Design is underway on Weiss Lane, Rowe Lane, Pflugerville Parkway, Pfennig Lane and Helios and Sun Light Near Way road projects. Several Park projects are also progressing. Trail developments are underway and the purchase of land for the future sports complex was complete during this fiscal year. The sports complex and the Wilbarger Park are both being designed

Final Thoughts

It is our hope that this budget document enables City leaders and the citizens of the City of Pflugerville to actively participate in the ongoing budgeting and planning process.

We wish to thank all of the City department managers and their staff members who contributed so much time and effort to the creation of this budget. The additional information and analysis contained within this document could not have been developed without the many hours spent gathering the information and developing the format in which to present it.

Brandon Wade, City Manager

Amy M. Good, Finance Director

Vision Statement

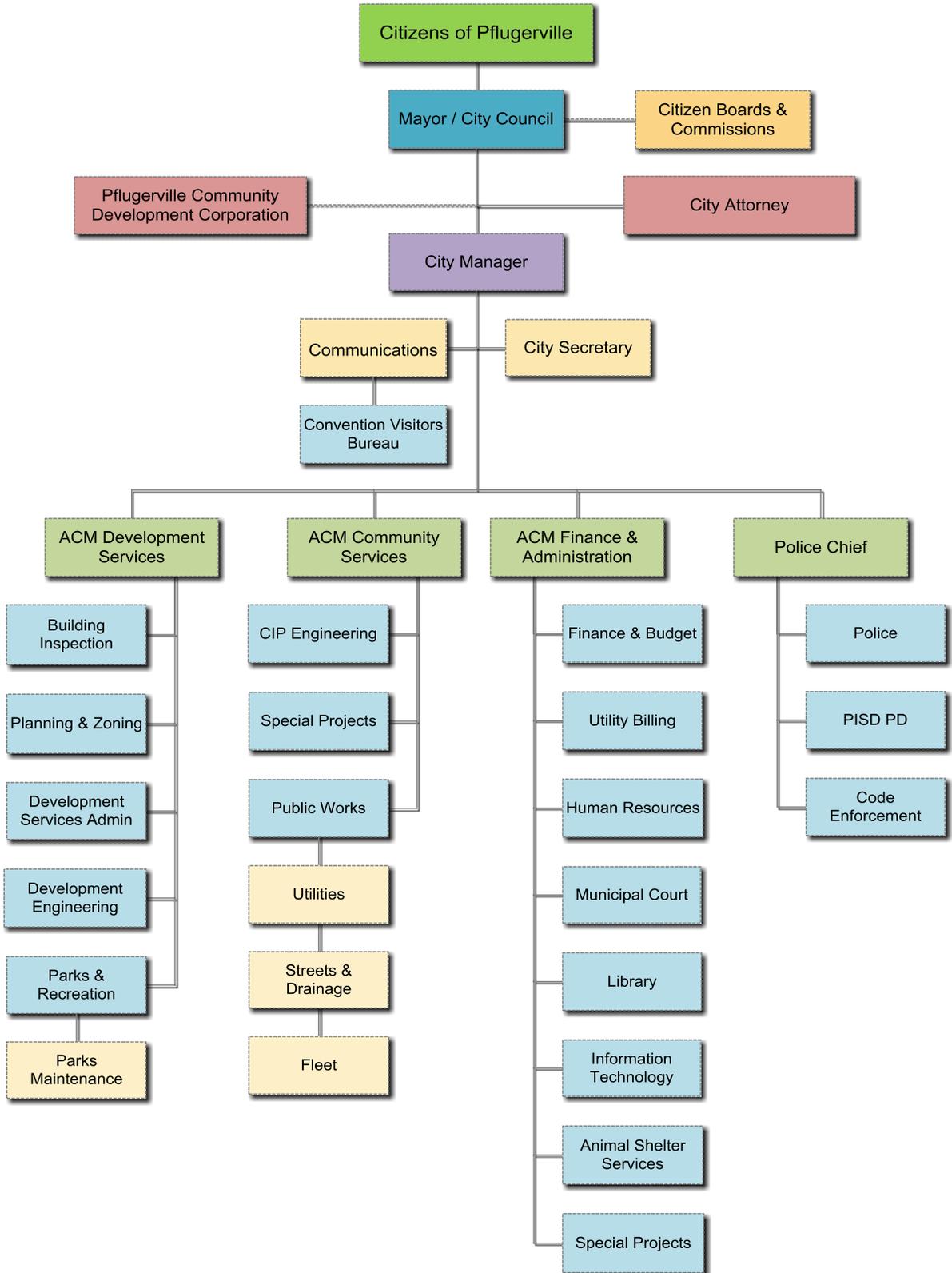
Pflugerville will be a well-planned, well-maintained, clean and safe community comprised of commercial and residential diversity, providing community-friendly streetscapes that create a desirable destination for Central Texas.

Mission Statement

To preserve and enhance the quality of life and character of Pflugerville by:

- *Preserving the neighborhoods, parks and trails which promote family activities;*
- *Promoting well-planned development and desirable economic development opportunities;*
- *Providing cost effective professional management and competent, efficient and courteous services;*
- *Protecting its citizens, its heritage and all other assets.*

City of Pflugerville, TX Organizational Chart



Fiscal Year 2017 Budget and Tax Rate Adoption Schedule

Schedule for tax rate above lower of effective rate or rollback rate

Friday, July 1	Provide the Fiscal Year 2017 Proposed Budget to the City Council. Deadline for providing proposed budget to the City Council.
Tuesday, July 12	Debt Service survey due to Travis County Tax Office for calculation of the debt service (I&S) portion of the City's tax rate.
Tuesday, July 12 City Council meeting	City Council work session to discuss the budget.
Tuesday, July 19 City Council Special meeting	City Council work session to discuss the budget.
Monday, July 25	Deadline for Chief Appraiser to certify appraisal rolls.
Tuesday, July 26 City Council meeting	City Council work session to discuss the budget.
July 26 - August 7	Tax Office calculates effective and rollback tax rates and submits to jurisdictions for approval prior to publication on August 13th.
Thursday, July 28	Finance and Budget Committee meeting to discuss budget.
Tuesday, August 9 City Council meeting	City Council work session to discuss the budget.
Tuesday, August 9	City staff provides approval of tax effective and rollback rate calculations to Travis County for August 13 rate publication.
Saturday, August 13	Publication of effective tax rates, fund balances, and debt schedules, unencumbered fund balance, submitted by Travis County, appears in Austin American-Statesman.
Tuesday, August 23 City Council meeting	City Council work session to discuss the budget. Discuss the property tax rate for fiscal year 2017. <i>* If proposed rate will exceed the lower of the rollback or effective rate, take action and schedule public hearings.</i>
Friday, August 26	Final day to post Fiscal Year 2017 proposed budget to website and provide to City Secretary.
Wednesday, August 31	Notice of Proposed Tax Rate and Public Hearings published in Pflugerville Pflag newspaper and posted to City website.
Friday, September 2	<i>* Notice of Proposed Tax Rate and Public Hearings posted on City website. This should run until adoption of the tax rate.</i> <i>* Notice of Proposed Tax Rate and Public Hearings published on Channel 10 as a 60-second notice at least five times a day between 7 a.m. and 9 p.m. until adoption of the tax rate.</i>
Tuesday, September 13 City Council meeting	<i>* First Public Hearing on tax increase. At the hearing, announce meeting to adopt a tax rate.</i>
Wednesday, September 14	Notice of Public Hearing on Budget published in Pflugerville Pflag newspaper.
Friday, September 16	Notice of Public Hearing for budget required by City Charter published on City website.
Tuesday, September 20 City Council meeting	<i>* Second Public Hearing on tax increase. At the hearing, announce meeting to adopt a tax rate 3-14 days following the second public hearing.</i>

Fiscal Year 2017 Budget and Tax Rate Adoption Schedule

Schedule for tax rate above lower of effective rate or rollback rate

Tuesday, September 27
City Council meeting

Public hearing on budget required by City Charter.
Adoption of budget by the City Council by ordinance.
Adoption of tax rate by ordinance.
* Resolution ratifying the property tax increase.

Wednesday, September 28

Adopted tax rate provided to Travis County.
* Adopted tax rate ordinance (or required language) posted to City website.

Friday, September 30

Adopted FY 17 Budget provided to City Secretary.
Adopted FY 17 Budget posted to City website.

Definitions, Assumptions, & Estimates

Definitions

Government finance and budgeting varies from corporate finance; following are some definitions that may be helpful in understanding the information presented.

Capital Improvement Plan (CIP) – A plan that outlines planned, future expenditures for the purchase, construction, or renovation of City facilities or property.

Capital Outlay (Acquisition) – An expenditure which results in the acquisition of or addition to fixed assets, and meets the following criteria:

- has an anticipated useful life of more than one year;
- can be permanently identified as an individual unit of property;
- belongs to one of the following categories:
 - Equipment
 - Buildings
 - Software
 - Improvements Other Than Buildings
 - Land
- constitutes a tangible, permanent addition to the value of City assets;
- does not constitute repair or maintenance; and
- is not readily susceptible to loss.

Debt Service - The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Fiscal Year - The time period designated by the City signifying the beginning and ending period for recording financial transactions. The City of Pflugerville has specified October 1 to September 30 as its fiscal year.

Fund Balance – The assets of a fund less liabilities, as determined at the end of each fiscal year.

Project Reserve – Funded by accumulated revenue received in excess of budgeted revenue and expended on capital improvements.

Vehicle Replacement Reserve – Funded by approximately 2% of operating expenses to fund purchases of replacement vehicles.

General Fund - The largest fund within the City, the General Fund accounts for most of the financial resources of the government. General Fund revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund usually includes most of the basic operating services, such as police protection, public works, and general administration.

Operating Budget - A financial plan outlining estimated revenues and expenditures and other information for a specified period (usually a fiscal year). The proposed budget is the financial plan presented by the City Manager for consideration by the City Council, and the adopted budget is the financial plan ultimately approved and authorized by the City Council.

Operations and Maintenance – Expenditures for the operations of the department and the maintenance of the department's equipment and buildings (such as equipment maintenance, pool expenses, code enforcement expenses, and street repairs).

Definitions (cont.)

Personnel – Expenditures for a department’s salary and related expenditures (such as employee insurance, Social Security and Medicare taxes, unemployment, retirement contribution, etc).

Pro Forma – Estimated financial figures based on previous actual business operations and future assumptions for growth levels, revenues, and expenses.

Reserved Fund Balance – The portion of fund balance restricted for a specific purpose and not available for appropriation and subsequent spending.

The City of Pflugerville Charter (section 9.03) declares that “the adopted budget must include an unencumbered general fund balance that is sufficient to cover three months of the City’s budgeted general fund operation and maintenance expenses.” This amount has generally been understood to be 25% of the general fund operating budget.

Services – Expenditures for services utilized by the department (such as auditors, external attorneys, consultants, etc.)

Supplies – Consumable items used by the department in the course of their operations (such as gasoline, office supplies, etc.)

Taxable Value - Estimated value of property on which ad valorem taxes are levied.

Assumptions & Estimates

The budgeting process requires many estimates and assumptions about future growth, activity and prices. Following are a few of the assumptions and estimates we used in preparing the fiscal year 2017 annual budget.

Revenues

The sales tax revenue is anticipated to grow 11% over the FY 16 budgeted sales tax.

Estimated property tax revenues are calculated from the City’s approved tax rate and the preliminary appraisal roll as prepared by the Chief Appraiser of the Travis Central Appraisal District.

Expenditures

Increase in employee health insurance of 12% over FY 16 projected health insurance costs.

Small decrease in the employer funded retirement contribution rate.

The increase on workers compensation insurance costs, due to increased utilization on the workers compensation program, varies by employee class.

Electricity costs reflect a potential 5% increase in usage, but also account for the 20% rate decrease effective May 2017 with the implementation of the new electric agreement.

A 5% increase for other utilities (telephone, internet and natural gas) and liability insurance.

Funds Summary

	FY 15 Actual	FY 16 Amended Budget	FY 16 Projected Total	FY 17 Approved Budget
Revenues				
General	27,393,393	28,511,715	29,181,662	30,502,053
Utility	39,066,043	50,890,134	45,007,612	48,920,946
Debt Service	6,364,223	7,402,630	6,803,076	9,197,493
Capital Projects	3,841,749	28,802,658	25,802,658	30,109,000
Total	\$ 76,665,408	\$ 115,607,137	\$ 106,795,008	\$ 118,729,492

Expenses				
General	25,213,858	28,508,516	28,557,589	30,497,437
Utility	29,579,655	49,948,161	38,476,715	46,767,771
Debt Service	6,359,349	7,396,630	6,797,076	9,189,493
Capital Projects	3,841,749	28,802,658	25,802,658	30,109,000
Total	\$ 64,994,611	\$ 114,655,965	\$ 99,634,038	\$ 116,563,701

FY 17 Anticipated Beginning Fund Balances

General	\$ 10,972,101
Utility	\$ 14,577,781

Debt Service Fund

Revenue		FY15 Actual	FY16 Projected	FY17 Approved Budget
Property Tax		\$ 5,568,660	\$ 6,014,388	\$ 8,136,899
PCDC Payment on Bonds		790,689	782,689	784,389
TIRZ Payment on Bonds		-	-	268,206
Total		\$ 6,359,349	\$ 6,797,076	\$ 9,189,493
Expenses				
Debt Service Interest		\$ 3,086,865	\$ 3,381,459	\$ 4,983,409
Debt Service Principal		2,481,795	2,632,929	3,153,490
PCDC Bond Payments		790,689	782,689	784,389
TIRZ Bond Payments		-	-	268,206
Subtotal		\$ 6,359,349	\$ 6,797,076	\$ 9,189,493
Service Fees		4,874	6,000	8,000
Total		\$ 6,364,223	\$ 6,803,076	\$ 9,197,493
Bond Summary				
2004 Certificates of Obligation	25	111,654	-	-
2005 Certificates of Obligation	26	224,970	-	-
2006 Certificates of Obligation	27	184,400	92,200	-
2007 Certificates of Obligation	28	653,563	435,981	218,400
2009 Certificates of Obligation	29	755,765	506,858	257,950
2009 General Obligation Bonds (Library)	30	194,180	132,115	70,050
2009A Certificates of Obligation	31	504,760	503,248	492,661
2009A Certificates of Obligation (PCDC)	31	185,901	183,701	186,201
2009 Limited Refunding Bonds	32	379,798	374,861	-
2010 General Obligation Bonds (Library)	33	112,970	112,170	111,330
2010 Certificates of Obligation	34	235,104	233,404	231,704
2010 Limited Refunding Bonds	35	597,984	588,160	598,656
2012 Limited Tax Refunding Bonds	36	1,502,113	1,519,417	2,150,644
2013 General Obligation Bonds (Library)	37	111,400	110,400	109,400
2013 Certificates of Obligation (PCDC)	38	242,206	240,206	238,206
2014 Certificates of Obligation (PCDC)	39	362,581	358,781	359,981
2015 Limited Tax & Refunding Bonds	40	-	897,320	925,268
2015 Certificates of Obligation	41	-	508,254	496,495
2016A Certificates of Obligation	42	-	-	309,678
2016B Certificates of Obligation	43	-	-	239,178
2016C Certificates of Obligation	44	-	-	29,028
2016 Limited Tax & Refunding Bonds	45	-	-	2,164,663
Total		\$ 6,359,349	\$ 6,797,076	\$ 9,189,493

Outstanding General Fund Debt

Date of Issue/ Type of debt	Amount of issue	Bond Principal Balance as of September 30, 2016	Construction funds remaining to be spent as of September 30, 2016
2007 Tax & Revenue CO's* The funds from this bond issue were used to fund various street projects.	\$10,315,000	\$210,000	\$0
2009 Tax & Revenue CO's* The funds from this bond issue were used to fund various street and drainage projects.	\$11,500,000	\$880,000	\$0
2009 General Obligation (FY 09) The funds from this bond issue were used to begin funding the expansion of the Pflugerville Community Library.	\$3,000,000	\$240,000	\$0
2009A Tax & Revenue CO's* Construct various street and drainage projects (\$6M) and to fund the purchase of infrastructure from New Quest (\$2.5M).	\$8,497,600	\$7,448,000	\$0
2009A Tax & Revenue CO's* (PCDC) The funds from this bond issue were used by PCDC to develop the PCDC owned land at E. Pecan and SH-130.	\$2,750,000	\$2,295,000	\$0
2010 General Obligation The funds from this bond issue were used to continue funding of the expansion of the Pflugerville Community Library.	\$2,000,000	\$1,800,000	\$0
2010 Tax & Revenue CO's* The funds from this bond issue were used to fund the purchase of infrastructure from New Quest.	\$4,130,000	\$3,705,000	\$0
2010 Limited Tax & Revenue Refunding Bonds The funds from this bond issue were used to refinance and partially retire the 2001 and 2002 Certificates of Obligation debt issues.	\$10,099,200	\$9,046,400	\$0
2012 Limited Tax & Revenue Refunding Bonds The funds from this bond issue were used to refinance and partially retire the 1999 General Obligation bonds and 2002, 2003, and 2004 Certificates of Obligation debt issues.	\$14,982,000	\$12,786,152	\$0
2013 Limited Tax Bonds The funds from this bond issue will be used to complete funding of the expansion of the Pflugerville Community Library.	\$2,000,000	\$1,875,000	\$0
2013 Tax & Revenue CO's* (PCDC) The funds from this bond issue will be used by PCDC for various street and drainage projects including Pfluger Farm Lane.	\$4,600,000	\$4,350,000	\$0
2014 Tax & Revenue CO's* (PCDC) The funds from this bond issue will be used by PCDC for various street and drainage projects including Impact Way.	\$4,980,000	\$4,420,000	\$0
2015 Limited Tax & Refunding Bonds The funds from this bond were used to refinance and retire the 2004 and 2005 Certificates of Obligation debt issues and for various voter approved parks and streets projects.	\$14,027,795	\$13,854,400	\$4,000,000
2015 Tax & Limited Revenue CO's* The funds from this bond issue will be used by PCDC for various street and drainage projects including Impact Way.	\$8,413,300	\$8,197,200	\$2,000,000
2016A Tax & Revenue CO's* The funds from this bond issue will be used for street, park, facility and police projects.	\$8,630,000	\$8,630,000	\$8,200,000
2016B Tax & Revenue CO's* The funds from this bond issue were used for contractual obligations associated with Tax Increment Reinvestment Zone (TIRZ) #1 projects.	\$5,940,000	\$5,940,000	\$0
2016C Tax & Revenue CO's* The funds from this bond issue were used for contractual obligations associated with Tax Increment Reinvestment Zone (TIRZ) #1 projects.	\$1,565,000	\$1,565,000	\$1,565,000
2016 Limited Tax & Refunding Bonds The funds from this bond issue will be used for various voter approved parks and streets projects.	\$52,845,000	\$52,845,000	\$28,600,000
Totals	\$170,274,895	\$140,087,152	\$44,365,000

*Combination Tax and Revenue Certificates of Obligation

Capital Projects

Revenue	FY 2017
Cash Balance Forward	
2015 Limited Tax & Refunding Bonds	\$ 4,000,000
2015 Combination Tax & Revenue Certificates of Obligation	2,000,000
2016A Combination Tax & Revenue Certificates of Obligation	8,200,000
2016C Combination Tax & Revenue Certificates of Obligation	1,565,000
2016 Limited Tax & Refunding Bonds	28,600,000
	\$ 44,365,000
Future Funds	
Portion of limited tax bonds from 2014 bond election to be issued	\$ 12,174,000
Portion of limited tax bonds from 2015 bond election to be issued	6,570,000
	\$ 18,744,000
Total Funding Available	\$ 63,109,000
Expense	FY 2017
Allocated Funding	
Pecan Street (E of SH 130)	\$ 1,000,000
Weiss Lane	12,685,000
Rowe Lane	1,040,000
Pflugerville Parkway	3,750,000
Pfennig Lane	1,870,000
Heatherwilde Subdivision Reconstruction 1 & 2	4,143,000
Heatherwilde Widening	3,000,000
Trail Development	842,000
Sports Complex	14,553,000
Park Development & Improvement	3,669,000
Lake Pflugerville	3,568,000
Helios Way West Extension & Sun Light Near Way Rebuild	2,000,000
Animal Shelter Phase 1	1,600,000
Gilleland Pool House Construction	578,000
Gilleland Pool Restroom Renovation Construction	356,000
Bohls House Renovations Construction	550,000
Pfluger Park Restroom Construction	282,000
Police Software	1,105,000
SH45 Frontage Road Design	500,000
Traffic Signals (4)	1,040,000
Public Works Field Crew Building & Infrastructure Construction	1,500,000
Land Acquisition	689,000
TIRZ Reimbursement Projects	1,565,000
Bond Administration	1,224,000
Total Allocated Funding	\$ 63,109,000
Anticipated Future Spending	\$ (33,000,000)
	Total FY 2017 Expenses \$ 30,109,000

Note: In the November 2014 bond election, voters passed bonds for \$28,000,000 and \$25,000,000 for transportation and parks and recreation projects, respectively, to be issued incrementally over the next 5 years. The first portion, \$11,325,000 was issued in the 2015 Limited Tax & Refunding Bonds. The second portion, \$28,945,000 was issued in the 2016 Limited Tax & Refunding Bonds.

In the November 2015 bond election, voters passed bonds for \$9,500,000 for Weiss Lane to be issued in one or more series or issues. The first portion, \$2,930,000 was issued in the 2016 Limited Tax & Refunding Bonds.

Special Revenue Fund

Special Revenue funds account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes.

	Cash Balance July 31, 2016
Police Department	\$ 384,000
Revenues from state and federal drug seizure funds, donations for DARE and Blue Santa, and child safety fees. Funds are expended at the discretion of the Chief of Police.	
Municipal Court	191,000
Revenues collected from Court fines legally mandated to be expended for Court technology, security, and efficiency. These funds are expended for the benefit of the Municipal Court.	
Deutschen Pfest	117,000
Funded by profits from the City's annual Deutschen Pfest, these funds are expended for the benefit of the City's Park programs at the discretion of the Parks and Recreation Commission.	
PISD Police Department	-
These funds are expended for the Pflugerville Independent School District (PISD) Police Department. Based on a service agreement with PISD, all expenditures are reimbursed by the PISD.	
Hotel Occupancy Tax	2,500
Revenues from hotel occupancy taxes (HOT) are used by the city council for the purpose of advertising and encouraging the growth of tourist and convention activity in the City, including the financial support of the conference (civic) center.	
Community Development Block Grant	-
The US Department of Housing and Urban Development (HUD) has identified the city as a metropolitan entitlement city. This allows the City to receive funds for specific community projects.	
Public, Education and Governmental (PEG) Access Channel Funds	47,000
PEG Funds are collected from cable providers as part of the franchise payments, PEG funds can only be spent on capital purchases for PEG facilities as permitted by federal law.	
Tax Increment Reinvestment Zone (TIRZ) #1	196,500
A TIRZ has been established in accordance with Chapter 311 of the State of Texas Tax Code. TIRZ funds are used to pay direct expenses of the TIRZ, appropriate uses are further outlined in the TIRZ Finance and Project Plans.	
Total	\$ 938,000

Escrow Funds Summary
as of July 31, 2016

Escrow funds are payments from developers in lieu of construction or parkland requirements.
The funds are expended when appropriate City projects are undertaken.

Acct	Account Name	Description	Balance
2017	Sorento Infrastructure	Funds received for construction of Pecan Street and Weiss Lane, as outlined in the Development Agreement.	\$ 132,000
2023	Regional Detention	Detention fees from various developers to construct regional detention improvements.	\$ 156,807
2033	Parkland	Fees in lieu of parkland dedication from developers for the construction and improvement of City parks.	\$ 377,689
2034	Weiss Lane Escrow	Fees collected from entities participating in the cost of the Weiss Lane project.	\$ 117,720
2039	Sidewalk	Fees collected from developers to construct sidewalks.	\$ 258,102
2048	Springbrook Apt Traffic Signal	Funds received for future traffic signals at Heatherwilde and New Meister and at Grand Ave Pkwy and Shultz Ln.	\$ 18,900
2059	Pfennig Lane/ WalMart	Funds received from WalMart in FY 2006 per agreement for improvements to Pfennig Lane.	\$ 10,000
2067	Tree Fund Escrow	Penalties for violations of the City's Public Tree Care ordinance. Funds must be used for the planting and maintenance of trees.	\$ 68,064

Total Escrow Funds \$ 1,139,282

**Vehicle Reserve Fund
Summary**

FY 2016 Actual

Fund Revenues

Vehicle Reserve Transfer In	\$ 515,000
Prior Year Fund Balance	\$ 55,366
Total FY 2016 Available Funding	\$ 570,366

Fund Expenditures

Total Vehicle Replacements	\$ (430,336)
FY 2016 Projected Year-end Balance	<u>\$ 140,030</u> *

FY 2017 Approved

Fund Revenues

Vehicle Reserve Transfer In	\$ 600,000
Prior Year Fund Balance	\$ 140,030
Total FY 2017 Available Funding	\$ 740,030

Fund Expenditures

Building	Trucks F150 or similar (2)	(44,000)
Dev Engineering	Truck F150 4x4 or similar	(26,000)
Parks Maintenance	Utility Vehicle (Gator)	(21,000)
Parks Maintenance	Utility Cart	(11,000)
Parks Maintenance	Truck F250 or similar	(40,000)
Police	Chevy Tahoes for Patrol (3) and assoc equipment	(172,701)
Police	Chevy 1500 Truck or similar and assoc equipment	(50,320)
Police	Motorcycles (2) and associated equipment	(66,474)
Streets & Drainage	Steel Roller	(60,000)
Streets & Drainage	Track Loader	(60,000)
Streets & Drainage	F550 Truck	(45,000)
Streets & Drainage	Truck F250 crew cab or similar (2)	(60,000)
Streets & Drainage	New F150 extended cab or similar	(25,000)
Streets & Drainage	Mowers (3)	(36,000)
Streets & Drainage	Batwing Mower	(22,000)

Total Vehicle Replacements	\$ (739,495)
FY 2017 Projected Year-end Balance	<u>\$ 535</u>



City of Pflugerville, Texas

General Fund Pro Forma - FY 2017

FINAL

1¢ ≈ \$ 440,244

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		FY 16		FY 17		FY 18		FY 19		FY 20		FY 21	
		Projected		Proposed		Estimated		Estimated		Estimated		Estimated	
Appraised taxable value	12.5%	\$ 3,871,828,247	13.7%	\$ 4,402,435,988	8.3%	\$ 4,767,838,175	7.9%	\$ 5,144,497,391	3.1%	\$ 5,303,976,810	3.0%	\$ 5,463,096,114	
Property tax rate (in cents per \$100) ¹	0.69¢	0.5405	-0.06¢	0.5399	1.36¢	0.5535	2.54¢	0.5789	-0.09¢	0.5780	0.09¢	0.5789	
Estimated Debt Rate	1.0%	0.1740	1.3%	0.1873	0.3%	0.1902	-1.4%	0.1762	-0.6%	0.1706	-0.6%	0.1645	
Estimated O&M Rate	-0.4%	0.3665	-1.4%	0.3526	1.1%	0.3633	3.9%	0.4027	0.5%	0.4074	0.7%	0.4144	
Property tax revenue	13.9%	20,899,232	13.6%	23,739,752	11.0%	26,359,984	12.9%	29,749,495	2.9%	30,622,986	3.2%	31,589,863	
Property tax revenue for debt service	18.8%	\$ 6,736,981	22%	\$ 8,245,763	10%	\$ 9,068,428	0%	\$ 9,064,604	0%	\$ 9,048,584	-1%	\$ 8,986,793	
Debt service expense (existing as of 9/30/15)	19.1%	(6,613,941)	1%	(6,695,670)	-1.9%	(6,571,092)	-0.1%	(6,566,969)	-0.2%	(6,551,169)	-0.9%	(6,490,812)	
Debt service expense- New (2014/15 Bond Program)				(1,131,551)	49.7%	(1,693,400)	0.1%	(1,695,100)	-0.2%	(1,692,500)	0.0%	(1,693,300)	
Debt service expense- New 2016 COs				(309,678)	128.1%	(706,500)	-0.3%	(704,200)	0.3%	(706,600)	-0.4%	(703,550)	
TIRZ property value above base ²	85%	(114,531,203)	51%	(172,889,893)	32%	(228,847,386)	28%	(293,928,786)	20%	(354,086,966)	8%	(380,724,126)	
TIRZ Property Tax Expense		\$ 619,041		\$ 933,433		\$ 1,266,670		\$ 1,701,554		\$ 2,046,623		\$ 2,204,012	
Property tax revenue for operations	8.7%	13,543,209	7.5%	14,560,557	10%	16,026,886	18%	18,987,337	3%	19,533,779	4%	20,407,058	
Other general fund revenues	8.9%	15,638,453	1.9%	15,941,496	1.4%	16,169,135	1.9%	16,470,387	3.0%	16,960,293	3.0%	17,477,021	
Total revenue for operations	8.8%	29,181,662	4.5%	30,502,053	5.6%	32,196,021	10.1%	35,457,724	2.9%	36,494,072	3.8%	37,884,079	
Expense for operations & maintenance	15.6%	(27,308,740)	8.2%	(29,561,601)	8.3%	(32,005,591)	4.1%	(33,309,063)	5.3%	(35,078,584)	5.2%	(36,903,884)	
Expense for economic development (excluding TIRZ) ³		(554,175)		(604,092)		(662,551)		(695,688)		(907,795)		(981,799)	
Expense for capital outlay ³		(694,674)		(331,744)		(824,500)		(1,081,280)		(1,134,200)		(929,000)	
Total expense for operations	13%	(28,557,589)	7%	(30,497,437)	9.8%	(33,492,642)	4.8%	(35,086,031)	5.8%	(37,120,579)	4.6%	(38,814,683)	
FY net revenue (loss)		624,073		4,616		(1,296,621)		371,694		(626,507)		(930,604)	
Beginning fund balance		12,221,550		10,972,101		10,376,717		8,440,096		8,145,790		6,817,282	
Ending fund balance ⁴		12,845,623		10,976,717		9,080,096		8,811,790		7,519,282		5,886,678	
Transfer from Fund Balance		(1,358,522)											
Transfer to Vehicle Replacement Reserve ⁵		(515,000)		(600,000)		(640,000)		(666,000)		(702,000)		(738,000)	
Fund balance forward ⁴		10,972,101		10,376,717		8,440,096		8,145,790		6,817,282		5,148,678	
Charter requirement of 25% reserve		6,827,185		7,390,400		8,001,398		8,327,266		8,769,646		9,225,971	
Policy requirement of 3% reserve		819,262		886,848		960,168		999,272		1,052,358		1,107,117	
Total Reserve requirements (28%)		\$ 7,646,447		\$ 8,277,248		\$ 8,961,565		\$ 9,326,538		\$ 9,822,004		\$ 10,333,088	
Available fund balance		3,325,654		2,099,469		(521,469)		(1,180,748)		(3,004,721)		(5,184,409)	
Revised Population Growth Projections ⁶	1.8%	57,148	7.3%	61,348	6.9%	65,602	2.1%	66,954	2.0%	68,307	2.0%	69,660	
Projected Commercial/Retail Growth	1.0%		1.0%		1.0%		1.0%		1.0%		1.0%		
		40.2%		35.1%		26.4%		24.5%		19.4%		14.0%	

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Notes:

FY17- FY21 projections represent estimates derived during the FY17 budget process.

