

SITE DISTURBANCE/TREE REMOVAL PERMIT

	<u>Owner/ Agent</u>	<u>Contractor</u>
Name:	_____	_____
Organization:	_____	_____
Mailing Address:	_____	_____
City, State, Zip:	_____	_____
Phone Number:	_____	_____
Email Address:	_____	_____
Signatures:	_____	_____
<u>Property Description:</u>		
Name of Project:	_____	
Address of Property:	_____	
Legal Description/ Subdivision:	_____	
	<small>(Separate attachment accepted)</small>	
Parcel ID (6-digits): _____	Site Grading: ___ Yes ___ No	
Tree Mitigation Type: ___ Tree Replacement ___ Fee in-lieu \$ _____		
<u>Previous Applications/Approvals granted to this property:</u>		
Preliminary Plan/ Date:	_____	
Construction Plan (Public Improvements)/ Date:	_____	
Final Plat/ Date: (if applicable)	_____	
Site Plan/ Date: (if applicable)	_____	
<u>To Be Completed By Staff:</u>		
Date Filed: _____	Case Manager: _____	
Mitigation Type: _____	Mitigation Amount: (inches and/or fee) _____	
Date Permit Issued: _____	Date Permit Expires: _____	



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Filing Fee \$ _____ + \$15.00 technology fee = \$ _____

(See page 5 for Fee Schedule and additional inspection fees due prior to plan approval)

Submittal Requirements for Construction Plans:

Grading Plan with location of existing trees and tree protection measures

- _____ 1. 3 Full-size (24"x34") and one (11"x17") copy of Tree Surveys (Hard copy and digital copy)
- _____ 2. **Grading Plan with location of existing trees and tree protection measures** (Hard copy and digital copy)
- _____ 3. Erosion & Sedimentation Control Plan (Hard copy and digital copy)
- _____ 4. Tree Replacement Plan, if applicable. (Hard copy and digital copy)
- _____ 5. Fiscal for Tree Replacement in Site Development, if applicable (Hard copy and digital copy)

Description of Disturbance:

Mitigation Requirements: (Refer to Subchapter 12 Tree Preservation Standards)

Table 12, Tree Classification		Mitigation Ratio	Fee per Diameter Inch Removed
Class 1	Unprotected Trees - Trees with DBH < 8 inches	N/A	N/A
Class 2	Trees with DBH 8 - 17.99 inches	1:1	\$150
Class 5	Trees with DBH 18 - 24.99 inches	3:1	\$450
Class 6	"Heritage Tree" - Trees with DBH 25 inches or more	3:1	\$450

Site Disturbance/Tree Removal Permit Review Process:

* As a note, Site Disturbance/Tree Removal Plans should be submitted on the filing deadline by Noon.

TREE DESCRIPTION:

Please fill out the table below and identify the tree tag#, tree species (common or Latin names), size of the tree measured at 4'-6" from natural grade, general condition or quality of the tree and the required mitigation inches and/or fee (use Table 11 below to determine mitigation.) To expedite this request, please provide photographs of the tree(s) and a plan view sketch showing the location of the tree as it is sited on the property and the estimated dripline. A separate document indicating the information below may be accepted.

Tag#	Tree Species	Size (DBH)	Tree Quality (i.e. Dead, Poor, Fair, Good, Excellent)	Mitigation Inches or Fee
Total:				Total fee:
Total:				Total inches:

Please identify the reasons for removal and demonstrate all efforts to comply with the Tree Preservation Standards (Subchapter 12). {Separate attachments are acceptable.} _____

FEE SCHEDULE

(Refer to Unified Development Code Supplemental Schedule for application fees.)

Note: Any application requiring more than three (3) review cycles will be assessed a \$250 fee per additional review.

SITE DISTURBANCE PERMIT (May include Tree Removal)*	Minimum:	\$250
5 acres or less		\$250.00
>5 acres – 10 acres		\$500.00
>10 acres		\$750.00
TREE REMOVAL PERMIT (Only)*		\$50

*Additional Technology Fee is \$15 per application