



where quality meets life

**PFLUGERVILLE**  
TEXAS



**ZAPPING  
BOREDOM  
ONE ACTIVITY  
AT A TIME!**

## **YOUTH RECREATION SCHOLARSHIP PROGRAM**

**YOUR TICKET TO SUMMER CAMP! GYMNASTICS, KARATE, DANCE, BASKETBALL,  
AND MUCH MORE!**

Return completed application and supporting documents to:

City of Pflugerville

Parks and Recreation Department

400 Immanuel Road

Pflugerville, Texas 78691

Please contact (512)990-6355 with any questions.

October 1, 2016 -  
September 30, 2017

# YOUTH RECREATION SCHOLARSHIP PROGRAM



## Guidelines and Criteria

The City of Pflugerville Parks and Recreation Department Youth Recreation Scholarship Program provides financial aid for eligible City of Pflugerville youth, up to and including age 18, who are without the financial resources to participate in Parks and Recreation classes and/or activities, including summer camp.

1. Scholarship money is awarded on a first come, first serve basis and application and approval does not register your child in the class or camp.
2. Upon scholarship approval, funding is not guaranteed; scholarship is awarded as registration occurs.
3. The *maximum* amount given per fiscal year (October 1<sup>st</sup> – September 30<sup>th</sup>) will be \$200 per child (pending funding availability). Scholarships will be granted only if funds are available and must be used October 1<sup>st</sup> – September 30<sup>th</sup>.
4. Youth scholarship program will pay 80% of the user fee. Participant is responsible for 20% of the user fee.
5. Scholarships cannot be used towards balances on an account from prior registrations or reimbursements. Your child must receive scholarship approval prior to program or camp registration.
6. Youth recreation scholarships are for youth 18 years of age and younger. Scholarships can be used for lessons, programs, camps and activities offered by the City of Pflugerville Parks and Recreation Department but may not be applied to facility admission fees.
7. Applicants must be residents living within the city limits of the City of Pflugerville. Proof of residency is required. The following forms will be used to verify residency: Water bill, electric bill or other similar utility bill dating within the past 30 days. PARD staff will verify residency utilizing the City's database, maps or appraisal role.
8. Applications must be completed and received in the Parks and Recreation Department office located at: 400 Immanuel Road, Pflugerville, Texas, Monday thru Friday, 8am-5pm.
9. All application and financial information provided are considered private and will be kept confidential.
10. Applicants will be notified by email or mail as to the outcome of their scholarship request within a timely manner.
11. Failure to attend an activity, program, or camp that has been paid through the scholarship program without proper notice may jeopardize future scholarship funding for the family. Upon the second no show in one year (October 1<sup>st</sup> – September 30<sup>th</sup>) the recipient will not be allowed to participate in the program and will be withdrawn.
12. **Persons applying for scholarship funding must meet certain income limits to qualify for scholarship funding. Applicant must show proof of income by attaching one of the following to the scholarship applications:**
  - a. Verification letter indicating the applicant qualifies for Free or Reduced Hot Lunch Program – OR
  - b. Most recent copy of the family's Federal Income Tax Form – please black out the Social Security Number.

### *Income Eligibility Guidelines (annually)*

Household Size	Income Eligibility Limits	Household Size	Income Eligibility Limits
1	\$43,600	5	\$67,250
2	\$49,800	6	\$72,250
3	\$56,050	7	\$77,200
4	\$62,250	8	\$82,200

13. City of Pflugerville Parks and Recreation Department reserves the right to verify all information contained on the application form in order to grant, deny or revoke any scholarship monies.
14. Questions should be directed to the City of Pflugerville Parks and Recreation office at (512)990-6355.
15. In the event the participant cancels or withdraws from the class, program or camp the scholarship funding is lost and is non-transferable.

# YOUTH RECREATION SCHOLARSHIP PROGRAM



## City of Pflugerville Parks and Recreation Youth Recreation Scholarship Application

*One per Child*

Applications must be completed and received in the Parks and Recreation Department office located at 400 Immanuel Road, Pflugerville, Texas prior to or with an application for program or camp.

Your application will be processed and you will be notified within 7 calendar days of receipt.

### PLEASE PRINT

Parent/Guardian Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Participant Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

MALE or FEMALE (Circle one)

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

Best Contact Phone Number: \_\_\_\_\_ Other: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

Emergency Contact Name and Number: \_\_\_\_\_

### ETHNICITY

WHITE       BLACK/AFRICAN AMERICAN       ASIAN  
 HISPANIC       AMERICAN INDIAN/ALASKAN NATIVE       OTHER: \_\_\_\_\_

### INCOME QUALIFICATION (*Attach*)

Letter verification for participation in free to reduced lunch program       Current Year Federal Tax Form

**ACKNOWLEDGEMENT OF CORRECT INFORMATION:** I acknowledge that the information contained on this application is accurate and correct. I hereby give permission to the City of Pflugerville Parks and Recreation Department to verify this information. I understand that if any information on this application form is found to be incorrect, my privileges of applying for scholarship funding could be revoked. I understand that I must provide income and resident information as required to qualify for scholarship.

I understand that approval for scholarship funding DOES NOT GUARANTEE scholarship funding; money is distributed upon my registration and I have READ the Guidelines and Criteria for the Scholarship Program.

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

### FOR OFFICE USE ONLY:

Application #: \_\_\_\_\_  
INTAKE STAFF RECEIPT DATE: \_\_\_\_\_ INTAKE STAFF PRINTED NAME: \_\_\_\_\_  
\_\_\_\_\_  
RESIDENCY VERIFIED  
\_\_\_\_\_  
INCOME JUSTIFICATION ATTACHED  
\_\_\_\_\_  
School District Letter for Free or Reduced Hot Lunch  
\_\_\_\_\_  
Current Year's Tax Return

YOUTH SCHOLARSHIP ADMINISTRATION - REQUEST IS: APPROVED      DENIED      NOTIFIED DATE: \_\_\_\_\_  
CLASS ADJUSTMENT MADE & DATE: \_\_\_\_\_  
SIGNATURE OF PARKS AND RECREATION DIRECTOR: \_\_\_\_\_ DATE: \_\_\_\_\_