Debt reflected in proforma includes future issuances authorized by voters in the November 2014 and 2015 elections and the 2016 CO issuance.

¹ FY 17 tax rate is the Rollback Rate. FY18 and later rate increases reflect General Obligation debt authorized in the 2014 and 2015 bond elections.

² The annual estimated values of the TIRZ are provided by the project plan.

³ Capital Outlay and Economic Development Incentives are not included in the calculation of the 25% operating reserve.

⁴ Fund Balance numbers exclude funds held in project and vehicle reserves (approximately \$4.2 million), of which \$3.15 million has been approved for spending.

⁵ Vehicle Replacement Reserve is approximately 2% of operating expenses to fund purchases of replacement vehicles.

⁶ Population estimates provided by City Planning Department.



Property Tax

CERTIFIED VALUATIONS

	Effective Rate	Rollback Rate	Approved Rate
Net Appraised Value	\$ 4,402,435,988	\$ 4,402,435,988	\$ 4,402,435,988
Tax Rate (cents/\$100)	0.4886	0.5399	0.5399
Gross Revenue	21,510,302	23,768,752	23,768,752
Net Tax Revenue	\$ 21,481,302	\$ 23,739,752	\$ 23,739,752

Assumes 100% collection rate and \$29,000 collection fees

Rate Distribution			
Operations & Maintenance O&M*	0.3013	0.3526	0.3526
Debt Service I & S	0.1873	0.1873	0.1873
Total	0.4886	0.5399	0.5399

Funding Distribution			
General Fund O & M	\$ 12,390,800	\$ 14,560,557	\$ 14,560,557
TIRZ #1 Fund O & M	\$ 844,740	\$ 933,433	\$ 933,433
Debt Service I & S	\$ 8,245,763	\$ 8,245,763	\$ 8,245,763
Total	\$ 21,481,302	\$ 23,739,752	\$ 23,739,752

*Includes portion of property taxes distributed to TIRZ #1.

\$0.01 of tax rate = \$440,308 property tax revenue

Average residential property taxable value in FY 2017 = \$ 206,287

Average residential property taxable value in FY 2016 = \$ 187,672

Effective Rate The tax rate required to produce the same amount of tax revenue for the current fiscal year as the previous fiscal year.

Rollback Rate The maximum rate allowed by law without voter approval. The rollback rate calculation includes an eight percent increase on the prior year operations and maintenance rate plus the amount necessary to cover debt service.

Proposed Rate The rate proposed for the upcoming tax year. This is the rate in the budget on which all property tax revenue estimates are based.

Approved Rate The rate approved by City Council.

**City of Pflugerville
Tax Levies, Rates, and Values**

Fiscal Year	M & O Rate	I & S Rate	Total Rate	Taxable Value*	Tax Levy	Average Residential Value
1997-1998	0.4095	0.2111	0.6206	436,322,251	2,707,816	n/a
1998-1999	0.4669	0.1631	0.6300	556,037,314	3,503,035	n/a
1999-2000	0.4609	0.2389	0.6998	627,028,378	4,387,945	n/a
2000-2001	0.4291	0.2133	0.6424	758,849,420	4,874,849	n/a
2001-2002	0.4218	0.2081	0.6299	950,667,129	5,988,252	n/a
2002-2003	0.3986	0.2313	0.6299	1,171,638,331	7,380,150	n/a
2003-2004	0.4175	0.2242	0.6417	1,199,210,222	7,695,332	n/a
2004-2005	0.4372	0.2028	0.6400	1,310,450,828	8,386,885	n/a
2005-2006	0.4199	0.2151	0.6350	1,408,716,503	8,945,350	155,391
2006-2007	0.4125	0.2115	0.6240	1,515,913,575	9,459,301	157,990
2007-2008	0.4236	0.1954	0.6190	1,892,441,147	11,714,211	164,904
2008-2009	0.4371	0.1769	0.6140	2,489,169,600	15,283,501	170,870
2009-2010	0.4114	0.1976	0.6090	2,624,009,352	15,980,217	172,444
2010-2011	0.4101	0.1939	0.6040	2,781,357,612	16,799,400	161,948
2011-2012	0.3937	0.2053	0.5990	2,803,692,319	16,794,117	159,329
2012-2013	0.3946	0.1994	0.5940	2,830,601,908	16,813,775	152,384
2013-2014	0.3851	0.1885	0.5736	3,019,457,851	17,319,610	159,312
2014-2015	0.3700	0.1636	0.5336	3,434,886,438	18,328,554	172,045
2015-2016	0.3665	0.1740	0.5405	3,866,723,695	20,899,642	187,672
2016-2017	0.3526	0.1873	0.5399	4,402,435,988	23,768,752	206,287

*Includes value of TIRZ #1 area.

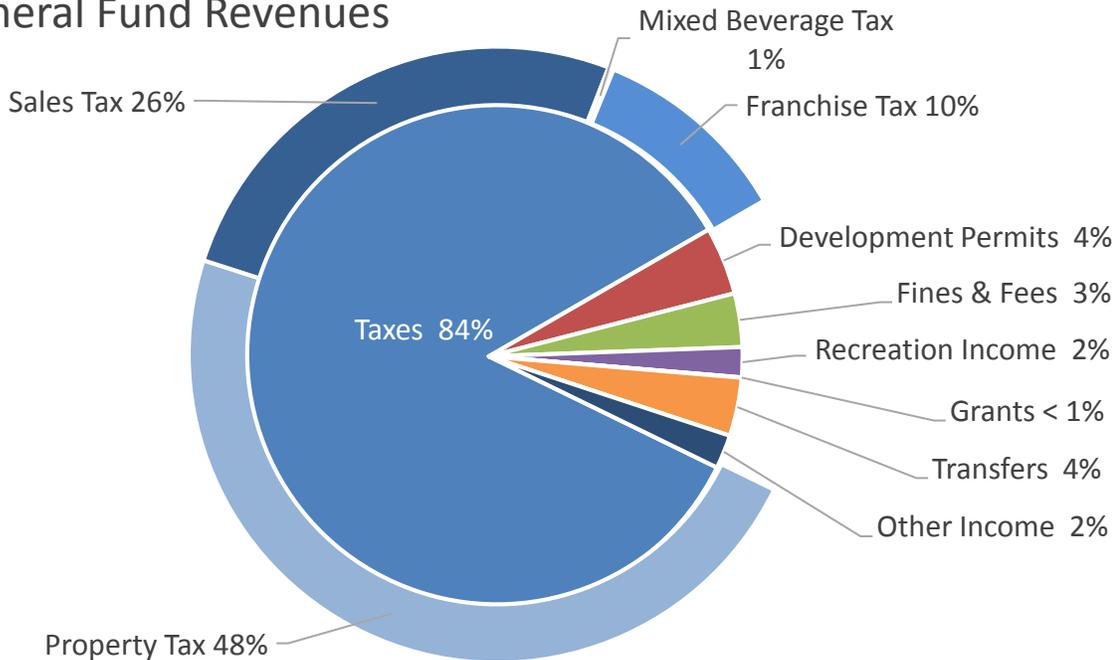
General Fund Summary

	<u>FY 15 Actual</u>	<u>FY 16 Amended Budget</u>	<u>FY 16 Projected Total</u>	<u>FY 17 Approved Budget</u>	
Revenues					
Revenue	27,393,393	28,511,715	29,181,662	30,502,053	
Total	<u>\$ 27,393,393</u>	<u>\$ 28,511,715</u>	<u>\$ 29,181,662</u>	<u>\$ 30,502,053</u>	
			Change in budget FY 16 to FY 17		6.98%
Expenses					
Administration	4,381,360	4,704,145	5,141,204	5,559,346	
Court	408,741	500,539	480,360	486,968	
Development Serv Admin	595,037	586,286	575,493	500,639	
Building	409,490	547,839	535,563	523,437	
Development Engineering	-	559,403	551,216	555,707	
Planning	585,340	773,809	773,531	795,824	
CIP Engineering	804,588	580,040	549,863	674,324	
Parks & Rec	1,683,866	1,823,862	1,872,237	1,932,101	
Parks Maintenance	930,785	976,164	933,862	1,025,614	
Library	1,235,929	1,330,236	1,294,063	1,454,147	
Animal Shelter Services	-	-	-	583,450	
Police	11,071,189	11,852,659	11,871,963	12,049,015	
Street & Drainage	2,854,116	3,994,530	3,701,761	4,076,611	
Fleet	253,417	279,004	276,473	280,253	
Total	<u>\$ 25,213,858</u>	<u>\$ 28,508,516</u>	<u>\$ 28,557,589</u>	<u>\$ 30,497,437</u>	
			Change in budget FY 16 to FY 17		6.98%
Revenues over (under) expenses	<u>\$ 2,179,535</u>	<u>\$ 3,199</u>	<u>\$ 624,073</u>	<u>\$ 4,616</u>	
			Less: Capital Outlay	\$ (331,744)	
			Less: Non-Operating	\$ (604,092)	
			Operating Expense	\$ 29,561,601	
		FY 17 Beginning Fund Balance	\$ 10,972,101		
		FY 17 Reserved Fund Balance (25% of Operating Expenditures)	\$ 7,390,400		
		Estimated Ending Fund Balance / Total Operating Expenses =	35.1%		

General Fund Revenue

	FY 15 Actual	FY 16 Amended Budget	FY 16 Projected Total	FY 17 Approved Budget	% Change FY 16-17 Budget	% Change FY 16 Projected to FY 17 Budget
Taxes	\$ 22,406,417	\$ 23,759,947	\$ 24,240,759	\$ 25,756,557	8%	6%
Development Permits	1,462,623	1,060,500	1,441,069	1,320,577	25%	-8%
Fines & Fees	1,033,777	1,042,508	1,046,410	1,042,320	0%	0%
Recreation Income	605,356	559,500	582,982	583,500	4%	0%
Grants	4,492	6,000	24,903	6,000	0%	-76%
Transfers	1,208,606	1,261,200	1,103,336	1,135,916	-10%	3%
Other Income	672,122	822,060	742,203	657,183	-20%	-11%
Total	\$ 27,393,393	\$ 28,511,715	\$ 29,181,662	\$ 30,502,053	7%	5%

FY 17 Budget General Fund Revenues



Budget Summary

General Fund revenues are anticipated to increase from FY 16 to FY 17 due to a variety of factors. Total property tax revenue for operations increases for FY 17 due to increased development, property valuations, and the tax rate, yet property taxes remain less than 50% of all General Fund budgeted revenues. The sales tax budget continues to increase as more commercial establishments open their doors. In FY 16, Development Permits revenue continued to surpass budgeted amounts and FY 17 maintains a conservative estimate of development revenue. Fines & Fees are anticipated to remain relatively flat in the near term, while Recreation Income is projected to rise slightly. Grant revenue increases in FY 16 due to the receipt of a Texas Parks and Wildlife grant, but returns to a more normal level in fiscal year 2017. Transfers decrease in FY 17 due to the reduction of construction engineering and parks personnel funded by bond funds. The FY 16 Other Income budget includes a one-time transfer from fund balance for the police body camera project.

General Fund Revenues

	FY 15 Actual	FY 16 Amended Budget	FY 16 Projected Total	FY 17 Approved Budget
Taxes				
3200 Property Taxes	12,401,012	13,537,325	13,543,209	14,560,557
3210 Property Tax Int & Penalty	59,191	-	44,429	-
3220 Sales Tax	6,513,038	7,013,000	7,436,578	7,910,000
3222 Mixed Beverage Tax	76,020	79,622	86,543	86,000
3230 Franchise Tax	3,357,156	3,130,000	3,130,000	3,200,000
Subtotal	22,406,417	23,759,947	24,240,759	25,756,557
Development Permits				
3240 Building Permits	904,974	656,500	865,000	700,000
3241 Subdivision Construction Inspection	321,383	252,500	330,023	300,000
3242 Plat Review Fees	91,261	70,700	96,969	90,000
3243 Site Dev Plan Review Fees	118,825	60,600	125,077	125,077
3244 Dev Svcs Technology Fee	25,040	20,200	24,000	20,500
3250 Health Inspection Permits	-	-	-	85,000
3355 Alarm Permits	1,140	-	-	-
Subtotal	1,462,623	1,060,500	1,441,069	1,320,577
Fines & Fees				
3300 Citations	988,763	1,005,508	1,000,993	1,000,000
3301 Animal Impoundment Fees	17,059	17,000	17,203	17,000
3605 Library Fee Revenue	27,955	20,000	28,214	25,320
Subtotal	1,033,777	1,042,508	1,046,410	1,042,320
Recreation Income				
3400 Reservations	60,099	40,000	55,000	60,000
3420 Pfun Camp	129,901	120,000	125,000	125,000
3425 Sports League User Fees	20,022	11,000	15,000	15,000
3426 Recreation Center Income	188,007	170,000	178,000	170,000
3427 Athletics Program Income	1,575	6,000	3,000	3,000
3430 Special Events Income	550	1,500	2,402	1,500
3431 Farmers Market	2,730	4,500	3,500	3,500
3440 Pool Income	167,883	160,000	165,000	170,000
3460 Fireworks	5,756	6,500	3,000	3,000
3461 Chili Pfest	7,600	10,000	8,080	7,500
3726 P & R Facilities Rental	21,233	30,000	25,000	25,000
Subtotal	605,356	559,500	582,982	583,500

General Fund Revenues

	FY 15 Actual	FY 16 Amended Budget	FY 16 Projected Total	FY 17 Approved Budget
Grants				
3357 Federal Vest Grant	4,492	6,000	10,171	6,000
3361 Texas Parks & Wildlife Grant	-	-	14,732	-
Subtotal	4,492	6,000	24,903	6,000
Transfers				
3750 Transfer from Utility	750,000	750,000	750,000	750,000
3722 Trsf from SR - MC Technology	9,106	55,850	52,500	40,000
3722 Trsf from SR - MC Security	18,000	24,200	14,181	26,000
3722 Trsf from SR - MC Efficiency	-	8,550	5,275	7,000
3722 Trsf from SR - Child Safety	31,500	31,400	31,380	32,000
3725 Trsf from Bond Proceeds	-	391,200	250,000	280,916
3724 Transfer from Gen Capital Reserve	400,000	-	-	-
Subtotal	1,208,606	1,261,200	1,103,336	1,135,916
Other Income				
3325 Towing Revenue	21,075	21,000	24,980	23,500
3350 PISD PD Service Fees	238,525	250,000	290,000	340,000
3410 Donations - Library	396	-	4,046	-
3412 Donations - Parks	3,478	-	5,384	-
3415 Donations - Animal Shelter	11,880	-	9,549	-
3695 TIRZ #1 Reimbursement ¹	142,740	167,000	181,702	213,683
3710 Interest Income	16,216	12,000	56,550	25,000
3720 Miscellaneous Income	103,591	45,000	85,000	50,000
3729 Insurance claim revenue	24,923	-	26,000	-
3850 Sale of Fixed Assets	25,586	2,000	47,656	5,000
3899 Infrastructure Fees	83,712	-	11,336	-
3900 Fund Balance Transfer	-	325,060	-	-
Subtotal	672,122	822,060	742,203	657,183
Total Revenue	\$ 27,393,393	\$ 28,511,715	\$ 29,181,662	\$ 30,502,053

¹ Includes administrative fee and per residence service payments.



Administration Department

City Manager, Finance and Human Resources

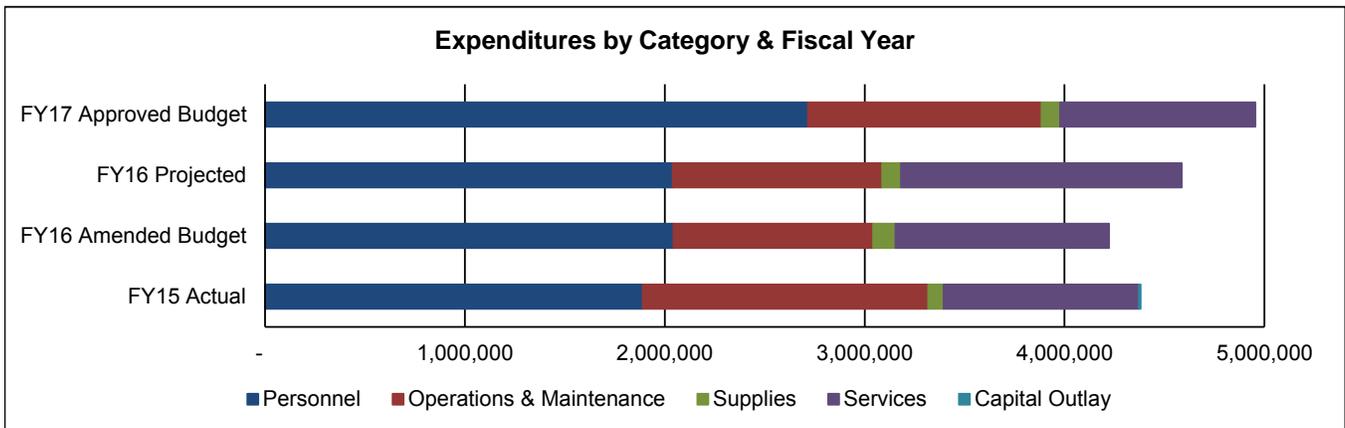
Department Mission

Administration is composed of the City Manager's office, Finance, and Human Resources. The budgets for these components are not allocated separately. Each function supports all other City departments and the City Council in their operations. This department also contains funding for City-wide programs and operations such as media and City promotion, information technology infrastructure and Fire Marshal services.



Expenditure Summary

Category	FY15 Actual	FY16 Amended Budget	FY16 Projected	FY17 Approved Budget	% Change FY16 - 17 Budget	% Change FY16 Projected to FY17 Budget
Personnel	1,889,751	2,043,119	2,039,748	2,715,924	33%	33%
Operations & Maintenance	1,428,019	998,828	1,047,264	1,169,540	17%	12%
Supplies	77,543	113,000	95,450	92,750	-18%	-3%
Services	976,463	1,068,361	1,404,567	977,040	-9%	-30%
Non-Operating	-	480,837	554,175	604,092	26%	9%
Capital Outlay	9,584	-	-	-	N/A	N/A
Totals	\$ 4,381,360	\$ 4,704,145	\$ 5,141,204	\$ 5,559,346	18%	8%



FY 17 Budget Highlights

Item	Amount
HR Generalist (9 months)	54,497
Facilities Maint. Tech (9 months)	33,900
Move ACM from DSA to Admin	176,725
Merit Increases (9 months)	385,135
Increase to Legal Fees	50,000
Increase to Election Expenses	25,000
Management Development	20,000
Downtown Matching Funds	25,000
Computer Replacement Program	66,000

Personnel Summary

Status	FY16 Actual	FY17 Approved
Full Time	24	27
Part Time	1	1
Seasonal	0	0
Total	25	28

Administration Dept Expense

	FY15 Actual	FY16 Budget	FY16 Projected Total	FY17 Approved Budget
Operating				
4000 Salaries	1,398,532	1,509,844	1,481,392	1,630,879
				88,397
New Personnel/Promotions				
4005 Overtime	275	3,000	1,200	1,500
4006 Overtime- Pfestivals	1,821	3,000	3,000	3,000
4010 Employee Incentives	4,119	3,600	4,700	3,600
4015 Employee Retirement	193,007	195,525	205,809	222,917
4020 Social Security/Medicare	99,344	109,216	114,007	125,382
4030 Workers Compensation	3,359	3,707	4,366	6,194
4040 Employee Insurance	150,846	172,247	177,096	197,400
4042 Employee Wellness Program	52	1,500	1,500	1,500
4045 EFA Claim Reimbursement	37,812	35,000	40,000	43,000
4050 Unemployment Tax	584	6,480	6,678	7,020
4085 Merit Increases	-	-	-	385,135
4110 Legal Fees (General)	211,071	171,000	267,553	216,000
4110 Legal Fees (Court)	33,000	36,000	36,000	36,000
4110 Legal Fees (FOIA)	24,603	25,000	93,995	30,000
4140 Appraisal Fees	104,322	109,200	111,000	118,770
4150 Auditor Professional Fees	41,300	45,000	42,000	45,000
4175 Fire Marshal Fees	110,082	120,000	116,000	120,000
4180 Election Expense	22,009	25,000	141,450	50,000
4195 Other Professional Fees	392,965	303,161	362,569	311,270
4196 Public Transportation Services	37,111	234,000	234,000	50,000
4197 Media Expense	240,365	180,000	180,000	180,000
4198 Convention Visitors Bureau	1,054	15,000	15,000	15,000
4200 Gasoline	2,023	3,500	1,750	2,750
4210 Vehicle Maintenance	1,171	3,000	3,000	3,000
4300 Electricity	19,403	23,100	17,443	17,100
4310 Communications	20,057	26,100	13,378	31,100
4320 Water	2,151	2,000	2,673	2,800

Administration Dept Expense

	FY15 Actual	FY16 Budget	FY16 Projected Total	FY17 Approved Budget
4330 Natural Gas	1,988	2,600	2,166	2,300
4400 Postage	17,170	20,000	19,000	20,000
4405 Uniforms	1,719	2,500	2,500	3,000
4410 Training and Education	30,080	29,000	25,000	34,000
4412 Management Development	-	-	10,000	20,000
4415 Council Training & Education	2,296	10,000	10,000	10,000
4416 Board & Commission Appreciation	17,894	18,000	12,000	18,000
4418 Downtown (Matching Funds)	-	-	-	25,000
4420 Insurance	7,046	7,100	7,434	7,900
4430 Office Supplies	11,802	20,000	18,000	20,000
4440 Small Tools/Equipment	45,728	45,000	40,000	45,000
4450 Advertising	3,292	5,000	5,000	5,000
4460 Memberships/Dues (Department)	5,455	8,405	8,032	10,395
4461 Memberships City-wide	48,833	26,325	29,108	30,500
4465 Rentals/Leases (Copiers)	15,649	16,000	16,632	23,760
4466 Leased Office Space	-	-	20,500	41,000
4470 Publications/Software	3,336	12,000	8,000	12,000
4480 Other Operating Expenses	63,873	80,000	111,277	80,000
4510 Maintenance Contracts	149,288	214,814	233,434	264,685
4520 Maintenance and Repairs	16,126	45,000	40,000	45,000
4600 Emergency Management	213,351	5,000	3,803	5,000
4677 Computer Replacement	new for FY17	new for FY17	-	66,000
4678 Information Technology	109,186	112,000	112,000	112,000
4680 Special Events/Pfestivals	100,614	100,000	100,000	100,000
4681 TxDOT/SH 45 ROW	200,000	50,384 ¹	50,384	-
4683 Economic Incentives	141,677 ²	-	-	-
4687 Custodial Supplies	12,935	10,000	10,000	10,000
4689 Projects to be Allocated	-	20,000	15,200	-
Total Operating	4,371,776	4,223,308	4,587,029	4,955,254

Administration Dept Expense

	FY15 Actual	FY16 Budget	FY16 Projected Total	FY17 Approved Budget
<u>Non-Operating</u>				
4901 Economic Incentives	-	480,837	554,175	604,092
4902 Economic Development Other	-	-	-	-
Total Non-Operating	-	480,837	554,175	604,092
<u>Capital Outlay</u>				
4700 Equipment	9,584	-	-	-
Total Capital Outlay	9,584	-	-	-
Total Expense	<u>\$ 4,381,360</u>	<u>\$ 4,704,145</u>	<u>\$ 5,141,204</u>	<u>\$ 5,559,346</u>

¹ This is the final payment on the contract.

² These expenses were moved to account 4901 in FY16.

FY 16 Original Budget - FY 16 Projected Total	\$ 437,059	9%
FY 16 Operating Budget - FY 17 Operating Budget	\$ 731,946	17%
FY 16 Total Budget - FY 17 Total Budget	\$ 855,201	18%

Administration Budgeted Positions

Position	FY 15 Approved	FY 16 Approved	FY 17 Approved
City Manager's Office			
City Manager	1	1	1
Assistant City Manager (ACM) ¹	1	1	2
City Secretary	1	1	1
Human Resources Manager	1	1	1
Human Resources Generalist	0	0	1
Human Resources Coordinator	0	1	1
Human Resources Assistant	1	0	0
Website Coordinator	1	1	1
Public Information Officer	1	1	1
Special Events Coordinator	1	1	1
Marketing Specialist	0	1	1
Videography Multimedia Specialist	1	1	1
Administrative Technician	0	2	2
Admin Tech II - CMO	2	0	0
Total Full Time	11	12	14
Administrative Technician	1	1	1
Total Part Time	1	1	1
Finance Department			
Finance Director	1	1	1
Senior Accountant	0	1	1
Accountant II	1	0	0
Budget Analyst	1	1	1
Accountant	1	1	1
Accounting/Payroll Tech	1	1	1
Purchasing Coordinator	0	1	1
Purchasing Supervisor	1	0	0
Accounts Payable Clerk I/II	1	1	1
Admin Tech II - Finance	1	0	0
Total Full Time	8	7	7
Public Facilities Maintenance Team			
Facilities Coordinator	1	1	1
Facilities Maintenance Tech	4	4	5
Total Full Time	5	5	6
Total Administration	25	25	28

¹ In FY17, one Assistant City Manager position moved from Development Services Administration to the Administration Department.

New Admin Dept Personnel

Position	Salary	13.70% Retire- ment	7.65% SS/Med Taxes	3.0% TEC	TWC	Insur- ance	Total
HR Generalist (9 months)	39,749	5,446	3,041	270	70	5,922	54,497
Facilities Maintenance Tech (9 months)	22,433	3,073	1,716	270	485	5,922	33,900
Totals	\$ 62,181	\$ 8,519	\$ 4,757	\$ 540	\$ 556	\$ 11,844	\$ 88,397

Annual Cost of New Personnel 117,744

FY 17 Total \$ 88,397

Admin Other Professional Fees

Service	FY 15 Actual	FY 16 Budget	FY 16 Projected	FY 17 Approved
Background Checks	4,859	2,500	5,500	2,500
Bond Arbitrage Calculations	4,302	1,911	2,569	420
Code Updates	2,802	3,000	3,000	3,000
Compensation Plan	47,700	-	-	-
Confidential Record Storage	792	1,000	1,000	1,000
Drug Screening/Physicals	15,230	15,000	15,000	15,000
Employee Assistance Program	10,681	11,000	11,000	11,500
FSA & EFA Admin Fees	3,515	4,200	4,200	4,200
GASB 45 - OPEB Reporting	5,145	-	-	-
Graphic Designer	33,642	40,000	10,000	20,000
Hiring Services (City Engineer)	-	-	16,000	-
Information Tech Services	145,300	145,300	145,300	145,300
Lobbying Fees *	49,500	48,250	46,300	52,100
Multi-Lingual Testing	1,035	1,000	1,000	1,000
Offsite Backup Services	24,543	26,000	26,000	26,000
Temporary Personnel	10,269	-	10,000	12,000
W-2 & 1099 Processing	3,746	4,000	4,000	4,250
Website Redesign	18,556	-	30,000	-
Economic Impact Analysis	5,733	-	-	-
Slack Launch	709	-	-	-
Strategic Plan Update	-	-	10,500	13,000
Miscellaneous Professional Services	4,906	-	21,200	-
	<u>\$ 392,965</u>	<u>\$ 303,161</u>	<u>\$ 362,569</u>	<u>\$ 311,270</u>

* Split with Utility Fund

Administration Dept Memberships

Vendors	Number	FY 15 Actual	FY 16 Budget	FY 16 Projected	FY 17 Approved
City Manager					
AICP/APA (Planning Associations)	Indiv (1)	-	-	-	650
American Water Works Association (AWWA)	Indiv (1)	-	200	200	200
International City Managers Association (ICMA)	Indiv (2)	1,112	2,400	2,400	3,420
Texas Board of Engineers (Engineering License)	Indiv (1)	240	235	235	235
Texas Economic Development Council	Indiv (1)	500	500	500	500
Texas City Managers Association (TCMA)	Indiv (2)	1,092	1,500	1,500	1,900
City Secretary					
ARMA (Records Management)	Indiv (1)	169	210	215	220
Capital City Chapter of Municipal Clerks	Indiv (3)	15	45	30	45
International Institute of Municipal Clerks (IIMC)	Indiv (1)	195	185	-	-
Texas Municipal Clerks Association	Indiv (3)	-	270	100	100
Finance/Human Resources					
CenTex Chapter APA	Indiv (1)	45	55	45	50
Government Finance Officers Association (GFOA)	Indiv (3)	595	595	595	595
Government Finance Officers Association of Texas (GFOAT)	Indiv (4)	280	360	360	360
Texas Municipal Human Resources Association (TMHRA)	Indiv (3)	150	150	150	225
Texas Public Purchasing Association (TPPA)	Indiv (2)	150	150	150	150
Texas State Board of Public Accountancy (CPA License)	Indiv (1)	57	55	57	60
Society for Human Resource Management (SHRM)	Indiv (3)	380	380	380	570
Williamson County Human Resources Association (WCHRMA)	Indiv (1)	-	50	50	50
Public Information					
City County Communications & Marketing Association (3CMA)	Indiv (1)	390	390	390	390
National Association of Government Webmasters (NAGW)	Indiv (1)	-	100	100	100
Texas Association of CVB	Indiv (1)	-	250	250	250
Texas Association of Municipal Information Officers (TAMIO)	Indiv (2)	85	180	180	180
Texas Association of Telecommunications (TATOA)	Indiv (1)	-	60	60	60
Texas Recreation and Parks Society (TRAPS)	Indiv (1)	-	85	85	85
Total		\$ 5,455	\$ 8,405	\$ 8,032	\$ 10,395

Administration City Memberships

Vendors	Type	FY 15 Actual	FY 16 Budget	FY 16 Projected	FY 17 Approved
Austin-San Antonio Corridor Council (GA-SACC)	City-wide	3,500	3,500	3,500	3,500
CAC (Clean Air Coalition)	City-wide	-	2,475	2,475	2,500
CAMPO (Capital Area Metropolitan Planning Organization)	City-wide	3,170	3,300	3,300	3,500
CAPCOG (Capital Area Council of Govs)	City-wide	5,121	5,200	5,424	5,500
Community Advancement Network	City-wide	500	500	500	500
Greater Pflugerville Chamber of Commerce (GPCC)	City-wide	6,000	4,000	6,500	6,500
International Council of Shopping Centers (ICSC)	City-wide	100	-	100	100
Pflugerville Economic Development Foundation	City-wide	25,000	1,500	1,500	1,500
Scenic City Texas	City-wide	-	-	-	500
Strategic Government Resources (SGR)	City-wide	-	250	299	300
Texas Comptroller (Purchasing Co-op)	City-wide	100	100	100	100
Texas Municipal League (TML)	City-wide	5,342	5,500	5,410	6,000
Subtotal		<u>\$ 48,833</u>	<u>\$ 26,325</u>	<u>\$ 29,108</u>	<u>\$ 30,500</u>

Admin Maintenance Contracts

<u>Equipment/Software</u>	<u>Term</u>	<u>Location</u>	<u>FY 15 Actual</u>	<u>FY 16 Budget</u>	<u>FY 16 Projected</u>	<u>FY 17 Approved</u>
Agenda Review Software	1 year	City Hall Complex	10,030	11,000	11,000	11,000
Alarm Monitoring & Maintenance	1 year	City Hall Complex	3,639	8,774	9,017	10,370
Anti-virus	1 year	City-wide IT (except PD)	3,695	1,200	6,000	6,000
Dapulse	1 year	City Hall Complex	-	-	-	3,052
File Sharing Suite	1 year	City-wide IT (except PD)	-	-	-	13,000
Finance Software	1 year	Suite 100	18,088	19,000	19,000	19,950
Intrusion Prevention System (Pre Firewall Filter)	1 year	City-wide IT (except PD) All Gen Fund	-	9,600	24,000	25,000
Fleet Outlook	1 year	Non-Police Vehicles	13,332	15,000	18,090	20,513
Generator	1 year	City Hall Complex	1,157	1,800	3,500	3,500
HR Affordable Care Act (ACA) Software	1 year	City Hall Complex	-	15,000	15,000	15,000
i applicants (tracking)	1 year	Suite 100	2,172	2,400	2,172	2,400
IT Monitoring and Notification Systems	1 year	City-wide IT (except PD)	-	10,600	10,600	12,000
Kaseya Software & Helpdesk Services	1 year	City-wide IT (except PD)	18,000	18,000	18,000	20,000
Mowing (City facilities)	1 year	City Hall, Maintenance	2,158	3,500	1,455	2,000
Office 2010/Windows 7	1 year	City-wide IT (except PD)	38,835	50,000	50,000	50,000
Open Records Request Mgmt	1 year	Suite 300	3,780	3,800	3,800	3,800
Pest Control	1 year	City Hall Complex	460	440	500	600
Projector Maintenance	1 year	City Hall Complex	-	-	500	500
Cisco SmartNet Phone Support	1 year	City-Wide	3,823	-	4,000	4,000
Spam Filter (only)	1 year	City-wide IT (except PD)	8,832	11,500	11,500	11,500
VM Ware Maintenance	1 year	City-wide IT (except PD)	11,678	16,000	16,000	16,000
Tableau Maintenance	1 year	Suite 100	9,499	7,900	-	-
Website Maintenance	1 year	City-wide	-	9,300	9,300	14,500
Subtotal			<u>\$ 149,288</u>	<u>\$ 214,814</u>	<u>\$ 233,434</u>	<u>\$ 264,685</u>

Municipal Court

Department Mission

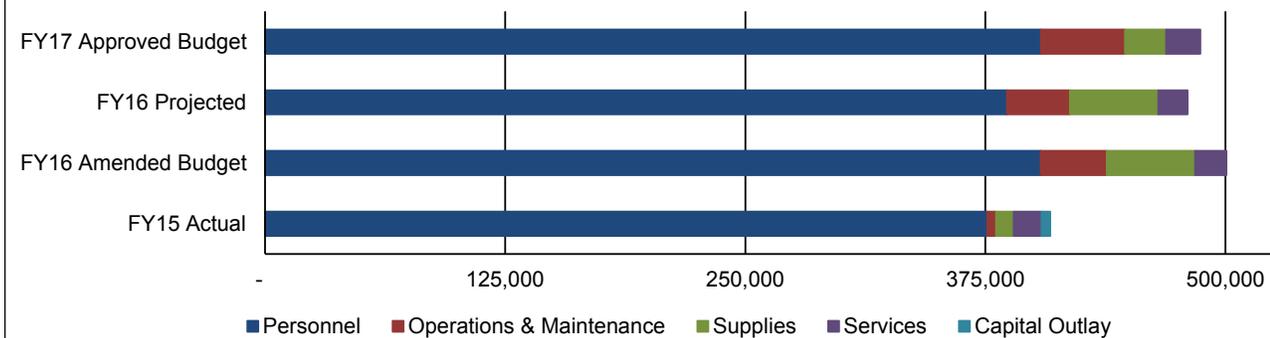
To provide quality service in a professional manner and to ensure trust and confidence in the Pflugerville Municipal Court. It is our goal to treat each person efficiently with dignity and respect. The Court is dedicated to providing a forum for fair and just resolutions to the legal issues within its jurisdiction and in accordance with the laws of the State of Texas.



Expenditure Summary

Category	FY15 Actual	FY16 Amended Budget	FY16 Projected	FY17 Approved Budget	% Change FY16 - 17 Budget	% Change FY16 Projected to FY17 Budget
Personnel	376,103	403,824	386,258	403,923	0%	5%
Operations & Maintenance	4,511	34,315	32,789	43,775	28%	34%
Supplies	9,207	46,000	46,000	21,500	-53%	-53%
Services	14,385	16,400	15,313	17,770	8%	16%
Capital Outlay	4,535	-	-	-	N/A	N/A
Totals	\$ 408,741	\$ 500,539	\$ 480,360	\$ 486,968	-3%	1%

Expenditures by Category & Fiscal Year



FY 17 Budget Highlights

Item	Amount
Credit Card Chip Readers (3)	3,000
Document Scanning Equipment	3,000
Desk/Credenza Replacement	5,000
Carpet and Tile Replacement in Offices	7,000

Personnel Summary

Status	FY16 Actual	FY17 Approved
Full Time	5	5
Part Time	1	1
Seasonal	0	0
Total	6	6

Court Department Expense

	FY15 Actual	FY16 Budget	FY16 Projected Total	FY17 Approved Budget
Operating				
4000 Salaries	284,779	299,871	282,932	297,906
New Personnel/Promotions				
4005 Overtime	739	1,500	900	1,500
4010 Employee Incentives	3,988	4,900	3,600	3,600
4015 Employee Retirement	34,166	35,859	39,694	36,141
4020 Social Security/Medicare	21,110	22,825	21,989	23,142
4030 Workers Compensation	232	354	326	534
4040 Employee Insurance	31,035	36,895	35,197	39,480
4050 Unemployment Tax	54	1,620	1,620	1,620
4195 Other Professional Fees	14,385	16,400	15,313	17,770
4310 Communications	420	500	436	1,700 ¹
4410 Training and Education	-	1,200	1,200	1,500
4420 Insurance	318	450	333	400
4430 Office Supplies	9,147	11,000	11,000	10,500
4440 Small Tools/Equipment	60	35,000	35,000	11,000 ²
4460 Memberships/Dues	60	165	175	175
4465 Rentals/Leases (copiers)	3,516	5,000	5,000	5,000
4480 Other Operating	197	1,000	1,000	1,000
4510 Maintenance Contracts	-	23,000	21,645	24,000
4520 Maintenance and Repairs	-	3,000	3,000	10,000 ³
Total Operating	404,206	500,539	480,360	486,968
Capital Outlay				
4700 Equipment	4,535	-	-	-
Total Capital Outlay	4,535	-	-	-
Total	\$ 408,741	\$ 500,539	\$ 480,360	\$ 486,968

¹ Increase due to monthly fiber line access.

² Decrease due to one-time security and AV upgrades in FY16.

³ Increase due to carpet and tile replacement in the Court offices.

Court Department Expense

	<u>FY15 Actual</u>	<u>FY16 Budget</u>	<u>FY16 Projected Total</u>	<u>FY17 Approved Budget</u>
FY 16 Approved Budget - FY 16 Projected Total			\$ (20,179)	-4%
FY 16 Operating Budget - FY 17 Operating Budget			\$ (13,571)	-3%
FY 16 Total Budget - FY 17 Total Budget			\$ (13,571)	-3%

Court Department Budgeted Positions

Position	FY 15 Approved	FY 16 Approved	FY 17 Approved
Court Administrator	1	1	1
Court Clerk	1	1	1
Deputy Court Clerk	3	3	3
Total Full Time	5	5	5
Municipal Court Judge	1	1	1
Total Part Time	1	1	1
Municipal Court Total	6	6	6

*Bailiff time is paid from Special Revenue funding and is filled by Pflugerville off duty police officers.

4195 Court Other Professional Fees

Service	FY 15 Actual	FY 16 Budget	FY 16 Projected	FY 17 Approved
Credit Card Fees	14,385	15,700	15,013	17,270 *
Interpreter - Court	-	700	300	500 *
	<u>\$ 14,385</u>	<u>\$ 16,400</u>	<u>\$ 15,313</u>	<u>\$ 17,770</u>

*Expenditures will be funded with Special Revenue funds, offsetting revenue is included in General Fund Revenue.

4460 Court Department Memberships

<u>Vendors</u>	<u>Type</u>	<u>FY 15 Actual</u>	<u>FY 16 Budget</u>	<u>FY 16 Projected</u>	<u>FY 17 Approved</u>
Texas Association for Court Administrators	Indiv (1)	-	75	75	75
Texas Court Clerks Association	Indiv (1)	-	40	40	40
Texas Municipal Court Association	Indiv (1)	60	50	60	60
		<u>\$ 60</u>	<u>\$ 165</u>	<u>\$ 175</u>	<u>\$ 175</u>

4510 Court Maintenance Contracts

<u>Equipment</u>	<u>Term</u>	<u>Location</u>	<u>FY 15 Actual</u>	<u>FY 16 Budget</u>	<u>FY 16 Projected</u>	<u>FY 17 Approved</u>
InCode Software Maintenance	1 year	Justice Center (Court)	-	11,000	10,045	12,000 *
Ticket Writer Software Maintenance	1 year	Justice Center (Court)	-	2,000	1,600	2,000 *
Ticket Writers/SmartPrint	1 year	Justice Center (Court)	-	10,000	10,000	10,000 *
			<u>\$ -</u>	<u>\$ 23,000</u>	<u>\$ 21,645</u>	<u>\$ 24,000</u>

*Expenditures will be funded with Court Technology special revenue funds. Revenue offsetting the expenditures is included in the General Fund.



Development Services Administration

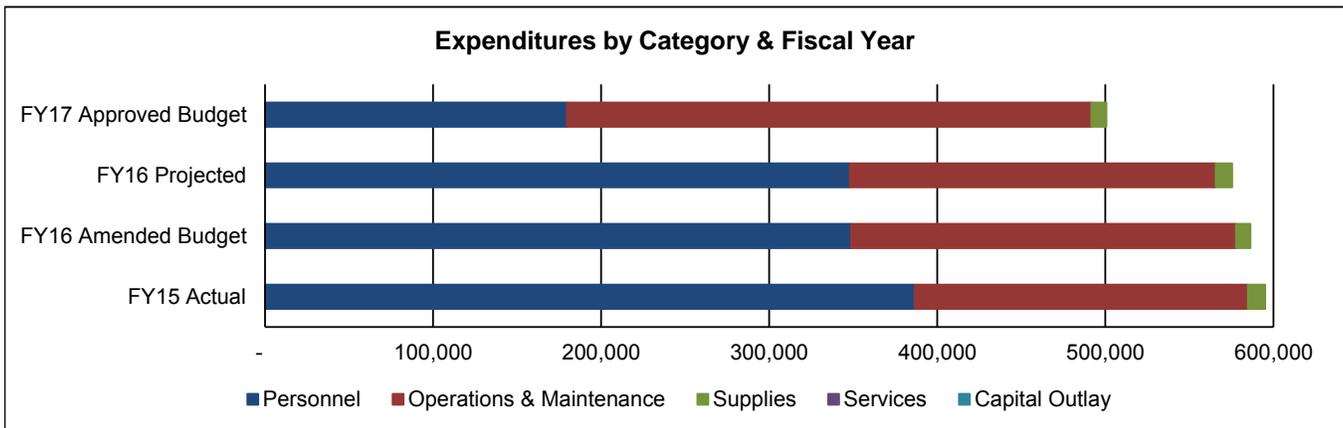
Department Mission

Development Services Administration serves to centralize certain shared costs of the Building, Planning and Engineering departments.



Expenditure Summary

Category	FY15 Actual	FY16 Amended Budget	FY16 Projected	FY17 Approved Budget	% Change FY16 - 17 Budget	% Change FY16 Projected to FY17 Budget
Personnel	386,410	348,706	347,919	179,614	-48%	-48%
Operations & Maintenance	198,372	229,030	217,724	312,125	36%	43%
Supplies	10,255	8,550	9,850	8,900	4%	-10%
Services	-	-	-	-	N/A	N/A
Capital Outlay	-	-	-	-	N/A	N/A
Totals	\$ 595,037	\$ 586,286	\$ 575,493	\$ 500,639	-15%	-13%



FY 17 Budget Highlights

Item	Amount
Move ACM from DSA to Admin	(176,725)
Health Inspections (Offset by Revenue)	85,000

Personnel Summary

Status	FY16 Actual	FY17 Approved
Full Time	4	3
Seasonal	0	0
Total	4	3

Dev Svc Administration Expense

<u>Operating</u>	<u>FY15 Actual</u>	<u>FY16 Budget</u>	<u>FY16 Projected Total</u>	<u>FY17 Approved Budget</u>
4000 Salaries	291,133	261,413	259,680	125,840
New Personnel/Promotions		-		-
4005 Overtime	40	-	-	-
4006 Overtime - Pfestivals	73	-	93	-
4010 Incentives	1,800	1,800	1,800	1,800
4015 Employee Retirement	40,567	35,133	36,123	17,487
4020 Social Security/Medicare	21,111	19,462	20,010	9,764
4030 Workers' Compensation	242	302	294	225
4040 Employee Insurance	31,399	29,516	28,839	23,688
4050 Unemployment Tax	45	1,080	1,080	810
4195 Other Professional Fees	-	-	-	85,000 ¹
4200 Gasoline	320	350	400	400
4210 Vehicle Maintenance	613	500	250	375
4310 Communications	7,900	14,000	14,598	18,200 ²
4410 Training and Education	5,215	4,000	4,000	- ³
4420 Insurance	804	1,300	927	1,000
4430 Office Supplies	2,363	2,200	2,200	2,400
4440 Small Tools/Equipment	7,572	6,000	7,150	6,000
4460 Memberships/Dues	986	1,125	1,001	- ³
4465 Rentals/Leases	10,525	11,000	11,000	11,000
4466 Leased Office Space w/ Utilities	123,948	138,700	138,000	145,050
4470 Publications/Software	-	-	100	100
4480 Other Operating Expenses	4,417	6,025	6,025	9,500
4510 Maintenance Contracts	43,937	42,180	39,923	40,000
4520 Maintenance and Repairs	27	10,200	2,000	2,000
Total Operating	595,037	586,286	575,493	500,639

Dev Svc Administration Expense

	FY15 Actual	FY16 Budget	FY16 Projected Total	FY17 Approved Budget
Capital Outlay				
4700 Equipment	-	-	-	-
4702 Software	-	-	-	-
Total Capital Outlay	-	-	-	-
Total Expense	\$ 595,037	\$ 586,286	\$ 575,493	\$ 500,639

¹ These expenses will be fully offset by revenues collected for health inspections.

² Increase due to new data plans.

³ Associated with Assistant City Manager move to Administration department.

FY 16 Original Budget - FY 16 Projected Total	\$ (10,793)
FY 16 Operating Budget - FY 17 Operating Budget	\$ (85,647)
FY 16 Total Budget - FY 17 Total Budget	\$ (85,647)

Dev Svc Administration Budgeted Positions

Position	FY 15 Approved	FY 16 Approved	FY 17 Approved
Assistant City Manager ¹	1	1	0
Administrative Technician ²	4	3	3
Total Full Time	5	4	3
Development Services Administration Total	5	4	3

¹ In FY17, the Assistant City Manager position moved to the Administration Department.

² In FY16, one position moved to the Planning Department and changed titles from an Administrative Technician to a Planning Technician.

4195 Dev Svc Admin Other Prof Fees

<u>Service</u>	<u>FY15 Actual</u>	<u>FY16 Budget</u>	<u>FY16 Projected</u>	<u>FY17 Approved</u>
Health Inspections	-	-	-	85,000
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 85,000</u>

* Expenses will be offset by revenue generated by Bureau Veritas inspection services.

4460 Dev Svc Admin Memberships

Vendors	Type	FY 15 Actual	FY 16 Budget	FY 16 Projected	FY17 Approved
AICP/APA (Amer. Inst. of Certified Planners/ American Planning Assoc)	Indiv (1)	610	700	610	- ¹
Texas City Manager Association (TCMA)	Indiv (1)	351	400	366	- ¹
TCMA Region 7	Indiv (1)	25	25	25	- ¹
International City/County Management Association (ICMA)	Indiv (1)	-	-	-	- ¹
		\$ 986	\$ 1,125	\$ 1,001	\$ -

¹ In FY17, the Assistant City Manager position moved to the Administration Department.

4510 Dev Svc Admin Maint Contracts

<u>Equipment/ Service</u>	<u>Term</u>	<u>Location</u>	<u>FY 15 Actual</u>	<u>FY 16 Budget</u>	<u>FY 16 Projected</u>	<u>FY17 Approved</u>
Custodial Services	1 year	DSC*	5,964	6,300	5,964	7,000
Laserfishe Maintenance	1 year	DSC*	8,082	8,100	8,082	8,100
Mypermitnow Annual Fee	1 year	DSC*	-	22,000	23,117	22,000
Mypermitnow Addressing Module	1 year	DSC*	24,958	2,880	2,760	2,900
Receipt Printer Maintenance	1 year	DSC*	-	2,900	-	-
iPad Data Plan	1 year	DSC*	4,933	-	-	-
			<u>\$ 43,937</u>	<u>\$ 42,180</u>	<u>\$ 39,923</u>	<u>\$ 40,000</u>

*Development Services Center (DSC)



Building Department

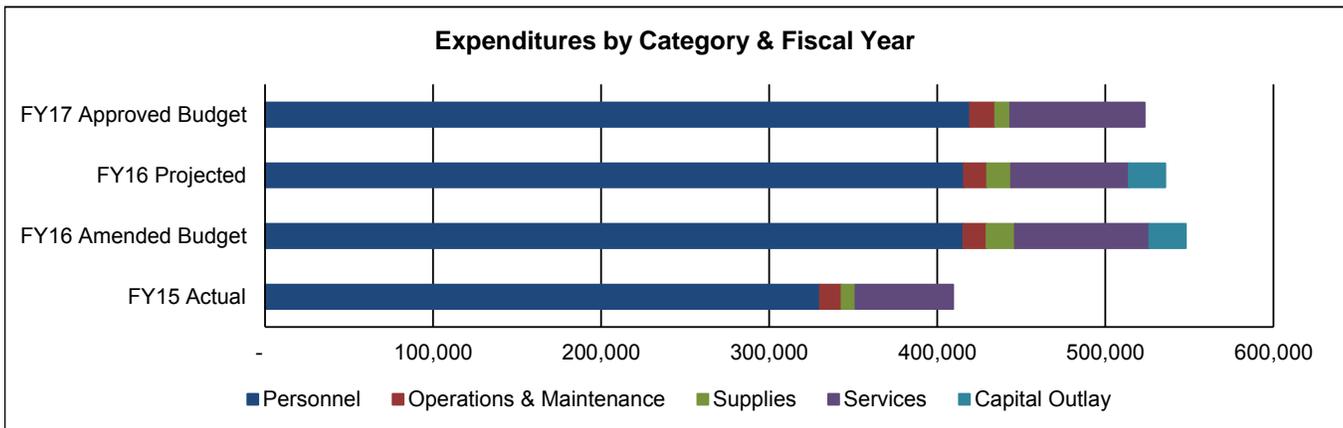
Department Mission

Ensure that Pflugerville's residences and places of business are designed and constructed to the standards for quality, safety, and efficiency in accordance with the adopted building, site development, and zoning regulations.



Expenditure Summary

Category	FY15 Actual	FY16 Amended Budget	FY16 Projected	FY17 Approved Budget	% Change FY16 - 17 Budget	% Change FY16 Projected to FY17 Budget
Personnel	330,079	415,457	415,791	419,370	1%	1%
Operations & Maintenance	12,890	13,712	13,802	15,067	10%	9%
Supplies	8,345	17,000	14,300	9,000	-47%	-37%
Services	58,176	80,000	70,000	80,000	0%	14%
Capital Outlay	-	21,670	21,670	-	-100%	-100%
Totals	\$ 409,490	\$ 547,839	\$ 535,563	\$ 523,437	-4%	-2%



FY 17 Budget Highlights

Item	Amount
None.	

Personnel Summary

Status	FY16 Actual	FY17 Approved
Full Time	5	5
Part Time	0	0
Total	5	5

Building Department Expense

Operating	FY15 Actual	FY16 Budget	FY16 Projected Total	FY17 Approved Budget
4000 Salaries	248,619	309,701	308,758	308,616
New Personnel/Promotions				-
4005 Overtime	289	500	500	500
4010 Employee Incentives	2,077	1,800	1,800	1,800
4015 Employee Retirement	35,034	41,445	42,957	42,596
4020 Social Security/Medicare	18,348	22,958	23,796	23,785
4030 Workers Compensation	448	808	1,249	1,243
4040 Employee Insurance	25,224	36,895	35,382	39,480
4050 Unemployment Tax	40	1,350	1,350	1,350
4195 Other Professional Fees	58,176	80,000	70,000	80,000
4200 Gasoline	5,648	5,000	4,300	5,000
4210 Vehicle Repair & Maintenance	2,533	3,000	3,000	3,000
4310 Communications	2,330	3,100	2,575	3,200
4405 Uniforms	1,662	1,450	1,450	1,450
4410 Training and Education	3,177	2,600	3,500	4,000
4420 Insurance	1,374	1,900	1,560	1,700
4430 Office Supplies	177	-	-	-
4440 Small Tools/Equipment	2,004	10,000	8,000	2,000
4460 Memberships/Dues	262	662	717	717
4470 Publications/Software	516	2,000	2,000	2,000
4480 Other Operating Expenses	1,487	1,000	1,000	1,000
Total Operating	409,490	526,169	513,893	523,437
Capital Outlay				
4700 Equipment	-	21,670	21,670	-
Total Capital Outlay	-	21,670	21,670	-
Total Expense	\$ 409,490	\$ 547,839	\$ 535,563	\$ 523,437
FY 16 Original Budget - FY 16 Projected Total			\$ (12,276)	-2%
FY 16 Operating Budget - FY 17 Operating Budget			\$ (2,732)	-1%
FY 16 Total Budget - FY 17 Total Budget			\$ (24,402)	-4%

Building Department Budgeted Positions

Position	FY15 Approved	FY16 Approved	FY17 Approved
Building Official	1	1	1
Building Inspector III	1	1	1
Building Inspector II	2	2	2
Building Inspector I	1	1	1
Total Full Time	5	5	5
Total Building Department	5	5	5

4195 Building Dept Other Prof Fees

<u>Service</u>	<u>FY15 Actual</u>	<u>FY16 Budget</u>	<u>FY16 Projected</u>	<u>FY17 Approved</u>
Residential Inspections- Outsourced*	58,176	80,000	70,000	80,000
	<u>\$ 58,176</u>	<u>\$ 80,000</u>	<u>\$ 70,000</u>	<u>\$ 80,000</u>

* Expenses will be offset by revenue generated by Bureau Veritas residential inspection services.

4460 Building Department Memberships

Vendors	Type	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Approved
Building Officials Association of Texas	Indiv (1)	50	50	50	50
International Code Council (ICC)	Indiv (1)	-	125	125	125
International Association of Electrical Inspectors	Indiv (1)	102	102	102	102
National Fire Protection Association	Indiv (1)	-	165	165	165
Texas State Board of Plumbing Examiners	Indiv (2)	110	220	275	275
		<u>\$ 262</u>	<u>\$ 662</u>	<u>\$ 717</u>	<u>\$ 717</u>



Development Engineering

Department Mission

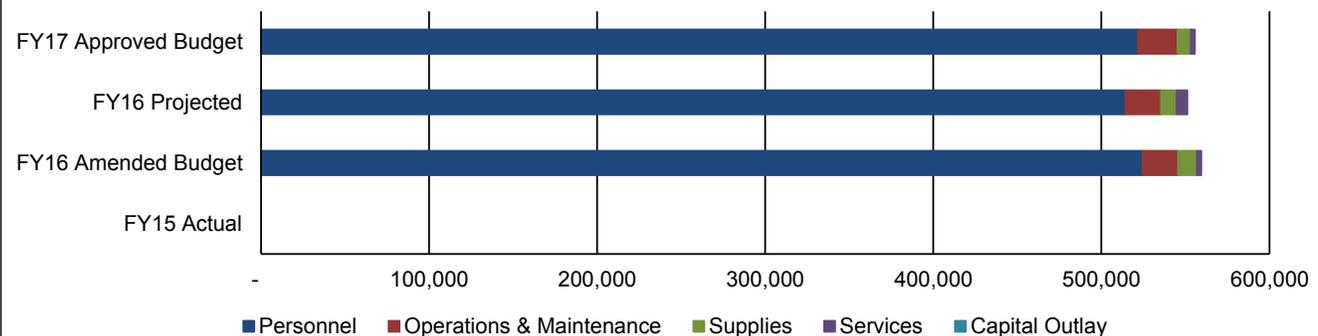
Dedicated to providing Pflugerville citizens and the business community with quality, safe and efficient public infrastructure for water, wastewater, transportation and drainage facilities, through management of subdivision and site development projects, to ensure construction complies with the City's adopted regulations and guidelines including stormwater pollution prevention practices in accordance with the Stormwater Management Program.



Expenditure Summary

Category	FY15 Actual	FY16 Amended Budget	FY16 Projected	FY17 Approved Budget	% Change FY16 - 17 Budget	% Change FY16 Projected to FY17 Budget
Personnel	-	524,382	514,214	521,758	-1%	1%
Operations & Maintenance	-	21,271	21,319	23,599	11%	11%
Supplies	-	11,250	9,150	7,850	-30%	-14%
Services	-	2,500	6,533	2,500	0%	-62%
Capital Outlay	-	-	-	-	N/A	N/A
Totals	\$ -	\$ 559,403	\$ 551,216	\$ 555,707	-1%	1%

Expenditures by Category & Fiscal Year



FY 17 Budget Highlights

Item	Amount
None.	

Personnel Summary

Status	FY16 Actual	FY17 Approved
Full Time	7	7
Part Time	0	0
Seasonal	0	0
Total	7	7

Dev. Engineering Dept. Expense

	FY15 Actual	FY16 Budget	FY16 Projected Total	FY17 Approved Budget
Operating				
4000 Salaries	-	388,608	381,679	379,294
New Personnel/Promotions				-
4005 Overtime	-	1,500	1,100	1,500
4006 Overtime-Pfestivals	-	-	265	-
4010 Employee Incentives	-	360	-	-
4015 Employee Retirement	-	50,771	52,898	52,237
4020 Social Security/Medicare	-	28,124	29,303	29,169
4030 Workers' Compensation	-	1,476	1,495	2,396
4040 Employee Insurance	-	51,653	45,584	55,272
4050 Unemployment Tax	-	1,890	1,890	1,890
4195 Other Professional Fees	-	2,500	6,533	2,500
4200 Gasoline	-	8,000	6,000	6,000
4210 Vehicle Repair & Maintenance	-	4,300	5,500	4,300
4310 Communications	-	3,100	1,309	2,200
4405 Uniforms	-	800	866	900
4410 Training/Education/Travel	-	5,035	6,035	9,069
4420 Insurance	-	1,700	2,029	2,200
4430 Office Supplies	-	700	600	600
4440 Small Tools & Equipment	-	2,300	2,300	1,000
4460 Memberships/Dues	-	2,086	1,580	1,980
4470 Publications/Software	-	250	250	250
4480 Other Operating Expenses	-	1,500	1,500	1,500
4487 MS4 Expense	-	2,750	2,500	1,450
Total Operating	-	559,403	551,216	555,707

Dev. Engineering Dept. Expense

		<u>FY15 Actual</u>	<u>FY16 Budget</u>	<u>FY16 Projected Total</u>	<u>FY17 Approved Budget</u>
<u>Capital Outlay</u>					
4700	Equipment	-	-	-	-
Total Capital Outlay		-	-	-	-
Total Expense		<u>\$ -</u>	<u>\$ 559,403</u>	<u>\$ 551,216</u>	<u>\$ 555,707</u>

New department for FY16.

FY 16 Original Budget - FY 16 Projected Total	\$ (8,187)	-1%
FY 16 Operating Budget - FY 17 Operating Budget	\$ (3,696)	-1%
FY 16 Total Budget - FY 17 Total Budget	\$ (3,696)	-1%

Dev. Engineering Budgeted Positions

Position	FY 15 Approved	FY 16 Approved	FY 17 Approved
Development Engineering Director	0	1	1
Engineer	0	2	2
Senior Construction Inspector	0	1	1
Construction Inspector I	0	2	2
Stormwater Specialist	1	1	0
Enviornmental Specialist	0	0	1
Total Full Time	1	7	7
Engineering Department Total	1	7	7

New department for FY16.

4195 Dev. Engineering Dept Prof Fees

Service	FY 15 Actual	FY 16 Budget	FY 16 Projected	FY 17 Approved
Misc Engineering	-	2,500	6,533	2,500
	\$ -	\$ 2,500	\$ 6,533	\$ 2,500

4460 Dev. Engineering Memberships

Vendors	Number	FY 15 Actual	FY 16 Budget	FY 16 Projected	FY 17 Approved
American Society of Civil Engineers	Indiv (2)	-	840	560	560
Greater Austin Contractors & Engineers Association (ACEA)	Indiv (1)	-	-	500	500
Texas Floodplain Management Association (TFMA)	Indiv (3)	-	300	300	300
Professional Engineers Board	Indiv (3)	-	846	120	120
EnvirCert Certification (Certified Professional in ESC)	Indiv (1)	-	-	-	400
Capital Area Control Network	Indiv (1)	-	100	100	100
Total		\$ -	\$ 2,086	\$ 1,580	\$ 1,980

Planning Department

Department Mission

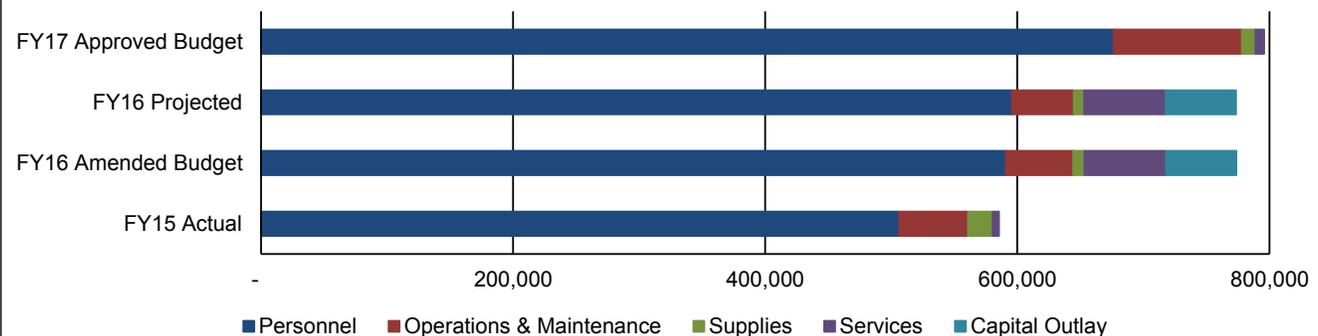
Planning is committed to providing professional guidance and expertise to promote a healthy and vibrant quality of life through the responsible application of land use and development regulations. By focusing on economic vitality, environmental integrity and quality development standards, Pflugerville ensures the long-term sustainability of the community's identity and its values.



Expenditure Summary

Category	FY15 Actual	FY16 Amended Budget	FY16 Projected	FY17 Approved Budget	% Change FY16 - 17 Budget	% Change FY16 Projected to FY17 Budget
Personnel	506,428	590,909	595,671	676,274	14%	14%
Operations & Maintenance	54,476	53,400	48,960	101,800	91%	108%
Supplies	19,527	9,000	8,400	10,750	19%	28%
Services	4,909	64,500	64,500	7,000	-89%	-89%
Capital Outlay	-	56,000	56,000	-	-100%	-100%
Totals	\$ 585,340	\$ 773,809	\$ 773,531	\$ 795,824	3%	3%

Expenditures by Category & Fiscal Year



FY 17 Budget Highlights

Item	Amount
Asst. Planning Director (9 Months)	78,551
MySidewalk Mapping Tool	4,800
ESRI Software Maintenance	50,000

Personnel Summary

Status	FY16 Actual	FY17 Approved
Full Time	7	8
Part Time	1	1
Seasonal	0	0
Total	8	9

Planning Department Expense

	<u>FY15 Actual</u>	<u>FY16 Budget</u>	<u>FY16 Projected Total</u>	<u>FY17 Approved Budget</u>
Operating				
4000 Salaries	386,804	444,791	444,901	448,993
New Personnel/Promotions				74,551
4015 Employee Retirement	52,111	58,582	61,441	60,158
4020 Social Security/Medicare	28,881	33,207	34,035	34,348
4030 Workers' Compensation	320	516	506	792
4040 Employee Insurance	38,024	51,653	52,734	55,272
4050 Unemployment Tax	288	2,160	2,055	2,160
4195 Other Professional Fees	4,909	64,500	64,500	7,000
4198 GIS Expense	775	900	900	900
4310 Communications	1,429	2,100	1,281	1,400
4410 Training and Education	12,091	15,000	15,000	16,000
4420 Insurance	513	650	598	700
4440 Small Tools/Equipment	7,439	5,000	5,000	5,650
4450 Legal Notices	10,669	12,000	12,000	12,000
4460 Memberships/Dues	1,863	3,750	3,295	4,200
4470 Publications/Software	12,088	4,000	3,400	5,100
4480 Other Operating Expenses	1,842	3,000	2,000	3,000
4510 Maintenance Contracts	25,294	16,000	13,886	63,600
Total Operating	585,340	717,809	717,531	795,824
Capital Outlay				
4700 Equipment	-	6,000	6,000	-
4702 Software	-	50,000	50,000	-
Total Capital Outlay	-	56,000	56,000	-
Total Expense	\$ 585,340	\$ 773,809	\$ 773,531	\$ 795,824

FY 16 Original Budget - FY 16 Projected Total \$ (278) 0%

FY 16 Operating Budget - FY 17 Operating Budget \$ 78,015 11%

FY 16 Total Budget - FY 17 Total Budget \$ 22,015 3%

Planning Department Budgeted Positions

Position	FY 15 Approved	FY 16 Approved	FY 17 Approved
Planning Director	1	1	1
Assistant Planning Director	0	0	1
Senior Planner	1	1	1
Planner II	1	1	1
Planner I	1	1	1
Planning Technician ¹	0	1	1
GIS Coordinator	1	1	1
GIS Analyst	1	1	1
Total Full Time	6	7	8
Planning Intern	1	1	1
Total Part Time	1	1	1
Planning Department Total	7	8	9

¹ Position transferred from Development Services Administration and changed titles from Administrative Technician to Planning Technician.

Planning New Department Personnel

Position	Proposed Salary	13.70% Retirement	7.65% SS/Med Taxes	3.0% TEC	TWC	Insurance	Total
Assistant Planning Director (9 months)	56,250	7,706	4,303	270	99	5,922	74,551
Totals	<u>\$ 56,250</u>	<u>\$ 7,706</u>	<u>\$ 4,303</u>	<u>\$ 270</u>	<u>\$ 99</u>	<u>\$ 5,922</u>	<u>\$ 74,551</u>

Annual Cost of New Personnel **\$ 99,367**

FY 17 Total **\$ 74,551**

4195 Planning Other Prof Fees

Service	FY 15 Actual	FY 16 Budget	FY 16 Projected	FY 17 Approved
6' Aerial & 2' Contour GIS mapping data	4,909	15,000	-	-
Title Reports	-	2,500	700	2,000
City Lab	-	25,000	50,000	-
ESRI Support	-	10,000	-	5,000
ESRI Server Jumpstart	-	12,000	11,400	-
MySidewalk License	-	-	2,400	-
	\$ 4,909	\$ 64,500	\$ 64,500	\$ 7,000

4460 Planning Department Memberships

<u>Vendors</u>	<u>Type</u>	<u>FY 15 Actual</u>	<u>FY 16 Budget</u>	<u>FY 16 Projected</u>	<u>FY 17 Approved</u>
APA - Planners Advisory Service	Group	555	850	850	850
APA ¹ / AICP ² Memberships	Indiv (5) and P&Z Commission	1,308	2,390	2,250	2,370
CNU	Indiv (1)	-	125	195	195
Texas Downtown Association	Indiv (1)	-	385	-	385
URISA ³	Indiv (2)	-	-	-	400
		<u>\$ 1,863</u>	<u>\$ 3,750</u>	<u>\$ 3,295</u>	<u>\$ 4,200</u>

¹ American Planning Association (APA)

² American Institute of Certified Planners (AICP)

³ Urban and Regional Information Systems Association (URISA)

4510 Planning Maintenance Contracts

<u>Equipment/ Service</u>	<u>Term</u>	<u>FY 15 Actual</u>	<u>FY 16 Budget</u>	<u>FY 16 Projected</u>	<u>FY 17 Approved</u>
GIS (ARCGIS online) Tier One Renewal ¹	1 year	10,000	-	-	-
GIS Maintenance ¹	1 year	10,400	-	-	-
ESRI Enterprise License Agreement Software	1 year	-	-	-	50,000
enCode-360	1 year	4,015	5,000	5,030	5,100
Plotter Warranty	2 year	879	-	-	-
Trimble Sketch Up	1 year	-	100	95	200
AutoCAD	1 year	-	2,000	1,561	2,000
Adobe Acrobat Pro	1 year	-	7,900	7,200	1,500
Scanner Maintenance	2 year	-	1,000	-	-
MySidewalk	1 year	-	-	-	4,800
		<u>\$ 25,294</u>	<u>\$ 16,000</u>	<u>\$ 13,886</u>	<u>\$ 63,600</u>

¹ Replaced with ESRI Enterprise License Agreement Software maintenance, beginning in FY17.



CIP Engineering

Department Mission

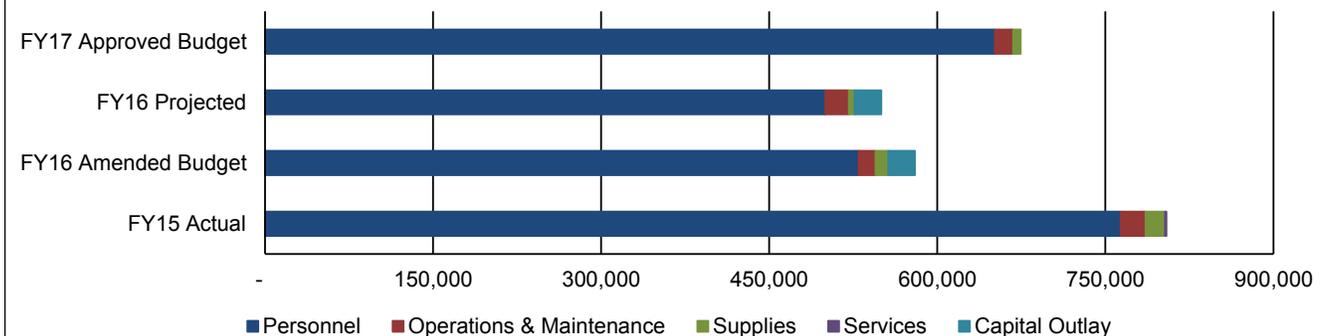
Dedicated to providing Pflugerville citizens and the business community with quality, safe and efficient public infrastructure facilities for water, wastewater, transportation, drainage and through managing Capital Improvement projects, to ensure design and construction plans comply with the City's adopted regulations and guidelines.



Expenditure Summary

Category	FY15 Actual	FY16 Amended Budget	FY16 Projected	FY17 Approved Budget	% Change FY16 - 17 Budget	% Change FY16 Projected to FY17 Budget
Personnel	763,714	529,923	499,982	651,409	23%	30%
Operations & Maintenance	22,115	14,877	21,161	16,265	9%	-23%
Supplies	17,309	11,350	5,150	6,650	-41%	29%
Services	1,450	-	-	-	N/A	N/A
Capital Outlay	-	23,890	23,570	-	-100%	-100%
Totals	\$ 804,588	\$ 580,040	\$ 549,863	\$ 674,324	16%	23%

Expenditures by Category & Fiscal Year



FY 17 Budget Highlights

Item	Amount
Increase to Overtime	7,000
Moved Traffic Engineer from Streets	74,490

Personnel Summary

Status	FY16 Actual	FY17 Approved
Full Time	6	7
Part Time	0	0
Seasonal	0	0
Total	6	7

CIP Engineering Dept. Expense

	FY15 Actual	FY16 Budget	FY16 Projected Total	FY17 Approved Budget
Operating				
4000 Salaries	578,034	430,865	368,581	479,728
New Personnel/Promotions				-
4005 Overtime	1,691	1,000	7,850	8,000
4010 Employee Incentives	360	360	360	360
4015 Employee Retirement	80,480	42,646	52,035	66,868
4020 Social Security/Medicare	43,777	23,624	28,825	37,339
4030 Workers' Compensation	1,359	832	1,030	1,952
4040 Employee Insurance	57,881	29,516	39,681	55,272
4050 Unemployment Tax	99	1,080	1,620	1,890
4195 Other Professional Fees	1,450	-	-	-
4200 Gasoline	7,651	4,500	2,500	3,000
4210 Vehicle Repair & Maintenance	3,498	2,000	6,000	3,500
4310 Communications	3,611	3,100	3,943	3,000
4405 Uniforms	755	450	500	650
4410 Training/Education/Travel	4,024	5,285	6,285	5,080
4420 Insurance	1,692	600	2,303	1,400
4430 Office Supplies	495	600	150	400
4440 Small Tools & Equipment	8,458	6,000	2,500	3,000
4460 Memberships/Dues	2,879	2,142	1,245	1,585
4470 Publications/Software	705	250	-	250
4480 Other Operating Expenses	1,860	1,000	500	750
4487 MS4 Expense	2,235	-	85	-
4510 Maintenance Contracts	1,561	300	300	300
Total Operating	804,588	556,150	526,293	674,324

CIP Engineering Dept. Expense

	<u>FY15 Actual</u>	<u>FY16 Budget</u>	<u>FY16 Projected Total</u>	<u>FY17 Approved Budget</u>
<u>Capital Outlay</u>				
4700 Equipment	-	23,890	23,570	-
Total Capital Outlay	-	23,890	23,570	-
Total Expense	<u>\$ 804,588</u>	<u>\$ 580,040</u>	<u>\$ 549,863</u>	<u>\$ 674,324</u>

In FY16, the Engineering Department separated into two departments, CIP Engineering and Development Engineering. The FY15 Actual represents the Engineering Department as approved in the FY15 Budget.

FY 16 Original Budget - FY 16 Projected Total	\$ (30,177)	-5%
FY 16 Operating Budget - FY 17 Operating Budget	\$ 118,174	21%
FY 16 Total Budget - FY 17 Total Budget	\$ 94,284	16%

CIP Engineering Dept. Budgeted Positions

Position	FY 15 Approved	FY 16 Approved ¹	FY 17 Approved
City Engineer	1	1	1
Dev. Engineering Director	1	0	0
Engineer	3	2	2
Traffic Engineer ²	0	0	1
Senior Construction Inspector	1	1	1
Construction Inspector II	2	2	2
Construction Inspector I	2	0	0
Stormwater Specialist	1	0	0
Total Full Time	11	6	7
CIP Engineering Department Total	11	6	7

¹ In FY16, the Engineering Department separated into two departments, CIP Engineering and Development Engineering.

² In FY17, the Traffic Engineer was moved from the Streets and Drainage department.

4460 CIP Engineering Memberships

<u>Vendors</u>	<u>Type</u>	<u>FY 15 Actual</u>	<u>FY 16 Budget</u>	<u>FY 16 Projected</u>	<u>FY 17 Approved</u>
American Society of Civil Engineers	Indiv (3)	1,288	840	560	840
American Water Works	Indiv (1)	196	188	200	200
Institute of Transportation Engineers (ITE)	Indiv (1)	300	300	315	325
Texas Floodplain Management Association (TFMA)	Indiv (1)	135	100	90	100
Professional Engineers Board	Indiv (2)	960	564	80	120
Water Environment Association of Texas	Indiv (1)	-	150	-	-
Total		<u>\$ 2,879</u>	<u>\$ 2,142</u>	<u>\$ 1,245</u>	<u>\$ 1,585</u>

4510 CIP Eng Maintenance Contracts

<u>Equipment/Service</u>	<u>Term</u>	<u>FY 15 Actual</u>	<u>FY 16 Budget</u>	<u>FY 16 Projected</u>	<u>FY 17 Approved</u>
Auto CAD License	1 year	1,561	-	-	-
Adobe Renewal	1 year	-	300	300	300
		<u>\$ 1,561</u>	<u>\$ 300</u>	<u>\$ 300</u>	<u>\$ 300</u>

Parks & Recreation Department

Department Mission

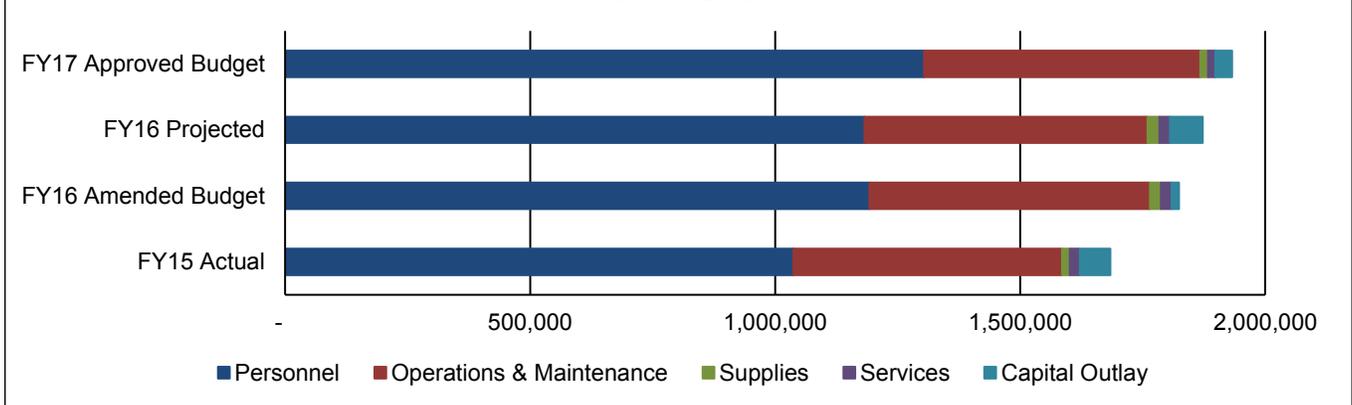
The Pflugerville Parks and Recreation Department is dedicated to providing the citizens of Pflugerville with opportunities for increased health and wellness through recreational activities and safe park facilities that promote physical, emotional, intellectual, cultural, and social well-being for all members of the community.



Expenditure Summary

Category	FY15	FY16	FY16	FY17	% Change	% Change
	Actual	Amended Budget	Projected	Approved Budget	FY16 - 17 Budget	FY16 Projected to FY17 Budget
Personnel	1,036,966	1,192,373	1,182,524	1,303,800	9%	10%
Operations & Maintenance	548,415	572,779	577,176	563,701	-2%	-2%
Supplies	15,628	21,750	24,100	16,100	-26%	-33%
Services	20,891	22,000	22,000	14,500	-34%	-34%
Capital Outlay	61,966	14,960	66,437	34,000	127%	-49%
Totals	\$ 1,683,866	\$ 1,823,862	\$ 1,872,237	\$ 1,932,101	6%	3%

Expenditures by Category & Fiscal Year



FY 17 Budget Highlights

Item	Amount
Parks Development Manager	100,416
New Recreation Programs	15,000
New Ford F-150	22,000
My Senior Center Kiosk/Software	12,000

Personnel Summary

Status	FY16 Actual	FY17 Approved
Full Time	10	11
Part Time	5	5
Seasonal	121	121
Total	136	137

Parks & Rec Department Expense

<u>Operating</u>	<u>FY15 Actual</u>	<u>FY16 Budget</u>	<u>FY16 Projected Total</u>	<u>FY17 Approved Budget</u>
4000 Salaries	468,209	540,448	526,489	539,383
New Personnel/Promotions				100,416
4005 Overtime	1,677	1,000	3,000	4,000
4006 Overtime- Pfestivals	346	1,000	1,000	1,000
4010 Employee Incentives	5,115	5,600	5,600	5,600
4015 Employee Retirement	61,918	68,277	74,034	70,163
4020 Social Security/Medicare	35,763	40,717	41,011	42,074
4030 Workers Compensation	3,872	5,916	2,634	3,369
4040 Employee Insurance	54,906	70,580	70,479	78,960
4050 Unemployment Tax	391	3,835	3,277	3,835
4195 Other Professional Fees	20,891	22,000	22,000	14,500
4200 Gasoline	2,182	7,500	3,000	3,000
4201 Propane	1,560	1,000	1,600	1,600
4210 Vehicle Repair & Maintenance	2,523	3,500	3,500	3,500
4300 Electricity	43,198	47,700	42,493	41,700
4310 Communications	9,840	11,100	10,988	11,400
4320 Water (Heritage Park)	1,807	1,800	4,500	5,500
4330 Natural Gas	1,263	2,000	922	1,000
4405 Uniforms	104	500	650	650
4410 Training and Education	7,571	10,975	9,000	12,900
4420 Insurance	12,222	12,900	12,518	15,300
4430 Office Supplies	2,941	4,750	3,000	3,000
4440 Small Tools/Equipment	8,945	5,000	13,000	5,000
4460 Memberships/Dues	1,794	2,450	2,290	2,380
4465 Rentals/Leases	17,179	17,750	17,750	32,750 ¹
4470 Publications/Software	-	3,500	3,500	3,500
4480 Other Operating	24,561	25,600	25,600	25,600
4510 Maintenance Contracts	13,950	16,411	17,150	18,206
4520 Maintenance and Repairs	27,453	29,500	29,500	7,500

Parks & Rec Department Expense

	FY15 Actual	FY16 Budget	FY16 Projected Total	FY17 Approved Budget
4650 Pool	179,509	194,278	193,000	193,000
4651 Pool Salaries**	311,175	335,000	335,000	335,000
4661 Athletic Programs	6,112	10,315	10,315	10,315
4662 Recreation Programs	84,696	64,000	64,000	79,000 ²
4663 Rec Programs Salaries**	-	20,000	20,000	20,000
4664 Pfun Camp	16,700	20,000	25,000	25,000
4665 Pfun Camp Salaries**	93,594	100,000	100,000	100,000
4676 Senior Center	20,994	40,000	45,000	40,000
4680 Special Programs	14,217	22,000	22,000	22,000
4681 Promotional Materials	7,893	10,000	11,000	11,000
4682 Heritage House Museum	51,094	25,000	25,000	-
4686 Lake Pflugerville	225	-	-	-
4689 Farmers Market	3,510	5,000	5,000	5,000
Total Operating Expense	1,621,900	1,808,902	1,805,800	1,898,101
Capital Outlay				
4700 Equipment	61,966	14,960	15,810	34,000
4720 Improvements o/t Buildings	-	-	50,627	-
Total Capital Outlay	61,966	14,960	66,437	34,000
Total Expense	<u>\$ 1,683,866</u>	<u>\$ 1,823,862</u>	<u>\$ 1,872,237</u>	<u>\$ 1,932,101</u>

** Salaries include Social Security/Medicare & TEC

¹ The contract for Marathon Fitness equipment rental has a \$15,000 charge every 3 years.

² More recreation program offerings are proposed.

FY 16 Approved Budget - FY 16 Projected Total	\$ 48,375
FY 16 Operating Budget - FY 17 Operating Budget	\$ 89,199
FY 16 Total Budget - FY 17 Total Budget	\$ 108,239

Parks & Rec Budgeted Positions

Position	FY 15 Approved	FY 16 Approved	FY 17 Approved
Parks and Recreation Director	1	1	1
Assistant Parks & Rec Director	1	1	1
Parks Development Manager	0	0	1
Aquatic/Athletic Coordinator	1	1	1
Aquatics/Athletic Specialist	1	1	1
Community Service Coordinator	1	1	1
Recreation Superintendent	1	1	1
Senior Activity Program Coordinator	1	1	1
Administrative Technician	2	2	2
Recreation Center Receptionist	1	1	1
Total Full Time	10	10	11
Rec Center Receptionist	4	4	4
Parks Intern	1	1	1
Total Part Time	5	5	5
Pfun Camp Staff*	23	23	23
Pool Staff*	89	89	89
Instructors*	7	7	7
Nursery Attendants*	2	2	2
Total Seasonal/Temp Part Time	121	121	121
Parks & Rec Total	136	136	137

* This is an estimate of the total number of seasonal positions.

Parks & Rec New Personnel

<u>Position</u>	<u>Proposed Salary</u>	<u>13.70% Retirement</u>	<u>7.65% SS/Med Taxes</u>	<u>3.0% TEC</u>	<u>TWC</u>	<u>Insurance</u>	<u>Total</u>
Parks Development Manager (12 months)	75,000	10,275	5,738	270	1,238	7,896	100,416
Totals	<u>\$ 75,000</u>	<u>\$ 10,275</u>	<u>\$ 5,738</u>	<u>\$ 270</u>	<u>\$ 1,238</u>	<u>\$ 7,896</u>	<u>\$ 100,416</u>
							<u>Annual Cost of New Personnel</u>
							<u>\$ 100,416</u>
						Total	<u>\$ 100,416</u>

This estimate includes personnel costs only and does not include other initial new personnel costs such as office furniture and computer needs.

Parks & Rec Dept Capital Outlay

<u>Account Number</u>	<u>Item</u>	<u>FY17 Approved</u>
4700	New Ford F-150 Primarily for the Volunteer & Community Services Coordinator	22,000
4700	My Senior Center Kiosk & Service To electronicly track Senior memberships and reservations	\$ 12,000
	4700 Total	\$ 34,000
	Total Capital Outlay	\$ 34,000

4195 Parks & Rec Other Prof Fees

Service	FY 15 Actual	FY 16 Budget	FY 16 Projected	FY 17 Approved
Credit Card Fees	16,408	14,500	14,500	14,500
Conceptual Designs & Cost Estimates Various Parks Facilities ¹	4,483	-	-	-
Trail Planning	-	7,500	7,500	-
	\$ 20,891	\$ 22,000	\$ 22,000	\$ 14,500

¹ Facilities include Pfluger, Gilleland and Heritage Parks.

4460 Parks & Rec Dept Memberships

Vendors	Type	FY 15 Actual	FY 16 Budget	FY 16 Projected	FY 17 Approved
Keep Texas Beautiful	City-wide	115	135	115	135
National Recreation Park Association	Indiv (4)	-	600	660	660
Texas Public Pools Council	Indiv (1)	52	55	55	55
Texas Recreation and Park Society (TRAPS)	Indiv (7)	630	630	630	700
Arbor Day Foundation	City-wide		25	25	25
American Society of Landscape Architects	Indiv (1)	435	435	445	445
Landscape Architect License Renewal (TBAE)	Indiv (1)	312	320	110	110
Texas Amateur Athletic Federation (TAAF)	Indiv (1)	200	200	200	200
Texas Dept. of Agriculture (Farmers Market)	City-wide	50	50	50	50
		<u>\$ 1,794</u>	<u>\$ 2,450</u>	<u>\$ 2,290</u>	<u>\$ 2,380</u>

4510 Parks & Rec Maint Contracts

Equipment	Location	Term	FY 15 Actual	FY 16 Budget	FY 16 Projected	FY 17 Approved
Elevator - Licensing	Rec Center	1 year	20	20	20	20
Elevator - Inspection	Rec Center	1 year	-	-	386	386
Elevator- Maintenance	Rec Center	1 year	3,640	3,586	3,700	3,700
Fire Alarm & Spinklers Inspection & Monitoring	Rec Center	1 year	1,481	2,417	2,500	2,500
Fire Extinguisher Inspection	Rec Center	1 year	55	100	100	100
HVAC	Rec Center	1 year	4,915	4,915	5,000	5,000
Pest Control	Various Park Facilities	1 year	1,585	3,000	3,000	3,000
Security System- Heritage House	Heritage House	1 year	275	444	444	-
Security System- Rec Center	Rec Center	1 year	747	729	750	750
Recreation Membership & Reservation System	Various Park Facilities	1 year	-	-	-	1,500
Weight Room Equipment	Rec Center	1 year	1,100	1,100	1,100	1,100
Copier Maintenance	Rec Center		132	100	150	150
			<u>\$ 13,950</u>	<u>\$ 16,411</u>	<u>\$ 17,150</u>	<u>\$ 18,206</u>



Parks Maintenance Department

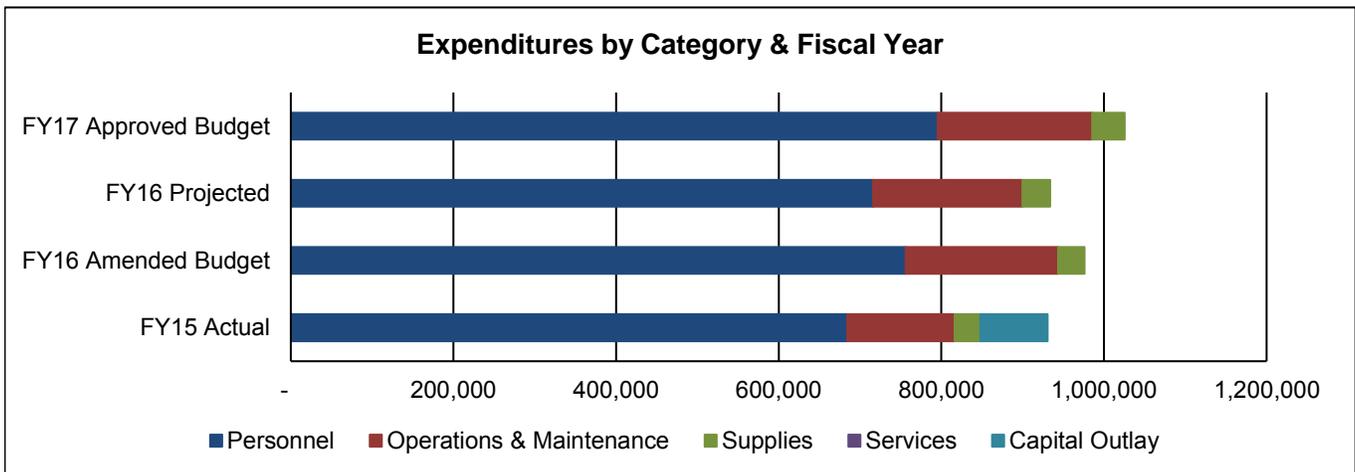
Department Mission

Maintain the City's parks and park facilities to the standard expected by citizens and users.



Expenditure Summary

Category	FY15 Actual	FY16 Amended Budget	FY16 Projected	FY17 Approved Budget	% Change FY16 - 17 Budget	% Change FY16 Projected to FY17 Budget
Personnel	684,363	755,849	716,227	795,709	5%	11%
Operations & Maintenance	131,935	187,815	183,635	189,855	1%	3%
Supplies	31,854	32,500	34,000	40,050	23%	18%
Services	-	-	-	-	N/A	N/A
Capital Outlay	82,633	-	-	-	N/A	N/A
Totals	\$ 930,785	\$ 976,164	\$ 933,862	\$ 1,025,614	5%	10%



FY 17 Budget Highlights

Item	Amount
Playground Guardian Software License	3,000

Personnel Summary

Status	FY16 Actual	FY17 Approved
Full Time	13	13
Part Time	2	2
Seasonal	4	4
Total	19	19

Parks Maintenance Expense

<u>Operating</u>	<u>FY15 Actual</u>	<u>FY16 Budget</u>	<u>FY16 Projected Total</u>	<u>FY17 Approved Budget</u>
4000 Salaries	472,141	525,134	483,022	543,572
New Personnel/Promotions				-
4005 Overtime	6,087	4,500	6,000	6,000
4006 Overtime- Pfestivals	9,382	6,000	6,000	6,000
4010 Employee Incentives	9,277	12,600	9,000	9,000
4015 Employee Retirement	63,470	65,630	69,605	71,273
4020 Social Security/Medicare	36,217	39,747	38,558	43,190
4030 Workers Compensation	3,785	5,775	5,617	9,317
4040 Employee Insurance	83,422	91,754	94,133	102,648
4050 Unemployment Tax	582	4,709	4,292	4,709
4200 Gasoline	12,720	15,000	15,000	18,000
4201 Propane	1,013	1,000	1,000	1,050
4210 Vehicle Repair & Maintenance	3,499	10,000	10,000	10,000
4220 Equipment Repair	11,719	12,000	12,000	12,000
4310 Communications	4,971	7,100	4,575	4,800
4405 Uniforms	5,327	5,756	5,756	8,286
4410 Training and Education	1,187	4,500	4,000	7,000
4420 Insurance	4,320	5,100	3,935	4,400
4430 Office Supplies	-	500	500	500
4433 Chemicals	704	1,000	2,500	2,500
4440 Small Tools/Equipment	17,417	15,000	15,000	15,000
4460 Memberships/Dues	90	359	369	369
4465 Rentals/Leases	5,331	4,000	4,000	4,000
4470 Software/Publications	-	-	-	3,000 ¹
4472 Landscaping	7,765	9,000	9,000	9,000
4480 Other Operating	17,732	20,000	20,000	20,000
4520 Maintenance and Repairs	58,028	100,000	100,000	100,000
4686 Lake Pflugerville	11,966	10,000	10,000	10,000
Total Operating Expense	848,152	976,164	933,862	1,025,614

Parks Maintenance Expense

	FY15 Actual	FY16 Budget	FY16 Projected Total	FY17 Approved Budget
Capital Outlay				
4700 Equipment	82,633	-	-	-
Total Capital Outlay	82,633	-	-	-
Total Expense	\$ 930,785	\$ 976,164	\$ 933,862	\$ 1,025,614

¹ Playground Guardian Software License

FY 16 Approved Budget - FY 16 Projected Total	\$ (42,302)	-4%
FY 16 Operating Budget - FY 17 Operating Budget	\$ 49,450	5%
FY 16 Total Budget - FY 17 Total Budget	\$ 49,450	5%

Parks Maintenance Budgeted Positions

Position	FY 15 Approved	FY 16 Approved	FY 17 Approved
Parks Maintenance Foreman	1	1	1
Parks Maintenance Specialist	0	4	4
Parks Maintenance Specialist II	4	0	0
Parks Maintenance Technician	0	8	8
Parks Maintenance Tech II	1	0	0
Parks Maintenance Tech I	7	0	0
Total Full Time	13	13	13
Parks Maintenance Technician	2	2	2
Total Part Time	2	2	2
Seasonal Parks Maintenance Tech	4	4	4
Total Seasonal/Temp Part Time	4	4	4
Parks & Rec Total	19	19	19

4460 Parks Maintenance Memberships

Vendors	Members	FY 15 Actual	FY 16 Budget	FY 16 Projected	FY 17 Approved
National Recreation & Parks Association (NRPA)	1 member	-	159	159	159
TCEQ - Irrigator's License	1 member	-	75	75	75
Texas Dept of Agriculture - Applicator's License	1 member	-	35	35	35
Texas Recreation & Parks Society (TRAPS)	1 member	90	90	100	100
		\$ 90	\$ 359	\$ 369	\$ 369



Pflugerville Public Library

Department Mission

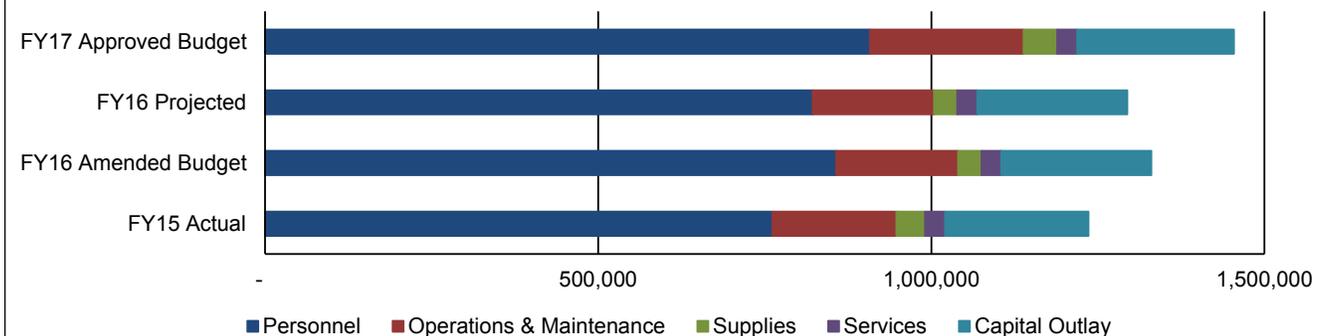
The Library joyfully engages, inspires, informs, & entertains the Pflugerville community.



Expenditure Summary

Category	FY15 Actual	FY16 Amended Budget	FY16 Projected	FY17 Approved Budget	% Change FY16 - 17 Budget	% Change FY16 Projected to FY17 Budget
Personnel	761,630	857,164	821,671	908,170	6%	11%
Operations & Maintenance	185,778	183,072	182,392	230,327	26%	26%
Supplies	43,134	35,000	35,000	50,650	45%	45%
Services	30,140	30,000	30,000	30,000	0%	0%
Capital Outlay	215,247	225,000	225,000	235,000	4%	4%
Totals	\$ 1,235,929	\$ 1,330,236	\$ 1,294,063	\$ 1,454,147	9%	12%

Expenditures by Category & Fiscal Year



FY 17 Budget Highlights

Item	Amount
Library Tech (9 Months)	33,460
Workstation and Shelving	15,650
Expansion of Programming	9,000
Makerspace	13,000
Increase to Collection	10,000

Personnel Summary

Status	FY16 Actual	FY17 Approved
Full Time	14	15
Part Time	8	8
Seasonal	0	0
Total	22	23

Library Department Expense

		<u>FY15 Actual</u>	<u>FY16 Budget</u>	<u>FY16 Projected Total</u>	<u>FY17 Approved Budget</u>
Operating					
4000	Salaries	558,359	619,025	585,319	624,699
					33,460
New Personnel/Promotions					
4005	Overtime	44	-	453	-
4006	Overtime- Pfestivals	294	-	-	-
4010	Employee Incentives	10,226	7,200	7,200	7,200
4015	Employee Retirement	69,873	74,371	81,889	76,715
4020	Social Security/Medicare	42,988	46,640	45,362	48,340
4030	Workers Compensation	492	708	745	1,288
4040	Employee Insurance	78,262	103,306	95,839	110,544
4050	Unemployment Tax	1,092	5,914	4,863	5,924
4195	Other Professional Fees	30,140	30,000	30,000	30,000
4300	Electricity	34,498	37,200	38,892	32,300
4310	Communications	7,941	9,200	7,578	8,000
4330	Natural Gas	1,972	3,400	2,603	2,800
4410	Training and Education	3,490	4,000	4,500	8,000 ¹
4420	Insurance	9,303	9,800	9,609	10,100
4430	Office Supplies	9,652	12,000	12,000	12,000
4440	Small Tools/Equipment	28,023	17,000	17,000	32,650 ²
4460	Memberships/Dues	1,037	1,100	1,700	2,000
4462	Library Programming	15,954	16,000	16,000	25,000
4463	Makerspace	-	-	-	13,000 ³
4465	Rentals/Leases	9,027	8,731	9,027	9,200
4470	Publications/Software	5,459	6,000	6,000	6,000
4480	Other Operating	12,455	16,000	16,000	17,000
4510	Maintenance Contracts	45,338	41,641	40,483	40,927
4520	Maintenance and Repairs	39,291	30,000	30,000	30,000
4680	Special Events	5,472	6,000	6,000	7,000
4682	Heritage House	-	-	-	25,000
Total Operating		1,020,682	1,105,236	1,069,063	1,219,147

Library Department Expense

		<u>FY15 Actual</u>	<u>FY16 Budget</u>	<u>FY16 Projected Total</u>	<u>FY17 Approved Budget</u>
<u>Capital Outlay</u>					
4701	Library Collection	215,247	225,000	225,000	235,000
Total Capital Outlay		215,247	225,000	225,000	235,000
Total Expense		<u>\$ 1,235,929</u>	<u>\$ 1,330,236</u>	<u>\$ 1,294,063</u>	<u>\$ 1,454,147</u>

¹ Increase due to supervisor training for supervisory staff.

² Increase due to computer replacements and furniture purchases.

³ Increase for a dedicated makerspace and breaking out these expenses into their own account.

FY 16 Original Budget - FY 16 Projected Total	\$ (36,173)	-3%
FY 16 Operating Budget - FY 17 Operating Budget	\$ 113,911	10%
FY 16 Total Budget - FY 17 Total Budget	\$ 123,911	9%

Library Budgeted Positions

Position	FY 15 Approved	FY 16 Approved	FY 17 Approved
Library Director	1	1	1
Assistant Library Director	1	1	1
Librarian	3	3	3
Business Manager	0	1	1
Circulation Desk Supervisor	0	1	1
Library Technician	9	7	8
Total Full Time	14	14	15
Library Technician	8	8	8
Total Part Time	8	8	8
Library Total	22	22	23

Library New Personnel

<u>Position</u>	<u>Proposed Salary</u>	<u>13.70% Retirement</u>	<u>7.65% SS/Med Taxes</u>	<u>3.0% TEC</u>	<u>TWC</u>	<u>Insurance</u>	<u>Total</u>
Library Technician (9 months)	22,433	3,073	1,716	270	46	5,922	33,460
Totals	<u>\$ 22,433</u>	<u>\$ 3,073</u>	<u>\$ 1,716</u>	<u>\$ 270</u>	<u>\$ 46</u>	<u>\$ 5,922</u>	<u>\$ 33,460</u>
							<u>Annual Cost of New Personnel</u>
							<u>\$ 44,546</u>
							<u>Total</u>
							<u>\$ 33,460</u>

Library Capital Outlay

Account Number	Item	FY17 Approved
4701	Collection Books, e-books, CDs, DVDs, and similar materials	235,000
4701 Total		\$ 235,000
Total Capital Outlay		\$ 235,000

4195 Library Other Prof Fees

<u>Service</u>	<u>FY 15 Actual</u>	<u>FY 16 Budget</u>	<u>FY 16 Projected</u>	<u>FY 17 Approved</u>
Information Tech Services	30,140	30,000	30,000	30,000
	<u>\$ 30,140</u>	<u>\$ 30,000</u>	<u>\$ 30,000</u>	<u>\$ 30,000</u>

4460 Library Memberships

Vendors	Type	FY 15 Actual	FY 16 Budget	FY 16 Projected	FY 17 Approved
Central Texas Library System	Institutional	210	300	300	300
Instructables	Institutional	50	-	50	50
Texas Library Association	Indiv (5)	727	750	900	900
American Library Association	Indiv (5)	-	-	400	700
Texas Municipal Library Directors Assoc	Institutional	50	50	50	50
		<u>\$ 1,037</u>	<u>\$ 1,100</u>	<u>\$ 1,700</u>	<u>\$ 2,000</u>

4510 Library Maintenance Contracts

<u>Equipment</u>	<u>Term</u>	<u>Location</u>	<u>FY 15 Actual</u>	<u>FY 16 Budget</u>	<u>FY 16 Projected</u>	<u>FY 17 Approved</u>
HVAC Maintenance	1 year	Library	-	6,000	6,000	6,000
Apollo Software	1 year	Library	8,828	11,300	11,300	11,300
JAWS Software	1 year	Library	3,626	-	-	-
Boiler/Hygrometer Inspection	1 year	Library	842	500	842	842
Social Media Archiving	1 year	Library	120	240	240	240
Digital Local History Archive Hosting	1 year	Library	12,851	4,000	5,000	5,000
Fiber Pole	1 year	Library	948	1,000	1,000	1,000
Fire Prevention Alarm Test & Inspection	1 year	Library	1,888	1,600	1,900	1,900
Floor Sealing	1 year	Library	3,894	4,000	1,200	1,200
Mowing & Landscaping	1 year	Library	8,625	7,400	7,400	7,400
Pest Control	1 year	Library	375	300	300	300
Public Computer Management	1 year	Library	2,158	1,500	1,500	1,500
Public Computer Security	1 year	Library	454	831	831	831
Meeting Room Management	1 year	Library	-	1,000	1,000	1,000
Security System	1 year	Library	729	1,970	1,970	2,414
			<u>\$ 45,338</u>	<u>\$ 41,641</u>	<u>\$ 40,483</u>	<u>\$ 40,927</u>



Pflugerville Animal Shelter

Department Mission

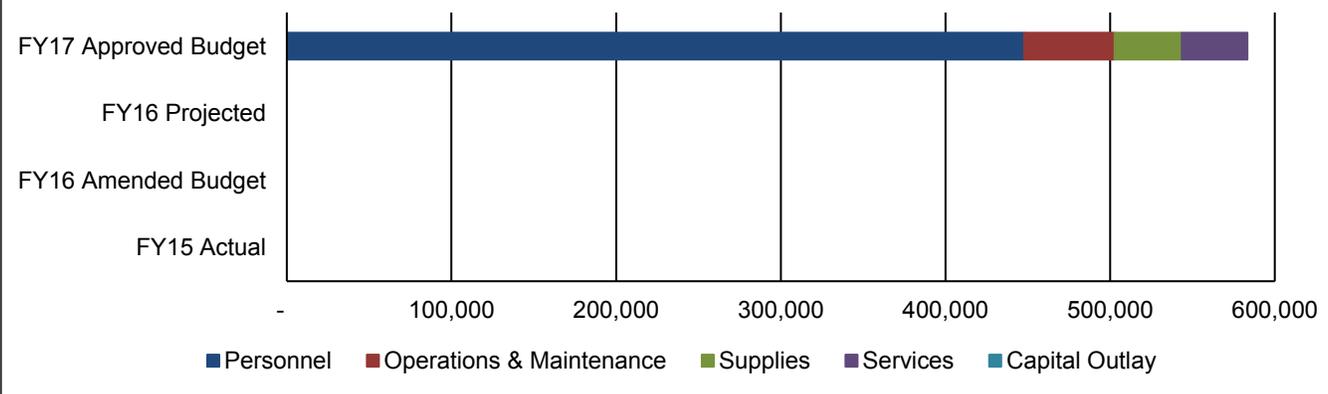
The Pflugerville Animal Shelter provides for the safety and health of the pet and homeless animal population in Pflugerville and management of the Pflugerville Animal Shelter in a way that provides for the safety of our citizens and creates a safe haven for unwanted or lost animals.



Expenditure Summary

Category	FY15 Actual	FY16 Amended Budget	FY16 Projected	FY17 Approved Budget	% Change FY16 - 17 Budget	% Change FY16 Projected to FY17 Budget
Personnel	-	-	-	447,850	N/A	N/A
Operations & Maintenance	-	-	-	54,800	N/A	N/A
Supplies	-	-	-	40,800	N/A	N/A
Services	-	-	-	40,000	N/A	N/A
Capital Outlay	-	-	-	-	N/A	N/A
Totals	\$ -	\$ -	\$ -	\$ 583,450	N/A	N/A

Expenditures by Category & Fiscal Year



FY 17 Budget Highlights

FY 17 is the first year the Animal Shelter will be a separately budgeted department. Prior to FY17, the Animal Shelter functions were accounted for within the Police Department budget.

Personnel Summary

Status	FY16 Actual	FY17 Approved
Full Time	0	7
Part Time	0	6
Seasonal	0	0
Total	0	13

Animal Shelter Expense

	FY15 Actual	FY16 Amended Budget	FY16 Projected Total	FY17 Approved Budget
<u>Operating</u>				
4000 Salaries	-	-	-	317,062
New Personnel/Promotions	-	-	-	-
4005 Overtime	-	-	-	5,500
4015 Employee Retirement	-	-	-	34,648
4020 Social Security/Medicare	-	-	-	24,676
4030 Workers Compensation	-	-	-	7,182
4040 Employee Insurance	-	-	-	55,272
4050 Unemployment Tax	-	-	-	3,510
4195 Other Professional Fees	-	-	-	40,000
4200 Gasoline	-	-	-	4,200
4210 Vehicle Repair	-	-	-	3,500
4300 Electricity	-	-	-	13,500
4310 Communications	-	-	-	8,550
4330 Natural Gas	-	-	-	850
4405 Uniforms	-	-	-	4,400
4410 Training and Education	-	-	-	3,000
4420 Insurance	-	-	-	5,000
4440 Small Tools/Equipment	-	-	-	16,600
4476 Animal Supplies	-	-	-	20,000
4480 Other Operating	-	-	-	5,000
4510 Maintenance Contracts	-	-	-	1,000
4520 Maintenance and Repairs	-	-	-	10,000
Total Operating	-	-	-	583,450
<u>Capital Outlay</u>				
4700 Equipment	-	-	-	-
Total Capital Outlay	-	-	-	-
Total Expense	\$ -	\$ -	\$ -	\$ 583,450
FY 16 Original Budget - FY 16 Projected Total			\$ -	NA
FY 16 Operating Budget - FY 17 Operating Budget			\$ (583,450)	NA
FY 16 Total Budget - FY 17 Total Budget			\$ (583,450)	NA

Animal Shelter Budgeted Positions

Position	FY 15 Approved	FY 16 Approved	FY 17 Approved
Animal Shelter Director	0	0	1
Animal Control Supervisor	0	0	1
Animal Control Officer	0	0	2
Kennel Technician	0	0	2
Administrative Technician	0	0	1
Total Full Time	0	0	7
Animal Shelter*	0	0	6
Total Part Time	0	0	6
Total Animal Shelter	0	0	13

*Animal Shelter has two different part-time positions, Animal Control Officers and Kennel Technicians. The department has discretion to determine the number of each type of position needed to staff the 6 part-time positions.

4195 Other Professional Fees

<u>Service</u>	<u>FY 15 Actual</u>	<u>FY 16 Budget</u>	<u>FY 16 Projected</u>	<u>FY 17 Approved</u>
Veterinary Services	-	-	-	35,000
Emergency Care	-	-	-	5,000
Total	\$ -	\$ -	\$ -	\$ 40,000

4510 Animal Shelter Maint. Contracts

Service	Term	Location	FY 15 Actual	FY 16 Budget	FY 16 Projected	FY 17 Approved
Pest Control	1 year	Animal Shelter	-	-	-	600
Waste Removal	1 year	Animal Shelter	-	-	-	400
Total			\$ -	\$ -	\$ -	\$ 1,000



Police Department

Department Mission

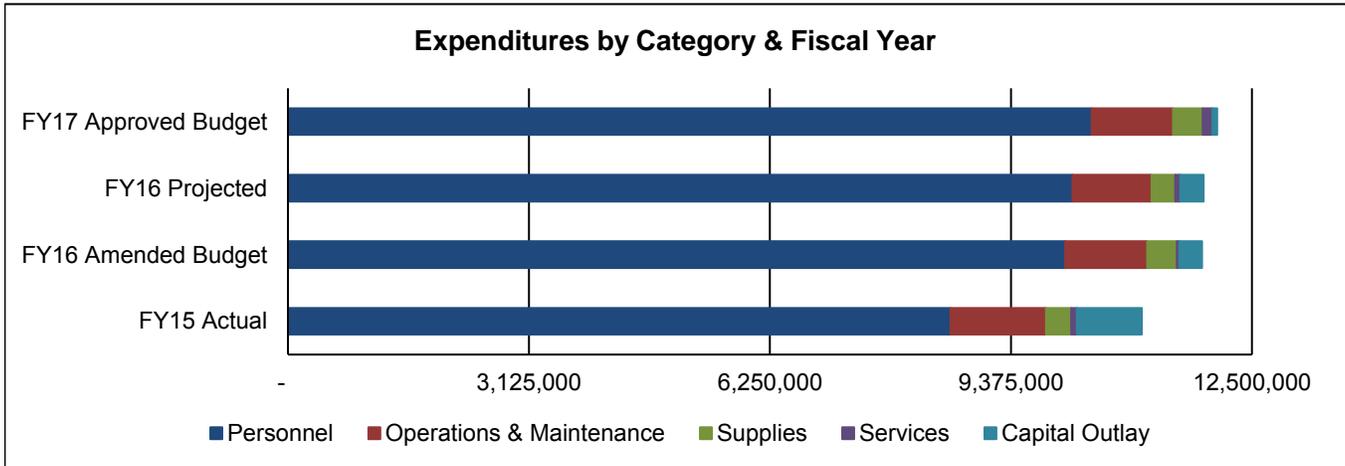
The Police Department is dedicated to providing an environment where the citizens of Pflugerville are safe, protected from crime, harm and disorder, while showing respect, fairness and compassion, and upholding the constitutional rights of all who come in contact with members of the department.



Expenditure Summary

Category	FY15	FY16	FY16	FY17	% Change	% Change
	Actual	Amended Budget	Projected	Approved Budget	FY16 - 17 Budget	FY16 Projected to FY17 Budget
Personnel	8,590,653	10,078,522	10,174,432	10,423,249	3%	2%
Operations & Maintenance	1,240,896	1,061,529	1,024,001	1,053,703	-1%	3%
Supplies	326,976	385,657	308,500	384,459	0%	25%
Services	72,564	32,450	63,032	124,860	285%	98%
Capital Outlay	840,100	294,501	301,997	62,744	-79%	-79%
Totals	\$11,071,189	11,852,659	11,871,963	12,049,015	2%	1%

Expenditures by Category & Fiscal Year



FY 17 Budget Highlights

Item	Amount
New Personnel	363,822
CAD RMS Software Training	92,160
Equipment Replacements	113,622
Computer Equipment Replacements	64,200
Maintenance Contract Increases	33,151
New Tahoe	62,941
Upgrade Police Building Cameras	14,240

Personnel Summary

Status	FY16	FY17
	Actual	Approved
Full Time	120	119
Part Time	14	8
Seasonal	6	6
Total	140	133

Police Department Expense

<u>Operating</u>	<u>FY15 Actual</u>	<u>FY16 Budget</u>	<u>FY16 Projected Total</u>	<u>FY17 Approved Budget</u>
4000 Salaries	6,171,425	7,349,587	7,226,128	7,109,749
New Personnel/Promotions				306,594
4005 Overtime	131,137	150,000	186,646	183,500
4006 Overtime - Pfestivals	43,914	50,000	50,000	50,000
4010 Employee Incentives	147,928	144,100	161,590	161,590
4015 Employee Retirement	903,141	932,467	1,052,925	1,014,635
4020 Social Security/Medicare	490,971	525,474	583,264	574,120
4030 Workers Compensation	40,456	60,504	67,640	106,799
4040 Employee Insurance	659,276	832,794	810,740	883,326
4050 Unemployment Tax	2,405	33,596	35,499	32,936
4195 Other Professional Fees	72,564	32,450	63,032	124,860
4200 Gasoline	154,818	200,000	125,000	150,800
4210 Vehicle Repair	72,256	70,000	70,000	77,000
4215 Airplane	-	7,500	7,500	6,100
4220 Equipment Repair	2,974	1,200	1,500	1,500
4300 Electricity	83,812	87,700	82,678	81,100
4310 Communications	71,689	74,200	69,958	71,300
4330 Natural Gas	13,559	19,800	15,240	16,100
4405 Uniforms	124,387	166,850	167,000	176,699
4406 Vest Expense	124,387	20,834	20,834	25,479
4410 Training and Education	24,594	29,000	22,000	26,000
4411 CERT Expense	-	500	500	500
4420 Insurance	291,929	104,600	100,000	99,400
4430 Office Supplies	14,883	14,000	14,000	14,000
4434 Ammunition	12,052	28,000	28,000	28,000
4440 Small Tools/Equipment	135,308	131,157	130,000	181,059
4460 Memberships/Dues	16,988	21,355	20,753	21,134
4465 Rentals/Leases (Copiers)	24,955	25,000	25,000	25,000

Police Department Expense

	<u>FY15 Actual</u>	<u>FY16 Budget</u>	<u>FY16 Projected Total</u>	<u>FY17 Approved Budget</u>
<u>Operating</u>				
4470 Publications/Software	9,915	5,000	4,000	4,500
4475 Police Dogs	10,379	16,000	12,000	12,000
4480 Other Operating	44,540	44,570	44,570	44,570
4483 Code Enforcement Expense	3,425	4,000	3,000	4,000
4510 Maintenance Contracts	132,083	164,270	178,318	202,421
4520 Maintenance and Repairs	61,307	70,000	50,000	70,000
4677 Information Technology	39,812	32,150	32,150	90,000
4687 COPS Program	1,419	2,000	2,000	2,000
4688 Victim Assistance Program	-	1,000	1,000	1,000
4692 Vehicle Impound	1,392	3,000	2,000	3,000
4696 Animal Shelter	91,879	100,000	100,000	-
4698 DARE	3,130	3,500	3,500	3,500
Total Operating	10,231,089	11,558,158	11,569,966	11,986,271
<u>Capital Outlay</u>				
4700 Equipment	614,032	273,356	272,722	62,744
4702 Software	-	21,145	21,145	-
4710 Buildings	226,068	-	8,130	-
Total Capital Outlay	840,100	294,501	301,997	62,744
Total	<u>\$ 11,071,189</u>	<u>\$ 11,852,659</u>	<u>\$ 11,871,963</u>	<u>\$ 12,049,015</u>

¹ Includes purchases for replacement equipment (tasers and hand held radios).

² In FY17, Animal Shelter became a separate department.

FY 16 Original Budget - FY 16 Projected Total	\$ 19,304	0%
FY 16 Operating Budget - FY 17 Operating Budget	\$ 428,113	4%
FY 16 Total Budget - FY 17 Total Budget	\$ 196,356	2%

Police Department Budgeted Positions

Position	FY 15 Approved	FY 16 Approved	FY 17 Approved
Police Chief	1	1	1
Assistant Chief	1	1	1
Captain	1	1	1
Lieutenant	4	4	4
Sergeant	12	12	13
Corporal	19	19	19
Officer	43	45	47
Property Crime Scene Tech	1	1	2
Information Technology	1	1	1
I.T. Assistant	1	1	1
Civilian Director	1	1	1
Dispatch Supervisor	4	4	4
Dispatcher	10	11	11
911 Operator/Call Taker	0	1	1
Victim Services Director	1	1	1
Senior Records Clerk	1	0	0
Police Records Clerk	1	2	4
Animal Shelter Director*	1	1	0
Animal Control Supervisor*	1	1	0
Animal Control Officer*	2	2	0
Kennel Technician*	0	2	0
Code Enforcement	2	2	2
Administrative Analyst	1	1	1
Records Supervisor	1	1	1
Administrative Technician*	0	3	2
Admin Tech II	1	0	0
Admin Tech I	2	0	0
Facilities Maintenance Tech	1	1	1
Total Full Time	114	120	119
Animal Control*	4	6	0
Victim Services	0	1	1
Officer	5	5	5
Dispatcher	2	2	2
Total Part Time	11	14	8
School Crossing Guard	6	6	6
Total Seasonal & Temp Part Time	6	6	6
Police Department Total	131	140	133

*Animal Shelter is a separate department effective FY17

New Police Department Personnel

Position	Proposed Salary	13.70% Retirement	7.65% SS/Med Taxes	3.0% TEC	TWC	Insurance	Total
Property Crime Scene Technician (9 months)	32,854	4,501	2,513	270	58	5,922	46,118
Records Clerk (9 months)	24,679	3,381	1,888	270	44	5,922	36,184
Records Clerk (9 months)	24,679	3,381	1,888	270	44	5,922	36,184
C.I.D. Sergeant (9 months)	61,355	8,406	4,694	270	998	5,922	81,644
Patrol Officer (9 months)	38,252	5,240	2,926	270	622	5,922	53,232
Patrol Officer (9 months)	38,252	5,240	2,926	270	622	5,922	53,232
Totals	\$ 220,070	\$ 30,150	\$ 16,835	\$ 1,620	\$ 2,388	\$ 35,532	\$ 306,594

Annual Cost of New Personnel \$ 408,472

FY 17 Total \$ 306,594

Police Capital Outlay

Account Number	Item	FY17 Approved
4700	New Tahoe - For new Officer positions (additional \$14,437 in small tools account 4440)	48,504
4700	Upgrade Police Building Camera System Current system is 15 years old	14,240
Total 4700		\$ 62,744
Total Capital Outlay		\$ 62,744

4195 Police Other Professional Fees

<u>Service</u>	<u>FY 15 Actual</u>	<u>FY 16 Budget</u>	<u>FY 16 Projected</u>	<u>FY 17 Approved</u>
Officer Exam Audit	-	2,300	3,000	6,500
Animal Shelter Kennel Addition	21,092	-	9,116	-
CAD RMS Software Training	-	-	-	92,160
Justice Center Architectural Services	29,734	-	17,766	-
Backup IT Services	-	4,000	4,000	-
Case Related Medical Testing	9,407	11,500	8,000	11,500
Officer Debriefing	-	800	800	800
Offsite Backup	3,120	3,500	3,500	3,500
Patrol Officer Bonds	71	400	400	450
Police Consulting	7,350	7,350	14,850	7,350
Police Physical Exams	-	600	600	600
Psychological Evaluations	1,790	2,000	1,000	2,000
Total	\$ 72,564	\$ 32,450	\$ 63,032	\$ 124,860

4460 Police Department Memberships

Vendors	FY 15 Actual	FY 16 Budget	FY 16 Projected	FY 17 Approved
Accurint	-	300	300	300
ARIC (Austin Regional Intelligence Center)	9,360	10,000	9,360	9,641
CAPCOG Emergency Notification System	-	1,500	1,500	1,500
Capital Area Law Enforcement	-	20	20	20
Central Texas Crime Prevention	-	60	60	60
Code Officer Certification	-	125	125	125
I.A. Property & Evidence	-	50	50	100
International Association of Chiefs of Police (IACP)	1,025	270	300	300
International Association of Chiefs of Police Network (IACPNET)	-	800	800	800
International Association of Crime Analyst (IACA)	25		25	25
Leads On-Line (Pawn Shops)	2,148	2,200	2,148	2,148
National Night Out	35		35	35
NIXLE (Messaging System)	1,595	1,600	1,600	1,650
NNDDA (Canine Certification)	-	400	400	400
The Productivity Center (TCLEDDS)	1,760	1,600	1,600	1,600
Texas Crime Prevention Association (TCPA)	30	30	30	30
Texas DARE Officers Association	-	50	50	50
Texas Department of Health	-	200	200	200
Texas Police Chiefs Association	387	400	400	400
Texas Police Chiefs Association (Accreditation)	1,600	1,600	1,600	1,600
Texas Victim Services Association	-	25	25	25
U.S. ID Manual	-	125	125	125
Total	\$ 16,988	\$ 21,355	\$ 20,753	\$ 21,134

4510 Police Maintenance Contracts

<u>Equipment</u>	<u>Term</u>	<u>Location</u>	<u>FY 15 Actual</u>	<u>FY 16 Budget</u>	<u>FY 16 Projected</u>	<u>FY 17 Approved</u>
ALPR Maintenance	1 year	Pfennig Ln.	-	-	-	1,800
Antivirus Software	1 year	Pfennig Ln.	1,920	2,500	2,500	2,500
Body Cameras	1 year	Pfennig Ln.	-	-		Begin in FY18
Boiler Licensing	1 year	Pfennig Ln.	-	250	250	250
CAD RMS Software Maintenance	1 year	Pfennig Ln.	-	-		Begin in FY18
Cell Phone Extraction	1 year	Pfennig Ln.	-	-	-	800
CJIS DPS 2 Factor Authentication	1 year	Pfennig Ln.	-	500	-	-
CLEAR	1 year	Pfennig Ln.	4,591	-	6,000	8,400
Coalition Radio Fees	1 year	City-wide	56,266	60,000	56,266	60,000
Computer Support / Network Backup	6 mos	Pfennig Ln.	-	4,000	4,000	-
Connectivity Software	1 year	Pfennig Ln.	660	800	800	800
Consoles Service Contracts	1 year	Pfennig Ln.	-	17,000	16,871	20,000
Criticall Elite Maintenance	1 year	Pfennig Ln.	679	750	750	750
Firewall Maintenance	1 year	Pfennig Ln.	-	-	-	6,500
Generators	1 year	Pfennig Ln.	-	2,100	2,100	2,300
Incode Maintenance	1 year	Pfennig Ln.	43,898	54,000	54,000	58,000
L3 Communications	1 year	Various	3,152	5,364	5,065	5,065
Landscaping/Mowing	1 year	Pfennig Ln.	6,443	3,500	5,460	6,000
NICE Maintenance & Contracts	1 year	Pfennig Ln.	-	-	10,750	10,750
Pest Control	1 year	Pfennig Ln.	675	1,400	1,400	1,400
Radio Maintenance	1 year	Pfennig Ln.	-	-	-	5,000
Range Maintenance	1 year	Pfennig Ln.	-	5,000	5,000	5,000
Sprinkler Inspection	1 year	Pfennig Ln.	5,688	3,000	3,000	3,000
Syringe Disposal	1 year	Pfennig Ln.	-	550	550	550
UPS Maintenance	1 year	Pfennig Ln.	8,111	3,556	3,556	3,556
Total			\$ 132,083	\$ 164,270	\$ 178,318	\$ 202,421



Streets & Drainage Department

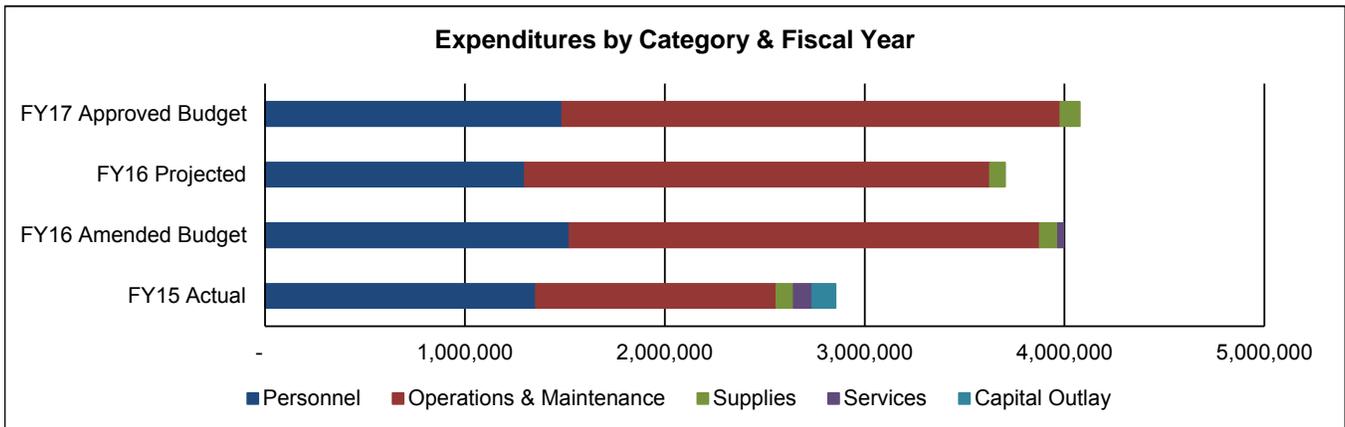
Department Mission

Maintain streets, drainage, and rights-of-way in a professional, efficient and cost effective manner.



Expenditure Summary

Category	FY15 Actual	FY16 Amended Budget	FY16 Projected	FY17 Approved Budget	% Change FY16 - 17 Budget	% Change FY16 Projected to FY17 Budget
Personnel	1,355,741	1,523,813	1,299,308	1,486,411	-2%	14%
Operations & Maintenance	1,203,282	2,352,537	2,328,153	2,493,200	6%	7%
Supplies	85,917	91,300	74,300	97,000	6%	31%
Services	93,163	26,880	-	-	-100%	N/A
Capital Outlay	116,013	-	-	-	N/A	N/A
Totals	\$ 2,854,116	\$ 3,994,530	\$ 3,701,761	\$ 4,076,611	2%	10%



FY 17 Budget Highlights

Item	Amount
Personnel	37,276
Moved Traffic Engineer to CIP Eng.	(74,490)
Purchase Additional Tools	7,200
Increase to Overlay Program	400,000
Contracted Services Increases	110,000
Sidewalk Repair Program	65,000
Traffic Signal Maint. Program	10,000
Additional Signs & Signals	10,000

Personnel Summary

Status	FY16 Actual	FY17 Approved
Full Time	29	28
Part Time	0	0
Seasonal	0	0
Total	29	28

Streets and Drainage Department Expense

		<u>FY15 Actual</u>	<u>FY16 Budget</u>	<u>FY16 Projected Total</u>	<u>FY17 Approved Budget</u>
	Operating				
4000	Salaries	929,072	1,029,491	868,635	950,347
	New Personnel/Promotions		-		31,276
4005	Overtime	12,288	9,000	15,000	15,000
4006	Overtime- Pfestivals	8,649	4,000	4,000	4,000
4010	Employee Incentives	12,046	16,200	10,800	10,800
4015	Employee Retirement	133,079	139,297	124,074	134,280
4020	Social Security/Medicare	73,271	77,163	68,730	74,981
4030	Workers Compensation	18,525	26,841	23,613	37,079
4040	Employee Insurance	167,657	213,991	176,929	221,088
4050	Unemployment Tax	1,154	7,830	7,528	7,560
4195	Other Professional Fees	93,163	26,880	-	-
4200	Gasoline	44,171	50,000	35,000	50,000
4201	Propane	2,832	4,000	2,000	2,500
4210	Vehicle Repair	30,920	25,000	30,000	30,000
4220	Equipment Repair	54,873	45,000	45,000	45,000
4301	Electricity - Street and Traffic Lights	544,479	583,160	549,951	548,800
4310	Communications	7,297	9,500	10,039	9,700
4405	Uniforms	12,969	11,600	13,000	13,000
4410	Training and Education	5,826	3,500	3,500	3,500
4420	Insurance	20,201	17,100	17,267	18,700
4430	Office Supplies	1,256	2,500	2,500	2,500
4433	Chemicals	5,296	2,000	2,000	2,000
4440	Small Tools/Equipment	32,362	32,800	32,800	40,000 ¹
4465	Rentals/Leases	7,873	12,500	12,500	12,500
4470	Publications/Software	4,713	5,000	2,500	5,000
4480	Other Operating Expenses	29,075	25,000	25,000	30,000
4500	Street Repairs (in house)	166,046	200,000	200,000	145,000
4501	Overlay Program (contracted)	16,558	830,000	885,000	800,000
4502	ROW/Drainage Projects	82,266	75,000	75,000	75,000
4503	Sidewalk Repair	-	-	-	120,000 ²
4504	Pavement Marking (contracted)	65,290	100,000	100,000	125,000

Streets and Drainage Department Expense

	<u>FY15 Actual</u>	<u>FY16 Budget</u>	<u>FY16 Projected Total</u>	<u>FY17 Approved Budget</u>
4510 Maintenance Contracts	113,990	370,177	319,396	452,000
4520 Maintenance and Repairs	19,750	15,000	15,000	25,000 ³
4525 Signs & Signals	21,156	25,000	25,000	35,000
Total Operating	2,738,103	3,994,530	3,701,761	4,076,611
Capital Outlay				
4700 Equipment	116,013	-	-	-
Total Capital Outlay	116,013	-	-	-
Total Expense	<u>\$ 2,854,116</u>	<u>\$ 3,994,530</u>	<u>\$ 3,701,761</u>	<u>\$ 4,076,611</u>

¹ Increase due to additional tools.

² Increase due to the implementation of a sidewalk repair program.

³ Increase due to implementing a better preventative maintenance program for traffic signals.

FY 16 Original Budget - FY 16 Projected Total	\$ (292,769)	-7%
FY 16 Operating Budget - FY 17 Operating Budget	\$ 82,081	2%
FY 16 Total Budget - FY 17 Total Budget	\$ 82,081	2%

Streets and Drainage Department Budgeted Personnel

Position	FY 15 Approved	FY 16 Approved	FY 17 Approved
Field Operations Superintendent	1	1	1
Traffic Engineer ¹	1	1	0
Street Foreman	1	1	1
Drainage Foreman	1	1	1
Field Ops. Foreman	0	0	1
Crew Leader	4	4	4
Equipment Operator	12	12	11
Sign Shop Technician	2	2	2
Field Operations Crew Leader	0	0	2
Light Equipment Crew Leader ¹	1	2	0
Field Operation Technician	0	0	5
Light Equipment Operator ²	6	5	0
Total Full Time	29	29	28
Seasonal Laborer ³	4	0	0
Total Seasonal & Temp Part Time	4	0	0
Streets & Drainage Department Total	33	29	28

¹ In FY17, the Traffic Engineer was moved to the CIP Engineering department.

² In FY15, these employees moved from the Parks Maintenance Department

³ Seasonal employees will be staffed by a temp agency in FY16.

Streets and Drainage New Department Personnel

Position	Proposed Salary	13.70% Retirement	7.65% SS/Med Taxes	3.0% TEC	TWC	Insurance	Total
	-	-	-	-	-	-	-
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
							Annual Cost of New Personnel
							\$ -

Proposed Reclassifications

Current Position	Current Salary	Proposed Position	Proposed Salary	Estimated Benefits	Total
Equipment Operator	29,910	Field Operations Foreman	48,194	4,339	22,622
Light Equipment Operator	28,371	Field Operations Technician	28,371	-	-
Light Equipment Operator	26,562	Field Operations Technician	26,562	-	-
Light Equipment Operator	23,650	Field Operations Technician	26,021	513	2,884
Light Equipment Operator	23,650	Field Operations Technician	26,021	513	2,884
Light Equipment Operator	23,650	Field Operations Technician	26,021	513	2,885
Totals	\$ 155,792		\$ 181,189	\$ 5,878	\$ 31,276
				Total	\$ 31,276

4195 Streets and Drainage Other Professional Fees

<u>Service</u>	<u>FY 15 Actual</u>	<u>FY 16 Budget</u>	<u>FY 16 Projected</u>	<u>FY 17 Approved</u>
Pavement Management Study	93,163	-	-	-
Temporary Labor	-	26,880	-	-
	<u><u>\$ 93,163</u></u>	<u><u>\$ 26,880</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

4510 Streets and Drainage Maintenance Contracts

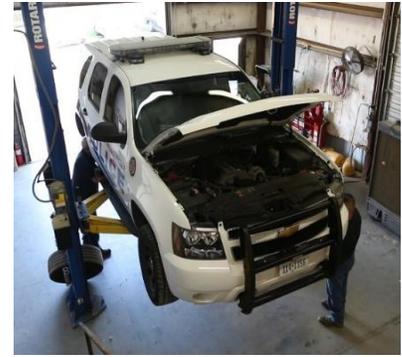
<u>Equipment/Service</u>	<u>Term</u>	<u>Location</u>	<u>FY 15 Actual</u>	<u>FY 16 Budget</u>	<u>FY 16 Projected</u>	<u>FY 17 Approved</u>
Drainage Improvements	1 year	Various	-	75,000	75,000	75,000
Crack Seal	1 Year	Various	-	120,000	95,981	120,000
Drainage Mowing	1 Year		-	-	-	60,000
Parks Mowing - Contracted (Lake and Settlers Valley)	1 year	Various	21,730	25,177	-	-
Parks Mowing	1 year	Various	22,249	25,000	89,358	100,500
Street/ROW Mowing - Contracted	1 year	Various	70,012	125,000	59,057	96,500
			<u>\$ 113,990</u>	<u>\$ 370,177</u>	<u>\$ 319,396</u>	<u>\$ 452,000</u>



Fleet Department

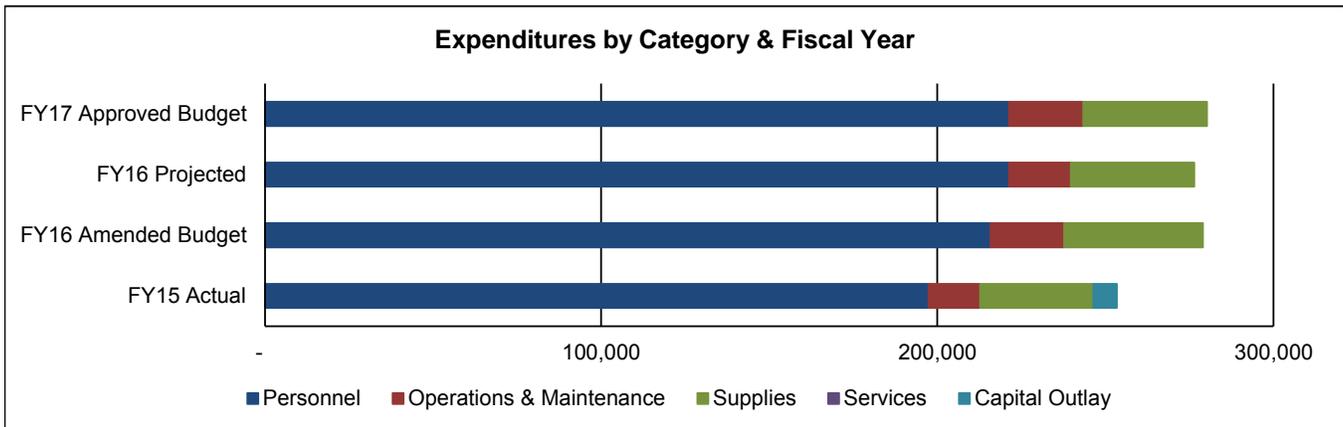
Department Mission

Ensure that all City vehicles and equipment are in the best running condition possible, by performing routine maintenance and repair.



Expenditure Summary

Category	FY15 Actual	FY16 Amended Budget	FY16 Projected	FY17 Approved Budget	% Change FY16 - 17 Budget	% Change FY16 Projected to FY17 Budget
Personnel	197,350	215,804	221,324	221,353	3%	0%
Operations & Maintenance	15,353	21,900	18,349	22,100	1%	20%
Supplies	33,739	41,300	36,800	36,800	-11%	0%
Services	-	-	-	-	N/A	N/A
Capital Outlay	6,975	-	-	-	N/A	N/A
Totals	\$ 253,417	\$ 279,004	\$ 276,473	\$ 280,253	0%	1%



FY 17 Budget Highlights

Item	Amount
None.	

Personnel Summary

Status	FY16 Actual	FY17 Approved
Full Time	3	3
Part Time	1	1
Seasonal	0	0
Total	4	4

Fleet Department Expense

		<u>FY15 Actual</u>	<u>FY16 Budget</u>	<u>FY16 Projected Total</u>	<u>FY17 Approved Budget</u>
<u>Operating</u>					
4000	Salaries	146,646	157,023	160,448	159,083
New Personnel/Promotions					-
4005	Overtime	1,413	1,500	1,500	1,500
4006	Overtime- Pfestivals	-	700	700	700
4010	Employee Incentives	360	360	-	-
4015	Employee Retirement	18,768	19,576	22,462	20,321
4020	Social Security/Medicare	11,278	11,778	12,443	12,338
4030	Workers Compensation	1,090	1,650	1,620	2,643
4040	Employee Insurance	17,695	22,137	21,124	23,688
4050	Unemployment Tax	100	1,080	1,027	1,080
4200	Gasoline	1,130	800	800	800
4210	Vehicle Repair	645	900	500	900
4220	Equipment Repair	1,512	2,000	500	2,000
4310	Communications	866	1,200	1,057	1,100
4405	Uniforms	1,745	1,400	1,600	1,600
4410	Training and Education	-	750	750	750
4420	Insurance	1,755	500	792	600
4440	Small Tools/Equipment	7,978	14,500	10,000	10,000
4465	Rentals/Leases	2,247	2,000	2,000	2,000
4480	Other Operating Expenses	6,110	10,000	8,000	10,000
4510	Maintenance Contracts	-	2,400	2,400	2,400
4520	Maintenance and Repairs	473	750	750	750
4687	Bulk Supplies	24,631	26,000	26,000	26,000
Total Operating		246,442	279,004	276,473	280,253
<u>Capital Outlay</u>					
4700	Equipment	6,975	-	-	-
Total Capital Outlay		6,975	-	-	-
Total Expense		<u>\$ 253,417</u>	<u>\$ 279,004</u>	<u>\$ 276,473</u>	<u>\$ 280,253</u>

FY 16 Original Budget - FY 16 Projected Total	\$	(2,531)	-1%
FY 16 Operating Budget - FY 17 Operating Budget	\$	1,249	0%
FY 16 Total Budget - FY 17 Total Budget	\$	1,249	0%

Fleet Department Budgeted Positions

Position	FY 15 Approved	FY 16 Approved	FY 17 Approved
Fleet Maintenance Foreman	1	1	1
Automotive Mechanic	2	2	2
Total Full Time	3	3	3
Mechanics Helper	1	1	1
Total Part Time	1	1	1
Fleet Department Total	4	4	4

4510 Fleet Maintenance Contracts

<u>Equipment/Service</u>	<u>Term</u>	<u>FY 15 Actual</u>	<u>FY 16 Budget</u>	<u>FY 16 Projected</u>	<u>FY 17 Approved</u>
Vehicle Inspection Equipment	1 year	-	2,400	2,400	2,400
		<u>\$ -</u>	<u>\$ 2,400</u>	<u>\$ 2,400</u>	<u>\$ 2,400</u>

Utility Fund Summary

	<u>FY 15 Actual</u>	<u>FY 16 Amended Budget</u>	<u>FY 16 Projected Total</u>	<u>FY 17 Approved Budget</u>
Revenues				
Water	16,439,968	13,590,745	16,183,108	14,725,128
Wastewater	10,741,678	7,425,208	10,598,679	7,850,282
Solid Waste	4,124,574	4,200,000	4,300,000	4,400,000
Capital Project Funding Sources	7,759,823	25,674,181	13,925,825	21,945,536
Total	<u>\$ 39,066,043</u>	<u>\$ 50,890,134</u>	<u>\$ 45,007,612</u>	<u>\$ 48,920,946</u>
Expenses				
Utility Administration	3,612,279	3,994,732	3,963,985	4,066,278
Utility Maintenance	935,792	1,315,083	1,218,989	1,126,108
Water Treatment	2,667,971	3,054,852	3,077,574	3,326,050
Water Distribution	6,367,876	6,940,867	6,969,558	7,370,394
Wastewater Collection	1,416,005	1,521,220	1,570,003	1,626,645
Wastewater Treatment	2,695,334	3,247,226	3,450,781	2,906,760
Solid Waste	4,124,575	4,200,000	4,300,000	4,400,000
Capital Project Funding Uses	7,759,823	25,674,181	13,925,825	21,945,536
Total	<u>\$ 29,579,655</u>	<u>\$ 49,948,161</u>	<u>\$ 38,476,715</u>	<u>\$ 46,767,771</u>
Revenues over (under) expenses	\$ 9,486,388	\$ 941,973	\$ 6,530,897 ¹	\$ 2,153,175

FY 17 Estimated Beginning Fund Balance **\$ 14,577,781**

FY 17 Reserved Fund Balance (25% of Operating Expense) **\$ 3,504,516**

¹ Includes impact fee revenues of approximately \$4.7 million which are allocated to the impact fee funds, not utility fund balance.

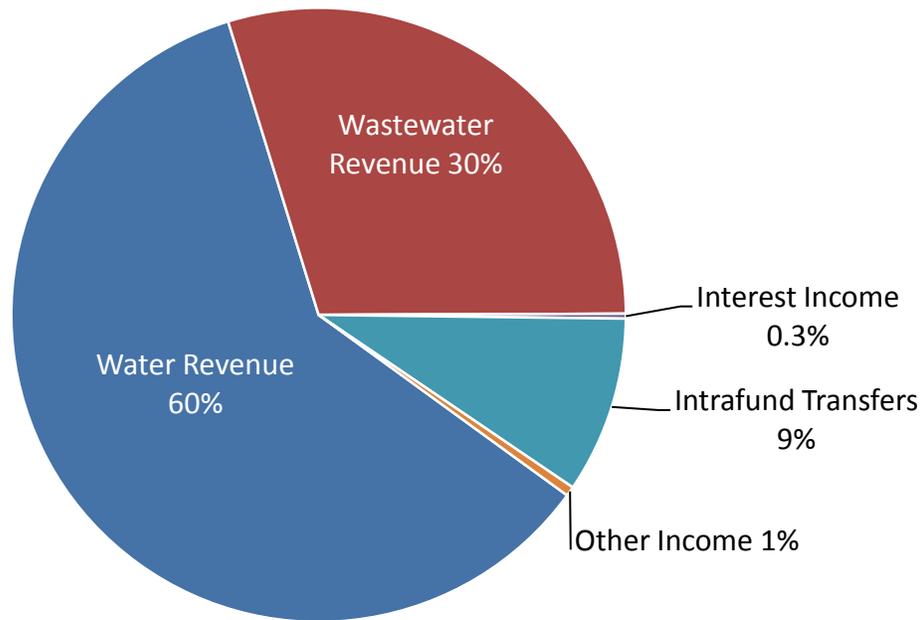


Utility Fund Revenue Summary

(excluding Solid Waste and Capital Projects)

	FY 15 Actual	FY 16 Amended Budget	FY 16 Projected Total	FY 17 Approved Budget	% Change FY16 - FY17 Budget	% Change FY16 Projected to FY17 Budget
Water Revenue	13,176,930	12,485,245	13,254,391	13,599,628	9%	3%
Wastewater Revenue	6,156,033	6,300,528	6,512,352	6,704,602	6%	3%
Impact Fee Revenue	5,510,154	-	4,669,000	-	n/a	n/a
Interest Income	46,140	18,000	83,664	57,500	219%	-31%
Intrafund Transfers	1,991,640	2,100,000	2,100,000	2,100,000	0%	0%
Other Income	300,750	112,180	162,380	113,680	1%	-30%
Total	\$ 27,181,646	\$ 21,015,953	\$ 26,781,787	\$ 22,575,410	7%	-16%

Utility Fund Revenues FY 2017 Approved Budget



Budget Summary

Water and Wastewater user fees continue to be the largest source of external income for the Utility Fund, comprising approximately 90% of the Utility Fund's operating revenue. Impact Fee revenues received are not included in the budget since they are restricted in use (to capital project and debt service spending) and cannot be applied to operating expenditures. Impact fee funds actually received in FY15 and projected in FY16 are reflected here for informational purposes only. Interest revenue has increased in 2016 with better interest rates and the existing bond funds for projects. However, these funds are budgeted conservatively as interest rates are still fluctuating and project funds will be spent down. Intrafund transfers will be used to fund a portion of water and wastewater debt service expenditures from accumulated impact fees. Revenues and transfers related to Utility related capital projects have been removed from this page to a separate summary.

Water Department Revenue

	FY 15 Actual Total	FY 16 Amended Budget	FY 16 Projected Total	FY 17 Approved Budget
3100 Water Revenue	11,238,910	10,775,520	11,534,736	11,880,778
3101 Wholesale Water - Manville	1,592,692	1,374,225	1,380,905	1,383,350
3102 Wholesale Water - Windermere	341,029	332,000	332,000	332,000
3105 Parts/Taxable	1,549	1,000	1,000	1,000
3120 Tap Fees	2,750	2,500	5,750	2,500
3125 Fire Hydrant Testing Fee	4,250	2,500	7,000	3,000
3700 Service Fees	93,025	80,000	88,700	85,000
3710 Interest Income	22,348	5,000	22,623	15,000
3720 Miscellaneous Income	18,899	15,000	50,000	15,000
Operating revenue	\$ 13,315,468	\$ 12,587,745	\$ 13,422,714	\$ 13,717,628
3136 Impact fees	2,349,749	-	1,750,000	-
3711 Non-operating Interest	2,426	3,000	10,394	7,500
3363 Tx Water Dev Board (TWDB) Grant	20,125	-	-	-
3365 Water Grants - KPB Conservation	2,200	-	-	-
3735 Impact Fee Transfer (DS funding)	750,000	1,000,000	1,000,000	1,000,000
Other revenue	\$ 3,124,500	\$ 1,003,000	\$ 2,760,394	\$ 1,007,500
Total revenue	\$ 16,439,968	\$ 13,590,745	\$ 16,183,108	\$ 14,725,128

Wastewater Department Revenue

	FY 15 Actual Total	FY 16 Amended Budget	FY 16 Projected Total	FY 17 Approved Budget
3110 Wastewater	6,148,525	6,299,528	6,508,352	6,703,602
3120 Wastewater Tap Fees	7,508	1,000	4,000	1,000
3710 Interest Income	13,883	5,000	22,623	15,000
3720 Miscellaneous Income	1,385	-	6,000	-
3726 Rental Income	4,680	4,680	4,680	4,680
3729 Insurance Claim Revenue	87,482	-	-	-
3741 Recycling Center	7,787	10,000	6,000	6,000
3850 Sale of Fixed Assets	60,900	-	-	-
Operating revenue	\$ 6,332,150	\$ 6,320,208	\$ 6,551,655	\$ 6,730,282
3139 Impact fees	3,160,405	-	2,919,000	-
3711 Non-Operating Interest	7,483	5,000	28,024	20,000
3735 Impact Fee Transfer (DS funding)	1,241,640	1,100,000	1,100,000	1,100,000
Other revenue	\$ 4,409,528	\$ 1,105,000	\$ 4,047,024	\$ 1,120,000
Total Revenue	\$ 10,741,678	\$ 7,425,208	\$ 10,598,679	\$ 7,850,282

Utility Long-Term Debt Service

Bond Issue	Annual Payment Amounts				
	Water		Wastewater		
	Principal	Interest	Principal	Interest	
2009A Combination Tax and Revenue	31	-	-	121,000	266,091
2010 Limited Tax Refunding ¹	35	133,200	203,544	-	-
2012 Limited Tax Refunding ²	36	1,258,564	1,525,957	465,496	564,395
2015 Limited Tax & Refunding ³	40	174,000	5,220	252,600	426,068
2015 Combination Tax and Revenue	41	227,700	464,384	103,950	212,002
Totals	<u>\$ 1,793,464</u>	<u>\$ 2,199,106</u>	<u>\$ 943,046</u>	<u>\$ 1,468,555</u>	

¹ 2010 Refunding issue, included partial refunding of 2002 Certificates of Obligation.

² 2012 Refunding issue, included partial refunding of 2002, 2003, 2003A, and 2004 Certificates of Obligation.

³ 2015 Refunding issued, included refunding of 2004 and 2005 Certificates of Obligation.

Outstanding Utility Fund Debt

<u>Date of Issue/ Type of debt</u>	<u>Amount of Issue</u>	<u>Bond Principal Balance as of September 30, 2016</u>	<u>Construction funds remaining to be spent as of September 30, 2016</u>
2009A Tax & Revenue CO's*	\$6,542,400	\$5,852,000	\$0
The funds from this bond issue will be used for the Wilbarger Wastewater Treatment Plant and Wilbarger Interceptor.			
2010 Limited Tax Refunding Bonds	\$5,680,800	\$5,088,600	\$0
The funds from this refunding were used to refinance and partially retire the 2002 Certificates of Obligation.			
2012 Limited Tax Refunding Bonds	\$47,443,000	\$45,523,848	\$0
The funds from this refunding were used to refinance and partially retire the 2002, 2003, 2003A, 2004 Certificates of Obligation.			
2015 Limited Tax & Refunding Bonds	\$10,267,205	\$9,570,600	\$0
The funds from this refunding were used to refinance and retire the 2004 and 2005 Certificates of Obligation.			
2015 Tax & Revenue CO's*	\$16,736,700	\$16,642,800	\$6,058,000
The funds from this bond issue will be used for constructing, improving and extending the waterworks & sewer system.			
Totals	\$86,670,105	\$82,677,848	\$6,058,000

* Combination Tax and Revenue Certificates of Obligation

Utility Reserve and Trust Funds

Wastewater Impact Fees

Beginning Balance, October 1, 2015		\$ 7,954,704
Revenues - as of 5/31/16		
Impact Fees	1,869,182	
Interest	19,350	
		1,888,532
Expenditures		
Transfer for Capital Projects	3,100,582	
Transfer for debt service	1,100,000	
		(4,200,582)
Estimated Ending Balance, September 30, 2016		\$ 5,642,654

Water Impact Fees

Beginning Balance, October 1, 2015		\$ 3,308,828
Revenues - as of 5/31/16		
Impact Fees	1,400,833	
Interest	6,392	
		1,407,225
Expenditures		
Transfer for Capital Projects	264,562	
Transfer for debt service	1,000,000	
		(1,264,562)
Estimated Ending Balance, September 30, 2016		\$ 3,451,491

Impact fees are assessed to developers to help defray a portion of the costs that naturally result from increased development. By Texas law, these fees must be used for capital acquisition or debt service related to capital projects.

Capital Project Funding Summary

	FY 15 Actual	FY 16 Amended Budget	FY 16 Projected Total	FY 17 Approved Budget
Capital Funding				
Water				
3725 Bond Proceeds (New Debt)		\$ -	\$ -	\$ -
3725 Existing Bond Funds	5,473,790	6,404,584	7,420,235	2,288,000
3900 Fund Balance Transfer	951,999	7,108,000	1,473,306	1,582,118
3900 Impact Fees	486,058	342,000	264,562	2,047,000
Wastewater				
3725 Bond Proceeds (New Debt)	-	-	-	-
3725 Existing Bond Funds	847,977	6,624,102	1,667,140	3,770,000
3900 Fund Balance Transfer	-	480,000	-	7,359,000
3900 Impact Fees	-	4,715,495	3,100,582	4,899,418
Total	<u>\$ 7,759,823</u>	<u>\$ 25,674,181</u>	<u>\$ 13,925,825</u>	<u>\$ 21,945,536</u>

Capital Expenditures

Water				
120 Water Treatment	\$ 1,350,160	\$ 950,000	\$ 734,895	\$ -
130 Water Distribution	5,561,687	12,904,584	8,423,208	5,917,118
Wastewater				
160 Wastewater Collection	847,977	11,819,597	4,767,722	16,028,418
Total	<u>\$ 7,759,823</u>	<u>\$ 25,674,181</u>	<u>\$ 13,925,825</u>	<u>\$ 21,945,536</u>

Utility Fund Capital Improvement Projects

Water Projects	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
System Strength & Reliability						
1 Pfennig pump station improvements (2 pumps, storage, piping)	\$ 1,160,432	\$ -	\$ -	\$ -	\$ -	\$ -
2 Pflugerville Parkway Transmission Main Extension and Pfennig Lane Transmission Main Upgrade	572,361	-	-	-	-	-
Storage						
3 Heatherwilde Elevated Storage (950 Pressure Plane)	1,277,862	2,047,000	3,425,138	-	-	-
4 Elevated Storage Tank (800 Pressure Plane)	-	-	1,000,000	2,875,000	2,875,000	-
Distribution						
5 NTCMUD#5 Projects 1	1,349,573	-	-	-	-	-
6 NTCMUD#5 Projects 2	1,411,957	-	-	-	-	-
7 Weiss Lane Transmission Main Phase 1A	926,051	-	-	-	-	-
8 Weiss Lane Transmission Main Phase 1B	272,000	1,440,000	-	-	-	-
9 SH 45 Connector interceptor	-	848,000	-	-	-	-
10 Oxford Transmission Main Extension	-	-	-	-	686,000	-
11 South Weiss Transmission Main from Wilbarger Creek to SH130	-	-	500,000	3,156,000	-	-
Miscellaneous System Improvements						
12 Downtown Pressure Zone Re-delineation	450,000	-	-	-	-	-
13 Water Treatment plant membrane replacement (1)	734,895	-	-	-	-	-
14 Manville Connection to Water Treatment Plant	585,091	-	-	-	-	-
15 City Well No 6 & 7 Repairs and Upgrades	417,882	832,118	-	-	-	-
16 Pecan Street Parkway Drive Interconnect	-	-	-	318,000	-	-
17 Wells Branch Loop	-	-	-	-	475,000	-
Support Facilities						
18 Field Crew Building	-	750,000	-	-	-	-
19 Lake Improvements	-	-	2,000,000	2,000,000	-	-
Total Water Projects	\$ 9,158,103	\$ 5,917,118	\$ 6,925,138	\$ 8,349,000	\$ 4,036,000	\$ -

Funding sources- Water:

Transfer from Fund balance	(1,473,306)	(1,582,118)	(2,000,000)	(2,000,000)	-	-
Existing Bond Funds	(7,420,235)	(2,288,000)	-	-	-	-
New Bond Funds	-	-	(4,925,138)	(6,349,000)	(4,036,000)	-
Water Impact Fees	(264,562)	(2,047,000)	-	-	-	-

Indicates project partially funded by Impact Fees

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Utility Fund Capital Improvement Projects

Wastewater Projects	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Capacity Expansion						
1 Central WWTP Capacity Expansion to 6.9 MGD	\$ -	\$ 3,000,000	\$ 13,000,000	\$ 10,638,000	\$ -	\$ -
2 New Sweden Package Treatment Plant	-	480,000	2,720,000	-	-	-
Lift Station Removal						
3 Decommission Pfluger Ln (Pflugerville Pkwy) Lift Station	-	-	-	180,000	-	-
4 Decommission Highland Park Lift Station	-	-	-	180,000	-	-
Development Driven Improvements						
5 Sorrento/Carmel lift station and force main	3,100,582	1,899,418	-	-	-	-
6 Sorrento Interceptor	850,000	2,900,000	-	-	-	-
7 Lakeside Interceptor Phase 1	-	-	-	-	888,000	-
8 SH 45/SH 130 Tunnel (extend service to north)	-	2,800,000	-	-	-	-
9 Carmel Interceptor Phase 1	734,000	2,526,000	-	-	-	-
10 New Sweden/Cottonwood Interceptor Phase 1	-	480,000	2,720,000	-	-	-
11 West SH 130 Interceptor Phase 1	-	909,000	5,151,000	-	-	-
12 West SH 130 Interceptor Phase 2	-	284,000	1,605,000	-	-	-
13 Highland Park & Pfluger Ln Interceptor Upsize	-	-	-	-	422,000	-
14 Highland Park & Pfluger Ln Interconnector Phase 2	-	-	-	-	704,000	-
15 Rowe Loop Wastewater service extension	83,140	-	-	-	-	-
Support Facilities						
16 Field Crew Building	-	750,000	-	-	-	-
Total Wastewater Projects	\$ 4,767,722	\$ 16,028,418	\$ 25,196,000	\$ 10,998,000	\$ 2,014,000	\$ -
Funding sources - Wastewater:						
Transfer from Fund balance	-	(7,359,000)	-	-	-	-
Existing Bond Funds	(1,667,140)	(3,770,000)	-	-	-	-
New Bond Funds	-	-	(25,196,000)	(10,998,000)	(2,014,000)	-
Wastewater (Central) Impact Fees	(3,100,582)	(4,899,418)	-	-	-	-

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Utility Fund Capital Improvement Projects

Total Funding Sources - Water & Wastewater	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Transfer from Fund balance	\$ (1,473,306)	\$ (8,941,118)	\$ (2,000,000)	\$ (2,000,000)	\$ -	\$ -
Existing Bond Funds	(9,087,376)	(6,058,000)	-	-	-	-
New Bond Funds	-	-	(30,121,138)	(17,347,000)	(6,050,000)	-
Water and Wastewater (Central) Impact Fees	\$ (3,365,144)	\$ (6,946,418)	\$ -	\$ -	\$ -	\$ -
Projected Fund balance remaining at year-end:	\$ 14,697,963	\$ 5,756,845	\$ 3,756,845	\$ 1,756,845	\$ 1,756,845	\$ 1,756,845
Bond funds remaining at year-end:	\$ 6,303,042	\$ -	\$ -	\$ -	\$ -	\$ -
Total Proposed Water and Wastewater CIP Expense	\$ 13,925,826	\$ 21,945,536	\$ 32,121,138	\$ 19,347,000	\$ 6,050,000	\$ -

Notes

All project information provided by Capital Improvement Project Coordinator in June 2016.
 Water and Wastewater Master Plan Updates (2018), and the 5-year Impact Fee and CIP Update (2019) are included in the utility operating budget.
 Use of available fund balance will be considered prior to future bond issuances.

Solid Waste Summary

Revenue	FY 15 Actual	FY 16 Budget	FY 16 Projected Total	FY 17 Approved Budget
Solid Waste	4,124,574	4,200,000	4,300,000	4,400,000
Total Revenue	<u>\$ 4,124,574</u>	<u>\$ 4,200,000</u>	<u>\$ 4,300,000</u>	<u>\$ 4,400,000</u>

Operating	FY 15 Actual	FY 16 Budget	FY 16 Projected Total	FY 17 Approved Budget
Franchise Fee	323,435	329,849	348,931	357,046
Sales Tax	307,668	310,267	317,811	325,202
Monthly Solid Waste Services	3,493,472	3,559,884	3,633,258	3,717,752
Total Operating Expense	<u>\$ 4,124,575</u>	<u>\$ 4,200,000</u>	<u>\$ 4,300,000</u>	<u>\$ 4,400,000</u>



Utility Administration

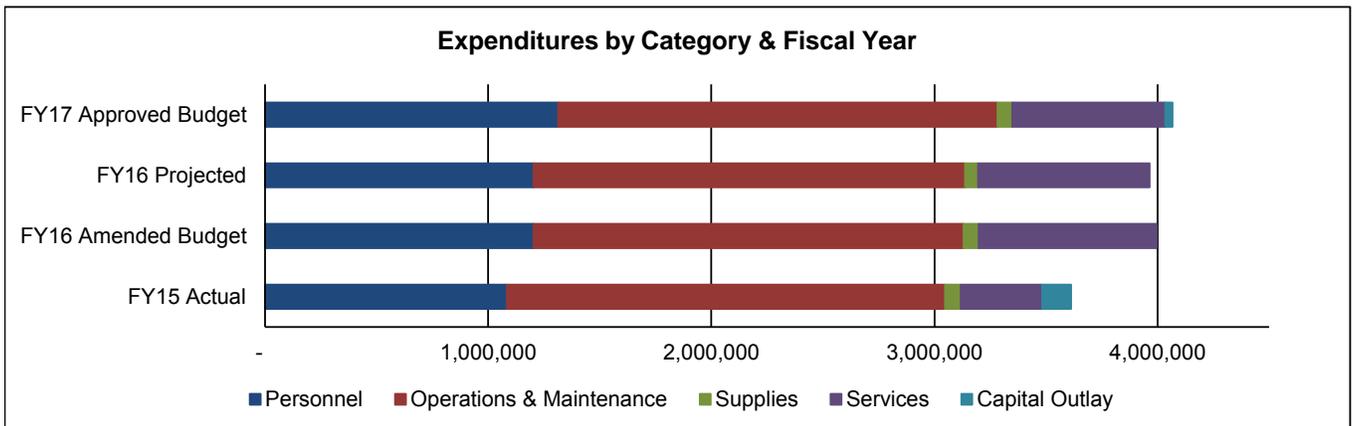
Department Mission

The Utility Administration Department was created to account for activities that are used or generated by all utility departments and cannot be allocated to one specific utility function.



Expenditure Summary

Category	FY15 Actual	FY16 Amended Budget	FY16 Projected	FY17 Approved Budget	% Change FY16 - 17 Budget	% Change FY16 Projected to FY17 Budget
Personnel	1,083,213	1,203,040	1,203,209	1,313,164	9%	9%
Operations & Maintenance	1,963,932	1,927,603	1,933,702	1,969,284	2%	2%
Supplies	70,828	67,500	59,000	66,500	-1%	13%
Services	363,798	796,589	768,074	685,330	-14%	-11%
Capital Outlay	130,508	-	-	32,000	N/A	N/A
Totals	\$ 3,612,279	\$ 3,994,732	\$ 3,963,985	\$ 4,066,278	2%	3%



FY 17 Budget Highlights

Item	Amount
Repairs	16,000
New Ford Expedition	32,000
Utility Rate Study	50,000

Personnel Summary

Status	FY16 Actual	FY17 Approved
Full Time	15	15
Part Time	1	1
Seasonal	2	2
Total	18	18

Utility Admin Expense

	<u>Operating</u>	<u>FY15 Actual</u>	<u>FY16 Budget</u>	<u>FY16 Projected Total</u>	<u>FY 17 Approved Budget</u>
4000	Salaries	817,753	898,990	896,812	924,072
	New Personnel/Promotions				-
4005	Overtime	456	400	430	500
4006	Overtime- Pfestivals	716	600	600	600
4010	Employee Incentives	1,315	1,800	1,800	1,800
4015	Employee Retirement	113,893	117,631	124,241	123,710
4020	Social Security/Medicare	61,535	66,996	68,823	70,913
4030	Workers Compensation	968	1,289	1,403	2,206
4040	Employee Insurance	86,115	110,685	104,852	118,440
4050	Unemployment Tax	462	4,649	4,248	4,649
4085	Merit Increases	-	-	-	66,274
4110	Legal Fees	-	20,000	20,000	20,000
4195	Other Professional Fees	363,798	776,589	748,074	665,330
4200	Gasoline	4,858	6,000	2,000	5,000
4210	Vehicle Maintenance/Repair	1,740	3,000	2,100	3,000
4260	Franchise Fee Water	530,373	499,270	529,905	543,845
4260	Franchise Fee Wastewater	245,941	251,981	260,334	268,144
4300	Electricity	19,150	35,700	19,879	19,500
4310	Communications	26,193	30,900	22,469	23,500
4400	Postage	77,705	98,700	98,700	99,000
4405	Uniforms	462	1,000	1,000	1,000
4410	Travel & Training	13,346	21,000	21,000	21,000
4420	Insurance	5,437	16,300	6,580	7,500
4430	Office Supplies	4,742	10,000	10,000	10,000
4440	Small Tools	61,228	47,000	47,000	47,000
4450	Advertising	-	10,000	10,000	10,000
4460	Membership/Dues	5,889	24,139	19,275	19,275
4465	Rentals/Leases	4,849	7,500	8,000	8,000

Utility Admin Expense

<u>Operating</u>	<u>FY15 Actual</u>	<u>FY16 Budget</u>	<u>FY16 Projected Total</u>	<u>FY 17 Approved Budget</u>
4470 Publications/Software	-	4,500	-	4,500
4480 Other Operating	43,511	60,000	60,000	60,000
4482 Bad Debt Expense	53,342	3,500	740	-
4510 Maintenance Contracts	64,905	70,613	68,520	75,520
4510 Maintenance & Repairs	4,764	44,000	44,000	60,000
4600 Emergency Management	116,325	-	-	-
4645 Transfer	750,000	750,000	750,000	750,000
4636 Manville Contract	-	-	11,200	-
Total Operating Expense	3,481,771	3,994,732	3,963,985	4,034,278
 <u>Capital Outlay</u> 				
4700 Equipment	-	-	-	32,000
4710 Buildings	130,508	-	-	-
Total Capital Outlay	130,508	-	-	32,000
Total Expense	<u>\$ 3,612,279</u>	<u>\$ 3,994,732</u>	<u>\$ 3,963,985</u>	<u>\$ 4,066,278</u>

¹ Increase due to basic repairs for the facilities and grounds.

FY 16 Original Budget - FY 16 Projected Total	\$ (30,747)	-1%
FY 16 Operating Budget - FY 17 Operating Budget	\$ 39,546	1%
FY 16 Total Budget - FY 17 Total Budget	\$ 71,546	2%

Utility Administration Budgeted Positions

Position	FY 15 Approved	FY 16 Approved	FY 17 Approved
Assistant City Manager	1	1	1
Public Works Director	1	1	1
Utility Superintendent	2	2	2
Water Conservation Manager	1	1	1
Utility Business Operations Manager	1	1	1
Capital Improvement Program Manager	1	1	1
Utility Billing Specialist	0	4	4
Utility Billing Specialist II	1	0	0
Utility Billing Specialist I	2	0	0
GIS Analyst	1	1	1
Conservation Education Specialist	1	1	1
Administrative Technician	0	2	2
Admin Tech II	2	0	0
Admin Tech I	0	0	0
Total Full Time	14	15	15
Recycle Center Attendant	1	1	1
Total Part Time	1	1	1
Seasonal Laborer	2	2	2
Total Seasonal/ Temp Part Time	2	2	2
Utility Admin Total	17	18	18

Utility Admin Capital Out

<u>Account Number</u>	<u>Item</u>	<u>FY 17 Approved</u>
4700	New Ford Expedition To be utilized by Public Works Administration staff	32,000
4700 Total		\$ 32,000
Total Capital Outlay		<u>\$ 32,000</u>

4195 Utility Admin Other Prof Fees

Service	FY 15 Actual	FY 16 Budget	FY 16 Projected	FY 17 Approved
Bond Arbitrage Calculations	5,448	1,589	5,431	1,330
Lobbying Fees	41,250	50,000	50,000	50,000
Consultant Fees - I & I Evaluation	-	150,000	150,000	100,000
Engineering Consultant - Flood Plan/Berms	-	50,000	-	-
Engineering Consultant - WTP Assessment	-	150,000	150,000	-
Engineering Consultant - WWTP Assessment	-	-	-	125,000
Engineering Consultant - PW Building Design (50% funded by Project Reserve)	14,760	60,000	60,000	-
Engineering Consultant - Misc	52,434	75,000	75,000	75,000
Credit Card Processing & PCI Fees	135,547	113,000	143,888	145,000
Monthly Website Fees		5,000	4,740	5,000
Quarterly Insite Fees	77,804	76,000	76,858	78,000
Translation Services	1,253	1,000	1,000	1,000
Utility Bill Printing	31,412	45,000	25,827	35,000
Utility Rate Study	-	-	-	50,000
Contracted Temporary Labor	3,890	-	5,331	-
	<u>\$ 363,798</u>	<u>\$ 776,589</u>	<u>\$ 748,074</u>	<u>\$ 665,330</u>

4460 Utility Admin Memberships

Vendors	FY 15 Actual	FY 16 Budget	FY 16 Projected	FY 17 Approved
American Public Works Association (APWA)	-	1,000	1,000	1,000
American Water Works Association (AWWA)	934	764	800	800
Highland Lakes Firm Water Customers	4,000	15,000	15,000	15,000
South Central Membrane Association (SCMA)	325	300	400	400
Texas Water Smart (City-wide membership)	-	5,000	-	-
Texas Water Utility Assoc (All Utility Departments)	390	1,100	1,100	1,100
Engineer License Renewal	240	500	500	500
Water Environmental Federation	-	475	475	475
	<u>\$ 5,889</u>	<u>\$ 24,139</u>	<u>\$ 19,275</u>	<u>\$ 19,275</u>

4510 Utility Admin Maint Contracts

<u>Equipment/Service</u>	<u>Term</u>	<u>Location</u>	<u>FY 15 Actual</u>	<u>FY 16 Budget</u>	<u>FY 16 Projected</u>	<u>FY 17 Approved</u>
Contract Mowing	TBD	Various	29,387	30,000	30,000	35,000
GPS Tracking Software Maintenance	1 year	Public Works	11,259	15,680	12,000	13,500
Outbound Delivery Notifications	1 year	Suite 100	3,218	2,000	3,500	3,500
Plotter Maintenance Contract	1 year	Public Works	-	700	700	700
Quarterly Pest Control Service	n/a	Public Works	375	500	500	500
Security Systems Monitoring	1 year	Various	-	733	750	750
Utility Billing Software Maintenance (Audiotel, TOPS, and Equip)	1 year	Suite 100	16,381	16,500	16,500	17,000
Fire Extinguisher Maintenance	1 year	Public Works	67	-	70	70
Work Order Software Monthly Fee	1 year	Public Works	4,218	4,500	4,500	4,500
			<u>\$ 64,905</u>	<u>\$ 70,613</u>	<u>\$ 68,520</u>	<u>\$ 75,520</u>

Utility Maintenance

Department Mission

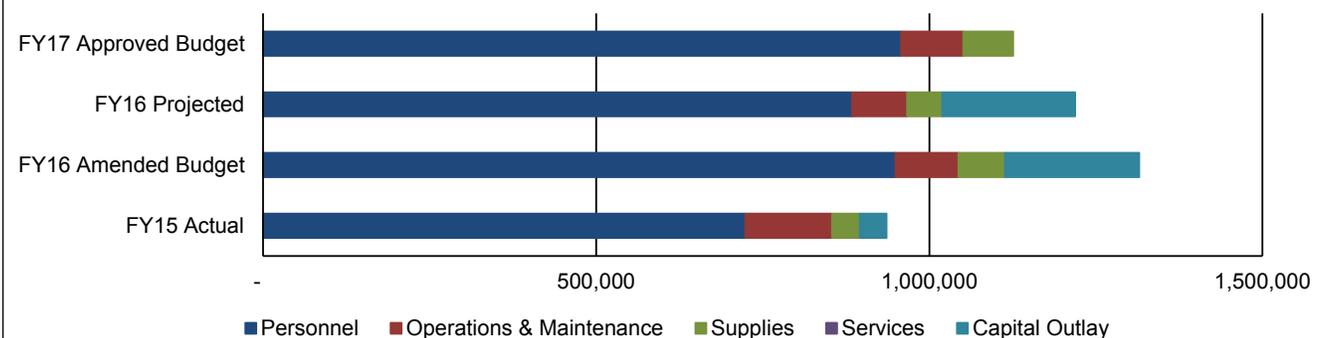
The Utility Maintenance Department was created to account for line maintenance service activities for all utility departments. These activities can be equally allocated between the water and wastewater functions.



Expenditure Summary

Category	FY15 Actual	FY16 Amended Budget	FY16 Projected	FY17 Approved Budget	% Change FY16 - 17 Budget	% Change FY16 Projected to FY17 Budget
Personnel	723,911	949,478	884,270	957,708	1%	8%
Operations & Maintenance	130,203	94,300	82,631	93,400	-1%	13%
Supplies	41,515	70,000	52,500	75,000	7%	43%
Services	-	-	-	-	N/A	N/A
Capital Outlay	40,163	201,305	199,588	-	-100%	-100%
Totals	\$ 935,792	\$ 1,315,083	\$ 1,218,989	\$ 1,126,108	-14%	-8%

Expenditures by Category & Fiscal Year



FY 17 Budget Highlights

Item	Amount
Increase to Overtime budget	10,000

Personnel Summary

Status	FY16 Actual	FY17 Approved
Full Time	17	17
Part Time	0	0
Seasonal	0	0
Total	17	17

Utility Maintenance Expense

<u>Operating</u>	<u>FY15 Actual</u>	<u>FY16 Budget</u>	<u>FY16 Projected Total</u>	<u>FY17 Approved Budget</u>
4000 Salaries	481,083	653,778	570,667	609,886
New Personnel/Promotions				-
4005 Overtime	34,175	40,000	52,000	50,000
4006 Overtime- Pfestivals	878	2,000	2,000	2,000
4010 Employee Incentives	2,442	5,200	1,800	1,800
4015 Employee Retirement	71,487	77,018	86,515	90,925
4020 Social Security/Medicare	36,357	42,664	47,925	50,772
4030 Workers Compensation	4,483	6,434	6,896	13,503
4040 Employee Insurance	92,243	118,064	111,877	134,232
4050 Unemployment Tax	763	4,320	4,590	4,590
4200 Gasoline	23,163	37,500	20,000	37,500
4210 Vehicle Repair	45,787	15,000	16,000	15,000
4220 Equipment Repair	25,578	20,000	10,000	20,000
4310 Communications	1,429	1,400	1,348	1,400
4405 Uniforms	6,833	6,400	6,400	6,400
4410 Training and Education	9,983	9,000	9,000	10,000
4420 Insurance	13,334	14,500	11,883	12,600
4433 Chemicals	773	2,000	2,000	2,000
4440 Small Tools/Equipment	18,352	32,500	32,500	37,500
4465 Rentals/Leases	2,524	2,000	2,000	2,000
4480 Other Operating Expenses	23,962	24,000	24,000	24,000
Total Operating	895,629	1,113,778	1,019,401	1,126,108
Capital Outlay				
4700 Equipment	40,163	162,605	162,605	-
4720 Improvements O/T Buildings	-	38,700	36,983	-
Total Capital Outlay	40,163	201,305	199,588	-
Total Expense	\$ 935,792	\$ 1,315,083	\$ 1,218,989	\$ 1,126,108

FY 16 Original Budget - FY 16 Projected Total	\$ (96,094)	-7%
FY 16 Operating Budget - FY 17 Operating Budget	\$ 12,330	1%
FY 16 Total Budget - FY 17 Total Budget	\$ (188,975)	-14%

Utility Maintenance Budgeted Positions

Position	FY 15 Approved	FY 16 Approved	FY 17 Approved
Utility Foreman	2	2	2
Utility Maintenance Tech III	1	1	1
Utility Maintenance Tech II	0	1	1
Utility Maintenance Tech I	3	2	2
Utility Systems Worker III	3	4	4
Utility Systems Worker II	3	4	4
Utility Systems Worker I	4	3	3
Total Full Time	16	17	17
Utility Maintenance Total	16	17	17



Water Treatment

Department Mission

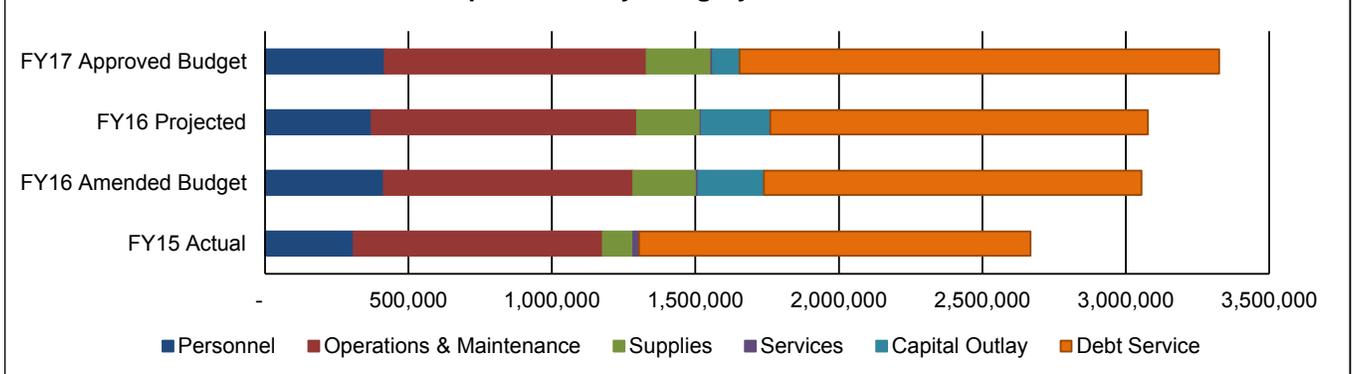
To ensure the health and well-being of customers by providing a safe supply of water and maintaining the distribution system to the highest degree; while maintaining good internal and external communication and fiscal accountability.



Expenditure Summary

Category	FY15 Actual	FY16 Amended Budget	FY16 Projected	FY17 Approved Budget	% Change FY16 - 17 Budget	% Change FY16 Projected to FY17 Budget
Personnel	308,218	413,673	370,805	416,913	1%	12%
Operations & Maintenance	869,341	870,067	925,657	912,425	5%	-1%
Supplies	106,077	221,000	221,000	226,000	2%	2%
Services	20,096	6,000	4,000	6,000	0%	50%
Capital Outlay	-	228,000	240,000	93,000	-59%	-61%
Debt Service	1,364,239	1,316,112	1,316,112	1,671,712	27%	27%
Totals	\$ 2,667,971	\$ 3,054,852	\$ 3,077,574	\$ 3,326,050	9%	8%

Expenditures by Category & Fiscal Year



FY 17 Budget Highlights

Item	Amount
Increase to Overtime	10,500
Relocation of Chlorine Generator Rectifier	93,000

Personnel Summary

Status	FY16 Actual	FY17 Approved
Full Time	7	7
Part Time	0	0
Seasonal	0	0
Total	7	7

Water Treatment Expense

		<u>FY 15 Actual</u>	<u>FY 16 Budget</u>	<u>FY 16 Projected Total</u>	<u>FY 17 Approved Budget</u>
<u>Operating</u>					
4000	Salaries	198,051	299,624	232,571	258,606
<u>New Personnel/Promotions</u>					-
4005	Overtime	30,622	22,000	32,500	32,500
4006	Overtime- Pfestivals	262	-	-	-
4010	Employee Incentives	1,477	1,800	208	-
4015	Employee Retirement	31,575	31,519	36,635	39,882
4020	Social Security/Medicare	17,183	17,460	20,294	22,270
4030	Workers Compensation	1,979	3,025	3,659	6,493
4040	Employee Insurance	26,980	36,895	43,048	55,272
4050	Unemployment Tax	89	1,350	1,890	1,890
4155	Lab Fees	2,681	6,000	4,000	6,000
4195	Other Professional Fees	17,415	-	-	-
4200	Gasoline	3,613	6,000	4,000	6,000
4210	Vehicle Repair	641	2,000	3,000	2,000
4220	Equipment Repair	10	2,500	4,500	3,500
4300	Electricity	494,347	516,700	565,709	554,400
4310	Communications	9,739	11,300	9,322	9,900
4320	Water	219	350	350	350
4405	Uniforms	1,653	1,600	2,800	2,800
4410	Training and Education	3,444	2,400	2,400	3,000
4420	Insurance	17,150	18,100	17,715	18,700
4433	Chemicals	96,276	205,000	205,000	205,000
4440	Small Tools/Equipment	6,188	10,000	12,000	15,000
4465	Rentals/Leases	5,196	4,000	8,037	4,000
4480	Other Operating	4,027	7,000	7,000	7,000
4485	State Permits	26,093	30,000	30,000	30,000
4510	Maintenance Contracts	36,568	59,117	59,824	61,775
4520	Maintenance and Repairs	270,254	215,000	215,000	215,000
Total Operating Expense		1,303,732	1,510,740	1,521,462	1,561,338

Water Treatment Expense

	<u>FY 15 Actual</u>	<u>FY 16 Budget</u>	<u>FY 16 Projected Total</u>	<u>FY 17 Approved Budget</u>
<u>Capital Outlay</u>				
4700 Equipment	-	168,000	180,000	-
4720 Improvements O/T Buildings	-	60,000	60,000	93,000
Total Capital Outlay	-	228,000	240,000	93,000
<u>Debt Service</u>				
4800 Debt Service Interest	940,211	923,408	923,408	915,574
4810 Debt Service Principal	423,467	391,704	391,704	755,138
4815 Debt Service Fees	561	1,000	1,000	1,000
Total Debt Service	1,364,239	1,316,112	1,316,112	1,671,712
Total Expense	<u>\$ 2,667,971</u>	<u>\$ 3,054,852</u>	<u>\$ 3,077,574</u>	<u>\$ 3,326,050</u>

FY 16 Original Budget - FY 16 Projected Total	\$ 22,722	1%
FY 16 Operating Budget - FY 17 Operating Budget	\$ 50,598	3%
FY 16 Total Budget - FY 17 Total Budget	\$ 271,198	9%

Water Treatment Budgeted Positions

Position	FY 15 Approved	FY 16 Approved	FY 17 Approved
Utility Foreman	1	1	1
Treatment Plant Operator III	2	3	3
Treatment Plant Operator II	2	3	3
Total Full Time	5	7	7
Water Treatment Total	5	7	7

Water Treatment Capital Outlay

<u>Account Number</u>	<u>Item</u>	<u>FY 17 Approved</u>
4720	Relocation of Chlorine Generator Rectifier To extend the life of the rectifier, currently in a corrosive environment	93,000
4720 Total		\$ 93,000
Total Capital Outlay		<u><u>\$ 93,000</u></u>

4195 Water Treatment Other Prof Fee

<u>Service</u>	<u>FY 15 Actual</u>	<u>FY 16 Budget</u>	<u>FY 16 Projected</u>	<u>FY 17 Approved</u>
Engineering Services	17,415	-	-	-
	<u>\$ 17,415</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

4510 Water Treatment Maintenance Contracts

Equipment	Term	Location	FY 15 Actual	FY 16 Budget	FY 16 Projected	FY 17 Approved
Calibrate & Loop Test	1 year	Plant	-	2,500	2,500	2,500
Lab Instrumentation Service	1 year	Plant - Lab	12,339	13,000	13,549	14,500
Meter Testing	1 year	Plant/ Wells	550	3,500	3,500	3,500
SCADA Maintenance Quarterly Visits	1 year	Plant	20,486	15,000	15,000	15,000
Security System Maintenance	1 year	Plant	-	1,117	1,200	1,200
Vacuum Pumps/ Compressors	1 year	Plant	-	8,000	8,000	8,500
Fire Extinguisher Service	1 year	Plant	75	-	75	75
Zeno-Trac Monitoring System	1 year	Plant	3,118	16,000	16,000	16,500
			<u>\$ 36,568</u>	<u>\$ 59,117</u>	<u>\$ 59,824</u>	<u>\$ 61,775</u>



Water Distribution

Department Mission

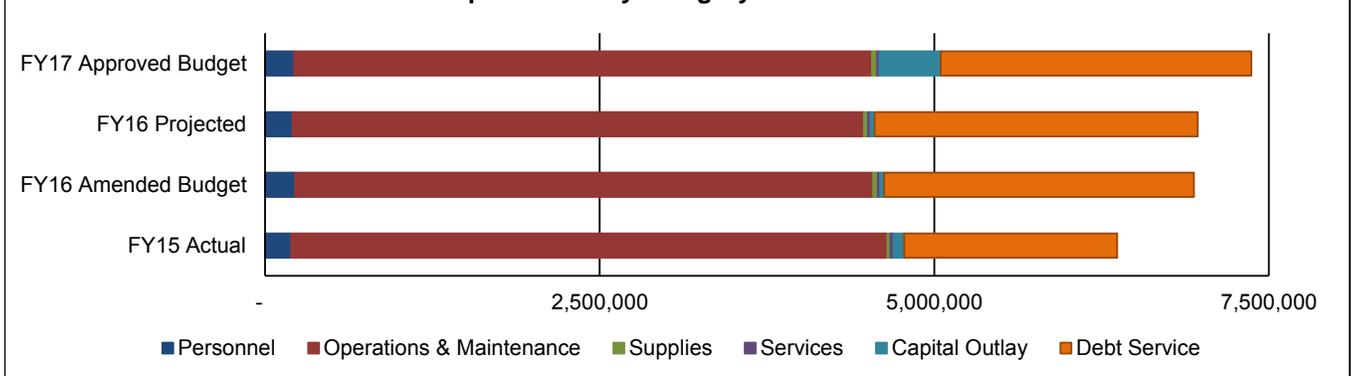
To ensure the health and well-being of its customers by providing a safe supply of water and maintaining the distribution system to the highest degree; while maintaining good internal and external communication and fiscal accountability.



Expenditure Summary

Category	FY15	FY16	FY16	FY17	% Change	% Change
	Actual	Amended Budget	Projected	Approved Budget	FY16 - 17 Budget	FY16 Projected to FY17 Budget
Personnel	193,934	224,088	205,746	216,837	-3%	5%
Operations & Maintenance	4,456,462	4,318,800	4,268,896	4,318,900	0%	1%
Supplies	22,133	34,500	30,000	36,500	6%	22%
Services	25,961	18,000	19,000	20,000	11%	5%
Capital Outlay	76,666	31,667	31,221	455,100	1337%	1358%
Debt Service	1,592,720	2,313,812	2,414,695	2,323,057	0%	-4%
Totals	\$ 6,367,876	\$ 6,940,867	\$ 6,969,558	\$ 7,370,394	6%	6%

Expenditures by Category & Fiscal Year



FY 17 Budget Highlights

Item	Amount
Increase Valve & Hydrant Maint. Contract	12,500
Increase Water Meter Purchases	10,000
Pressure Data Loggers	6,600
Chlorine Analyzer	45,000
Water Leak Detection Units	8,500
Water Tank Storage Repairs	395,000

Personnel Summary

Status	FY16	FY17
	Actual	Approved
Full Time	4	4
Part Time	0	0
Seasonal	0	0
Total	4	4

Water Distribution Expense

		FY 15 Actual	FY 16 Budget	FY 16 Projected Total	FY 17 Approved Budget
Operating					
4000	Salaries	137,831	159,375	143,423	148,031
New Personnel/Promotions					-
4005	Overtime	223	2,000	268	1,000
4010	Employee Incentives	111	-	-	-
4015	Employee Retirement	19,231	19,466	19,844	20,417
4020	Social Security/Medicare	10,685	10,783	10,992	11,401
4030	Workers Compensation	1,254	1,868	2,098	3,324
4040	Employee Insurance	24,563	29,516	28,041	31,584
4050	Unemployment Tax	36	1,080	1,080	1,080
4155	Lab Fees	25,961	18,000	19,000	20,000
4200	Gasoline	11,528	13,500	9,000	13,500
4210	Vehicle Repair	3,257	3,000	5,000	3,500
4220	Equipment Repair	1,044	1,500	1,000	1,500
4300	Electricity	171,532	221,700	178,291	174,800
4310	Communications	539	600	670	700
4405	Uniforms	1,489	1,600	1,600	1,600
4410	Training and Education	1,643	2,000	2,000	3,000
4420	Insurance	13,380	14,500	16,647	17,500
4433	Chemicals	5,350	8,000	8,000	8,000
4440	Small Tools/Equipment	5,255	13,000	13,000	15,000
4465	Rentals/Leases	(10)	1,500	1,500	1,500
4480	Other Operating Expenses	1,046	3,800	3,800	3,800
4485	State Permits	5,534	7,000	7,000	7,000
4510	Maintenance Contracts	9,523	136,000	145,720	148,500
4520	Maintenance and Repairs	108,100	170,000	170,000	175,000
4625	Wholesale Water	2,123,523	1,500,000	1,500,000	1,545,000
4630	Water District Payments	394,291	400,000	400,000	412,000
4635	Water Conservation	24,054	35,000	35,000	35,000
4640	Water Meters	246,590	250,000	260,000	260,000
4660	LCRA Water Purchases	1,350,927	1,570,600	1,540,668	1,528,500
Total Operating Expense		4,698,490	4,595,388	4,523,642	4,592,237

Water Distribution Expense

		<u>FY 15 Actual</u>	<u>FY 16 Budget</u>	<u>FY 16 Projected Total</u>	<u>FY 17 Approved Budget</u>
<u>Capital Outlay</u>					
4700	Equipment	-	31,667	31,221	60,100
4720	Improvements o/t Buildings	76,666	-	-	395,000
Total Capital Outlay		76,666	31,667	31,221	455,100
<u>Debt Service</u>					
4800	Debt Service Interest	864,335	1,410,474	1,511,357	1,283,531
4810	Debt Service Principal	727,962	902,138	902,138	1,038,326
4815	Debt Service Fees	423	1,200	1,200	1,200
Total Debt Service		1,592,720	2,313,812	2,414,695	2,323,057
Total Expense		<u>\$ 6,367,876</u>	<u>\$ 6,940,867</u>	<u>\$ 6,969,558</u>	<u>\$ 7,370,394</u>

¹ Increase due to valve and hydrant maintenance contract.

FY 16 Original Budget - FY 16 Projected Total	28,691	0%
FY 16 Operating Budget - FY 17 Operating Budget	(3,151)	0%
FY 16 Total Budget - FY 17 Total Budget	429,527	6%

Water Distribution Budgeted Positions

Position	FY 15 Approved	FY 16 Approved	FY 17 Approved
Utility Foreman	1	1	1
Meter Technician III	0	1	1
Meter Technician II	2	2	2
Meter Technician I	1	0	0
Total Full Time	4	4	4
Water Distribution Total	4	4	4

Water Distribution Capital Out

Account Number	Item	FY17 Approved
4700	PR325 Pressure Data Loggers 0-300 PSI (12) Will better monitor individual pressure zones throughout the service area	6,600
4700	Chlorine Analyzer Installation & Monitoring (4) Will allow staff to remotely monitor chlorine residuals at key locations	45,000
4700	S30 Surveyor Acoustic Water Leak Detection Units (2) To improve leak survey capabilities and prevent emergency leaks	8,500
4700 Total		\$ 60,100
4720	Storage Tank Repairs Repairs to Well #4 & #6 Ground Storage and South Standpipe	395,000
4720 Total		\$ 395,000
Total Capital Outlay		<u>\$ 455,100</u>

4510 Water Distrib Maint Contracts

<u>Equipment</u>	<u>Term</u>	<u>Location</u>	<u>FY 15 Actual</u>	<u>FY 16 Budget</u>	<u>FY 16 Projected</u>	<u>FY17 Approved</u>
Meter Reading Equipment	1 year	Suite 100	1,795	5,000	5,000	6,500
Tank Maintenance	1 year	Tank	5,040	3,000	3,000	3,500
Valve and Hydrant Maintenance	1 year	Various	-	125,000	135,000	135,000
Tank Inspections	1 year	Tank	2,688	3,000	2,720	3,500
			<u>\$ 9,523</u>	<u>\$ 136,000</u>	<u>\$ 145,720</u>	<u>\$ 148,500</u>

Wastewater Collection

Department Mission

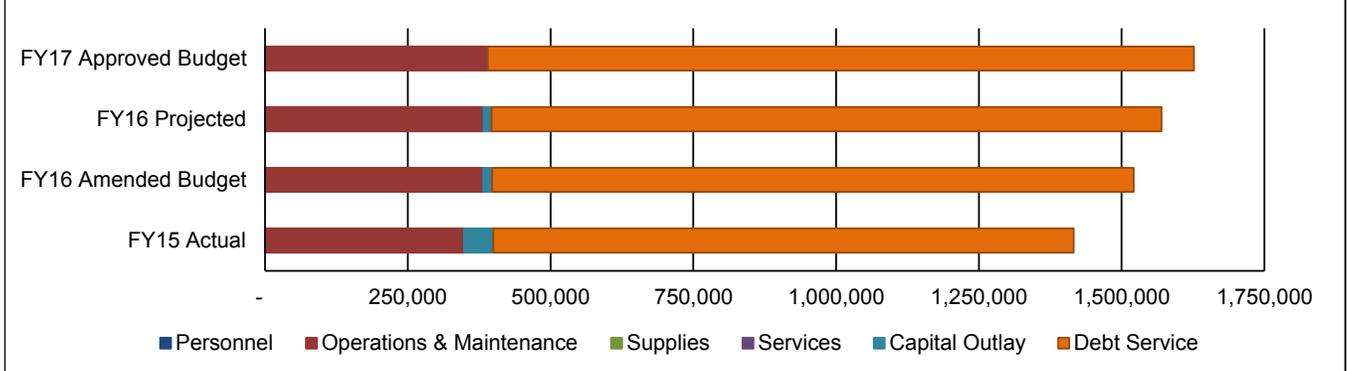
Provide for the effective, safe and reliable treatment of wastewater for City customers by operating and maintaining the supply and collection systems according to recognized and adopted standards.



Expenditure Summary

Category	FY15 Actual	FY16 Amended Budget	FY16 Projected	FY17 Approved Budget	% Change FY16 - 17 Budget	% Change FY16 Projected to FY17 Budget
Personnel	-	-	-	-	N/A	N/A
Operations & Maintenance	348,233	381,600	381,812	389,253	2%	2%
Supplies	-	-	-	-	N/A	N/A
Services	-	1,000	1,000	1,000	0%	0%
Capital Outlay	51,233	15,000	13,882	-	-100%	-100%
Debt Service	1,016,539	1,123,620	1,173,309	1,236,392	10%	5%
Totals	\$ 1,416,005	\$ 1,521,220	\$ 1,570,003	\$ 1,626,645	7%	4%

Expenditures by Category & Fiscal Year



FY 17 Budget Highlights

Item	Amount
None	

Personnel Summary

Status	FY16 Actual	FY17 Approved
Full Time	0	0
Part Time	0	0
Seasonal	0	0
Total	0	0

Wastewater Collection Expense

		<u>FY 15 Actual</u>	<u>FY 16 Budget</u>	<u>FY 16 Projected Total</u>	<u>FY 17 Approved Budget</u>
<u>Operating</u>					
4155	Lab Fees	-	1,000	1,000	1,000
4300	Electricity	127,605	125,200	127,069	124,600
4310	Communications	3,381	4,800	792	1,200
4320	Water	1,542	1,000	2,187	2,253
4420	Insurance	6,933	5,600	6,764	7,200
4510	Maintenance Contracts	2,964	-	-	-
4520	Maintenance and Repairs	136,980	170,000	170,000	170,000
4620	Sludge Disposal	15,510	22,000	22,000	22,000
4626	Wholesale Wastewater Windermere	53,318	53,000	53,000	62,000
	Total Operating	348,233	382,600	382,812	390,253
<u>Capital Outlay</u>					
4702	Software	-	15,000	13,782	-
4720	Improvements o/t Buildings	51,233	-	100	-
	Total Capital Outlay	51,233	15,000	13,882	-
<u>Debt Service</u>					
4800	Debt Service Interest	523,142	776,074	825,764	718,685
4810	Debt Service Principal	493,204	346,746	346,745	516,907
4815	Debt Service Fees	193	800	800	800
	Total Debt Service	1,016,539	1,123,620	1,173,309	1,236,392
	Total Expense	<u>\$ 1,416,005</u>	<u>\$ 1,521,220</u>	<u>\$ 1,570,003</u>	<u>\$ 1,626,645</u>
	FY 16 Original Budget - FY 16 Projected Total			\$ 48,783	3%
	FY 16 Operating Budget - FY 17 Operating Budget			\$ 7,653	2%
	FY 16 Total Budget - FY 17 Total Budget			\$ 105,425	7%

Wastewater Treatment

Department Mission

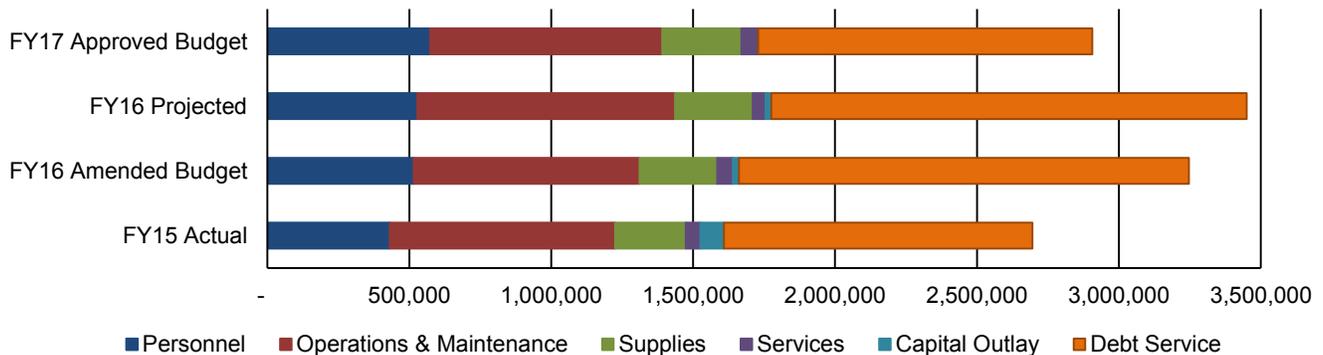
Provide for the effective, safe and reliable treatment of wastewater for City customers by operating and maintaining the treatment process according to recognized and adopted standards. Provide curb side brush chipping, operate a composting program, and recycling center for City customers.



Expenditure Summary

Category	FY15	FY16	FY16	FY17	% Change	% Change
	Actual	Amended Budget	Projected	Approved Budget	FY16 - 17 Budget	FY16 Projected to FY17 Budget
Personnel	431,823	515,808	528,875	573,289	11%	8%
Operations & Maintenance	793,618	795,300	907,267	817,962	3%	-10%
Supplies	248,495	273,500	273,500	278,500	2%	2%
Services	52,144	55,000	45,000	60,000	9%	33%
Capital Outlay	82,348	21,471	21,471	-	-100%	-100%
Debt Service	1,086,906	1,586,147	1,674,668	1,177,009	-26%	-30%
Totals	\$ 2,695,334	\$ 3,247,226	\$ 3,450,781	\$ 2,906,760	-10%	-16%

Expenditures by Category & Fiscal Year



FY 17 Budget Highlights

Item	Amount
Promotion to Resource Recovery Crew Leader	16,661
Additional Overtime	5,000
Additional Chip Hauling Services	40,000
Additional Maintenance and Repairs	20,000

Personnel Summary

Status	FY16	FY17
	Actual	Approved
Full Time	10	10
Part Time	0	0
Seasonal	0	0
Total	10	10

Wastewater Treatment Expense

		FY 15 Actual	FY 16 Budget	FY 16 Projected Total	FY 17 Approved Budget
Operating					
4000	Salaries	287,998	347,695	351,969	363,294
	New Personnel Promotions		-		16,661
4005	Overtime	20,723	15,000	20,000	20,000
4010	Employee Incentives	222	-	-	-
4015	Employee Retirement	42,442	47,240	51,369	52,511
4020	Social Security/Medicare	22,899	26,168	28,456	29,322
4030	Workers Compensation	3,703	3,215	5,421	9,841
4040	Employee Insurance	53,534	73,790	68,960	78,960
4050	Unemployment Tax	302	2,700	2,700	2,700
4155	Lab Fees	52,144	55,000	45,000	60,000
4200	Gasoline	23,039	25,000	20,000	25,000
4210	Vehicle Repair	4,754	16,000	10,000	16,000
4220	Equipment Repair	22,798	12,000	12,000	12,000
4300	Electricity	285,852	339,900	297,985	292,100
4310	Communications	462	600	1,177	1,500
4320	Water Expense	294	400	400	412
4405	Uniforms	6,160	4,000	6,150	6,150
4410	Training and Education	3,485	4,200	3,000	3,500
4420	Insurance	21,041	23,200	21,285	22,800
4433	Chemicals	218,857	235,000	240,000	240,000
4440	Small Tools/Equipment	6,599	13,500	13,500	13,500
4460	Memberships/Dues	715	-	-	-
4465	Rentals/Leases	7,500	20,000	20,000	20,000
4480	Other Operating	37,320	18,000	18,000	58,000 ¹
4485	State Permits	19,367	30,000	30,000	30,000
4510	Maintenance Contracts	31,924	34,000	34,270	37,500
4520	Maintenance and Repairs	192,476	160,000	320,000	180,000 ²
4620	Sludge Disposal	147,070	115,000	115,000	120,000
4627	Water Softener Rebate Program	12,400	18,000	18,000	18,000
Total Operating		1,526,080	1,639,608	1,754,642	1,729,751

Wastewater Treatment Expense

	FY 15 Actual	FY 16 Budget	FY 16 Projected Total	FY 17 Approved Budget
Capital Outlay				
4700 Equipment	82,348	21,471	21,471	-
Total Capital Outlay	82,348	21,471	21,471	-
Debt Service				
4800 Debt Service Interest	625,778	858,663	947,184	749,870
4810 Debt Service Principal	460,372	726,484	726,484	426,139
4815 Debt Service Fees	756	1,000	1,000	1,000
Total Debt Service	1,086,906	1,586,147	1,674,668	1,177,009
Total Expense	\$ 2,695,334	\$ 3,247,226	\$ 3,450,781	\$ 2,906,760

¹ Increase due to chip hauling.

² Increase due to general maintenance and repairs.

FY 16 Original Budget - FY 16 Projected Total	\$ 203,555	6%
FY 16 Operating Budget - FY 17 Operating Budget	\$ 90,143	5%
FY 16 Total Budget - FY 17 Total Budget	\$ (340,466)	-10%

Wastewater Treatment Budgeted Positions

Position	FY 15 Approved	FY 16 Approved	FY 17 Approved
Foreman	1	1	1
Resource Recovery Foreman	0	1	1
Resource Recovery Crew Leader	0	0	1
Treatment Plant Operator III	3	3	3
Equipment Operator	6	5	4
Total Full Time	10	10	10
Wastewater Treatment Total	10	10	10

WW Treatment New Personnel

Position	Salary	13.70% Retirement	7.65% SS/Med Taxes	3.0% TEC	TWC	Insurance	Total
None		-	-	-	-	-	-
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Annual Cost of New Personnel							-

Proposed Promotions

Current Position	Current Salary	Position	Salary	Estimated Benefits	Total Budget Increase
Equipment Operator	26,270	Resource Recovery Crew Leader	39,811	3,121	16,661
Totals	\$ 26,270		\$ 39,811	\$ 3,121	\$ 16,661
Total					\$ 16,661

4510 WW Treatment Main Contracts

<u>Equipment</u>	<u>Term</u>	<u>Location</u>	<u>FY 15 Actual</u>	<u>FY 16 Budget</u>	<u>FY 16 Projected</u>	<u>FY 17 Approved</u>
Quarterly SCADA Service	1 year	Central Plant	10,346	10,000	10,000	12,000
Treatment Plant Equipment	1 year	Central Plant	9,779	10,000	10,270	11,500
Generators	1 year	WWTPs	11,799	14,000	14,000	14,000
			<u>\$ 31,924</u>	<u>\$ 34,000</u>	<u>\$ 34,270</u>	<u>\$ 37,500</u>